

MEASURE J OVERSIGHT COMMISSION

CITY OF PALM SPRINGS, CALIFORNIA

www.palmspringsca.gov

REGULAR MEETING AGENDA

February 21, 2013
4:00 p.m., Regular Meeting



Palm Springs City Hall
Large Conference Room
3200 E. Tahquitz Canyon Way
Palm Springs, CA 92262

COMMISSIONERS

Kristin Bloomer
Leo Cohen
Aftab Dada
Christine Hammond
Mark Marshall
Robert Moon, Chair

Kevin Towner, Vice-Chair
David Vogel
John Williams
Elizabeth Glass*
Curt Watts*
*Alternates

Staff representatives: Geoffrey S. Kiehl, Director of Finance and Treasurer
Cindy Cairns, Administrative Assistant/Commission Secretary

City of Palm Springs Vision Statement: Palm Springs aspires to be a unique world-class desert community, where residents and visitors enjoy our high quality of life and a relaxing experience. We desire to balance our cultural and historical resources with responsible, sustainable economic growth and enhance our natural desert beauty. We are committed to providing responsive, friendly, and efficient customer service in an environment that fosters unity among all our citizens.

Please silence all cell phones, pagers and/or other electronic devices for the duration of the meeting.

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

ACCEPTANCE OF THE AGENDA: The Measure J Oversight Commission will discuss the order of the agenda and may amend the order, add items, and may remove items from the agenda for discussion.

PUBLIC COMMENT: This time has been set aside for members of the public to address the Measure J Oversight Commission on agenda items, and items of general interest within the subject matter jurisdiction of the Commission. Although the Measure J Oversight Commission values your comments, pursuant to the Brown Act, it generally cannot take any action on items not listed on the posted Agenda. Three (3) minutes are assigned for each speaker.

APPROVAL OF MINUTES: January 17, 2013, Regular Meeting.

1. **CITY MANAGER'S REPORT:**
RECOMMENDATION: Receive report from staff.

2. **PUBLIC WORKS & ENGINEERING DIRECTOR'S REPORT:**
RECOMMENDATION: Receive report from staff.

3. **UNFINISHED BUSINESS:**
 - 3.A. **UPDATED REPORT FROM THE MEASURE J OVERSIGHT COMMISSION AD HOC COMMITTEE ON APPLICATIONS, METRICS, COMMUNITY DEVELOPMENT:**
RECOMMENDATION: Receive and file.

 - 3.B. **UPDATED REPORT FROM THE MEASURE J OVERSIGHT COMMISSION AD HOC COMMITTEE ON GOALS, PROCESS, TIMELINE, BUDGET:**
RECOMMENDATION: Receive and file.

 - 3.C. **UPDATED REPORT FROM THE MEASURE J OVERSIGHT COMMISSION AD HOC COMMITTEE ON COMMUNICATIONS:**
RECOMMENDATION: Receive and file.

 - 3.D. **UPDATED REPORT FROM THE MEASURE J OVERSIGHT COMMISSION AD HOC COMMITTEE ON PUBLIC WORKS, CAPITAL IMPROVEMENT:**
RECOMMENDATION: Receive and file.

4. **REPORTS AND INFORMATION ITEMS:**
 - 4.A. **FINANCE DIRECTOR'S REPORT:**
RECOMMENDATION: Receive report from staff.

PUBLIC COMMENT:

STAFF MEMBER COMMENTS:

COMMISSION MEMBER ITEMS AND REQUESTS:

ADJOURNMENT: The Measure J Oversight Commission of the City of Palm Springs will adjourn to the next regular meeting at 4:00 p.m., Thursday, March 21, 2013, Palm Springs City Hall, 3200 E. Tahquitz Canyon Way.

PUBLIC NOTICES

The City of Palm Springs Large Conference Room is handicapped accessible. It is the intention of the City of Palm Springs to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the Department of Finance and Treasury, (760) 323-8229, at least 72 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

Pursuant to G.C. Section 54957.5(b)(2) the designated office for inspection of records in connection with the meeting is the Department of Finance and Treasury, City Hall, 3200 E. Tahquitz Canyon Way. Complete Agenda Packets are available for public inspection at City Hall, Department of Finance and Treasury. Agenda and staff reports are available on the City's website www.palmspringsca.gov. If you would like additional information on any item appearing on this agenda, please contact the Department of Finance and Treasury at (760) 323-8229.

Any person who wishes to speak regarding an item on the agenda or on a subject within the Measure J Oversight Commission's jurisdiction during the "Public Comments" portion of the agenda must file a "Speaker Card" with the Commission Secretary BEFORE that portion of the agenda is called. Although the Measure J Oversight Commission values your comments, pursuant to the Brown Act, it generally cannot take any action on items not listed on the posted agenda.

AFFIDAVIT OF POSTING AND NOTICE

I, GEOFFREY S. KIEHL, Director of Finance and Treasurer of the City of Palm Springs, California, posted at Palm Springs City Hall, 3200 E. Tahquitz Canyon Way, before 4:00 p.m., Thursday, February 14, 2013, and posted on the City's website as required by established policies and procedures.



