



**CITY OF PALM SPRINGS  
OFFICE OF SUSTAINABILITY  
EDIBLE LANDSCAPE INCENTIVE PROGRAM**

The City of Palm Springs Office of Sustainability has developed an Edible Landscape Incentive Program in partnership with the Palm Springs Neighborhood Involvement Committee's (PSNIC) Ecology Subcommittee. The program is designed to encourage property owners to create organic vegetable gardens or orchards at their homes or in their neighborhoods. Edible landscaping contributes to habitat for pollinators, provides for local food production and improves community and environmental health.

The first year of the pilot program for fiscal year 2012-13 provides grants of **up to \$500** (\$250 for single family or \$500 for multi family, HOA's or neighborhoods) to finance a portion of a qualifying property owner's edible landscape improvements. The total funding available for this program is \$20,000. **A 50% cash match is required of all applicants** regardless of the requested grant amount.

**Eligible uses of funds may include:** Organic fruits, nuts and vegetables such as;

- Potted Vegetables (must be 6" container or larger)
- Edible landscape plants (must be 6" container or larger)
- Edible landscape shrubs i.e. rosemary (must be 6" container or larger)
- Fruit trees (must be 5 gallon or larger)
- Nut trees (must be 5 gallon or larger)

**Uses Not Eligible:**

Funds must be used to create an edible landscape garden. Funds may not be used for improvements that are not related to edible landscaping. Ineligible uses of funds may include;

- Irrigation
- Non edible plants
- Ornamental landscaping

**Eligible Applicants:**

Single Family, Multi-family, Homeowner Associations or Condominium Associations owners located in the City of Palm Springs may apply. Plants must be planted on site in ground at property address listed on the grant application. Property must be located within the City of Palm Springs boundaries. The applicant must show evidence of the right to alter the property, or consent from the property owner.

The purpose of the grant is to provide an opportunity to fund edible landscape improvements that create the opportunity for local food production.

**Grant Amounts:**

The program provides up to a \$250 grant to finance a single family property owners edible landscape improvements. The minimum grant request shall be \$100.

The program provides up to a \$500 grant to finance all or a portion of a multi family or homeowner association's edible landscape improvements in common areas. The minimum grant request shall be \$250.

The maximum grant shall be \$500. A 50% cash match is required of all grant applicants regardless of the requested grant amount. For example, a \$500 grant request would require the applicant to provide a minimum of \$250 cash match.

**Process:**

Applications are available in the Office of Sustainability located at City Hall at 3200 E. Tahquitz Canyon Way in Palm Springs, CA. They are also available electronically at [www.yoursustainablecity.com](http://www.yoursustainablecity.com).

The application must include a description of the project scope and either a cost proposal or quote and if necessary a quote from a contractor licensed to do business within the City of Palm Springs as indicated on the application pages. The applicant will hire any contractors if desired and is responsible for obtaining design approvals if necessary. ONLY businesses with a valid business license operating in the City of Palm Springs may be used in the completion of the grant funded project.

**NOTE:** Any excess food in good condition may be donated to local charities that are eligible to collect food or provide for food distribution.

Any items purchased using grant funds is not to be considered ornamental.

A list of suggested plants is available on the last page of this application.

**APPLICATION CHECKLIST**

All applicants must provide:

- Application (Completed and Signed by Applicant)
- Receipts of products eligible for reimbursement according to the grant guidelines
- Photograph of project (Before & After photos to be emailed to [michele.mician@palmspringsca.gov](mailto:michele.mician@palmspringsca.gov))
- Verification of Property Ownership, if owner (Title or Deed of Trust)
- Evidence of Tenant's Right to Make Improvements, if tenant or lessee (Signed)
- Estimate or Bid, if available
- Copy of City of Palm Springs valid and up to date Business License (if contractor utilized)

For HOA's

- Copy of meeting minutes or association action approving the improvements
- Drawing/sketch of proposed landscape project

No assistance may be provided for any contract awarded before the application is approved. Once the application is approved, the applicant must provide the following:

- Evidence of required permit approvals from the City of Palm Springs if necessary.
- If claiming cash match, provide verification of funds availability (loan agreement, canceled checks, etc.)

**EDIBLE LANDSCAPE INCENTIVE PROGRAM  
APPLICATION ON NEXT PAGES**



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**APPLICANT INFORMATION**

Applicant Name:	
Address:	
City, State, Zip:	
Phone:	
Email:	

**PROJECT DESCRIPTION**

<p><b>Description of Proposed Improvements:</b></p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<p><b>Grant Amount Requested:</b></p> <div style="border: 1px solid black; padding: 5px;">\$</div>
<p><b>Estimated Cost:</b></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p><b>Is this your estimated cost, or have you obtained a bid or estimate from an architect or contractor that is licensed to do business within the City of Palm Springs?</b></p> <p>___self ___ contractor ___ architect (Please provide a copy of estimate and a copy of the business license)</p>	

**PROPERTY INFORMATION**

**FOR OWNER OCCUPANTS**  
I hereby certify that I am the owner/agent of my property. The property is vested (owned) under the following name:

**Property Owner Legal Name:**

**Contact Information: (include name, address, phone and email)**

**Assessor Parcel Number:**

**FOR CONTRACTOR:** I hereby attest that the project described above meets or exceeds requirements for eligible uses of funds as described in application packet.

**Contractor- Name on Business License:**

**Contact information:**

**FOR ARCHITECT:** I hereby attest that the project described meets or exceeds requirements for eligible uses of funds as described in application packet.

**Architect- Name on Business License:**

**Contact information:**

**PROGRAM BOUNDARIES**

All Properties located within the City of Palm Springs are **ELIGIBLE**.

I hereby declare that the foregoing information is true and correct to the best of my knowledge. I authorize the City of Palm Springs to verify the information to determine my eligibility and to conduct an inspection of my property. I understand that as the applicant I will hire the contractor and am responsible for obtaining design approvals. I understand that the program provides that the City will reimburse the applicant up to the grant amount for work performed, based on submittal of evidence of work performed and paid, and that the City will not pay contractors or vendors directly. I further understand that I am responsible for payment of costs to complete the landscape project in excess of the approved grant amount, and under no circumstances will the City provide reimbursement in excess of the approved grant amount.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**APPLICATIONS FOR FY 2012-13 WILL BE ACCEPTED UNTIL APRIL 31, 2013**

Mail or deliver completed application with copies of required documents to:

City of Palm Springs – Office of Sustainability

3200 E. Tahquitz Canyon Way, Palm Springs, CA 92262

Fax: 760-322-8360 or email: [michele.mician@palmspringsca.gov](mailto:michele.mician@palmspringsca.gov)

Questions please call: 760-323-8214

**Suggested Plants:**

Apple	Lemon ( <i>bearss, bush, meyer, Lisbon, ponderosa</i> )
Apricot ( <i>Gold Kist</i> )	Lime ( <i>Australian, Bearss, Blood, Calamondin or Musk Lime, Kaffir, Key, Limequat, Limetta, Mexican, Omani, Persian, Rangpur, Tahitian, )</i>
Almond	Orange ( <i>Blood, Navel, Valencia, Moro Moro</i> )
Avocado	Peach ( <i>Bonanza Miniature, Valle grande</i> )
Carob	Pecan ( <i>Cheyenne, Western Shley</i> )
Citrus (all)	Persimmon ( <i>Izu</i> )
Fig (all)	Pomegranate
Guava	Nut- Chestnut
Olive (fruit bearing only)	Quince
Others: Rosemary, Heather, Herbs	Vegetables (all)