GEOFFREY S. KIEHL
Director of Finance and Treasurer, City of Palm Springs

INDEPENDENT ACCOUNTANTS' REPORT

Mayor, City Council, and Measure J Commission
City of Palm Springs
Palm Springs, California

We have performed the procedures enumerated below, which were agreed to by the City of Palm Springs, solely to assist you in evaluating the actual revenues and expenditures of Measure J from January 1 through January 31, 2013 as presented on Schedule 1. The City of Palm Springs' management is responsible for the Measure J revenues and expenditures. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

We have verified all Measure J revenues (sales tax receipts) from the State of California for the period noted in the first paragraph by reviewing documentation for each individual deposit. Total deposits for the period were \$714,600. Schedule 1 reports year-to-date revenues of \$4,284,585, of which we previously verified \$3,569,985.43.

We have verified all Measure J expenditures for the period noted above by reviewing prior Council approval of expenditures and documentation supporting all expenditures. Total expenditures for the period were \$6,150.73 and included two disbursements, and one journal entry allocation of payroll and fringe benefit costs for the month of January 2013. We also verified one invoice for \$26,400, which was issued to pass through parking structure utility costs for the months of July 2012 through January 2013. This invoice offset current month expenditures and reduced year-to-date expenses below those we previously verified. Schedule 1 reports year-to-date expenditures of \$860,988, of which we previously verified \$881,237.71.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on the Measure J revenues and expenditures. Accordingly, we do not express an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Mayor, City Council, and the Measure J Commission of the City of Palm Springs and is intended to be used by such parties to assist in meeting the requirements of section 3.22.140 "Independent Annual Audit" of Measure J, which requires an accounting of the revenues received and expenditures made from the transaction and use tax and is not intended to be used by anyone other than those specified parties.

Maryanne Madson Gordon & Campbell

February 11, 2013

Note: All figures are unaudited actuals
and are subject to change.

Measure J Capital Projects Fund
City of Palm Springs
Revenues and Expenditures
January 31, 2013 Report

Proj Code	2011-2012	2012-2013 Fiscal Year				
	Final Actuals	Adopted Budget	Revised Budget	YTD Actuals	Encumbered	Balances / Variances
Revenues and Transfers In:						
Measure J Sales Tax Transfer In from General Fund	1,950,533	8,000,000	8,000,000	4,284,585	0	(3,715,415)
Interest Income	0	0	0	4,741	0	4,741
Unrealized Investment Gain or Loss	0	0	0	0	0	0
Total Revenues and Transfers In	1,950,533	8,000,000	8,000,000	4,289,327	0	(3,710,673)
Expenditures and Transfers Out:						
0000 Unscheduled Capital Projects	0	4,700,000	496,000	0	0	496,000
0001 Transfer Out to Debt Service Fund	0	3,300,000	3,300,000	833,855	0	2,466,145
0002 Measure J Implementation Costs	29,519	0	0	0	0	0
0003 Special Audit	0	0	5,000	0	0	5,000
0004 Communications Expenses	0	0	5,000	1,134	0	3,866
0005 Downtown Prop Maint and Landscaping	0	0	127,555	24,754	10,108	92,694
0006 Streets - Reconstruction	0	0	1,000,000	0	0	1,000,000
0007 Streets - Overlay	0	0	1,000,000	0	0	1,000,000
0008 Streets - Slurry Seal	0	0	1,000,000	210	0	999,790
0009 Pavilion Kitchen Equipment Replacement	0	0	14,000	0	0	14,000
0010 Desert Highland Light Poles / Fixture Replacement	0	0	80,000	0	0	80,000
0011 Ruth Hardy Park Security Path Lighting	0	0	50,000	0	0	50,000
0012 Desert Highland Small Parking Lot Repairs	0	0	40,000	70	0	39,930
0013 Dog Park Improvements	0	0	10,000	0	0	10,000
0014 Sidewalk Replacement in Parks Citywide	0	0	80,000	0	0	80,000
0015 Demuth Park - Softball Field Wiring Replacement	0	0	40,000	0	0	40,000
0016 Demuth Community Center - Gymnasium Floor Repairs	0	0	40,000	0	0	40,000
0017 Sunrise Park Water Valve Replacement	0	0	50,000	0	0	50,000
0018 Demuth and Ruth Hardy Parks - Parking Lot Repairs	0	0	165,000	70	0	164,930
0019 Stadium Fencing Repairs	0	0	20,000	97	0	19,903
0020 Replace 20 Trees - Palm Cyn, Indian Cyn, Sunrise Park	0	0	125,000	0	0	125,000
0021 Village Green - Electric Meter Panel Replacement	0	0	25,000	0	0	25,000
0022 Downtown / Uptown Crosswalks	0	0	150,000	763	0	149,237
0023 Light Poles - Raise Footings - Citywide	0	0	150,000	0	0	150,000
0024 Traffic Signal & Queing Study (Sunrise @ Ralph's Ctr)	0	0	10,000	35	0	9,965
0025 Lighting - Replace Underground Electrical - Phase One	0	0	100,000	0	0	100,000
0026 New Fire Station #5 Site Location and Design Study	0	0	50,000	0	0	50,000
Total Expenditures and Transfers Out	29,519	8,000,000	8,132,555	860,988	10,108	7,261,459
Net Surplus / (Deficit)	1,921,014		(132,555)	3,428,338		
Fund Balance, Beginning of Fiscal Year	0		1,921,014	1,921,014		
Fund Balance, End of Fiscal Year	1,921,014		1,788,459	5,349,352		
			Cash as of 1/31/2013 =	5,325,415		