Timelines for Measure J Commission application review

January 17, 2013 MJC meeting — Commissioner working copy

Wednesday	February 6, 2013	City Council will discuss Council ideas/projects
Thursday	February 7, 2013	Collated City applications (with or without cost estimates) provided to Commissioners for review, evaluation and ranking by Feb. 27 (3 weeks). *Early involvement of David Barakian for estimates/ costing so commission has better idea of potential project funding.*
Thursday	**February 21, 2013**	**Regularly Scheduled Commission meeting** Project applicants invited to verbally present their ideas in a 3 minute public comments session.
	February 27, 2013	Deadline for Commissioners to return ranked evaluation forms back to City Hall. (City staff to collate evaluation forms from all commissioners and organize by rank.)
	February 28–March 5	City staff to print off all commissioner evaluation forms for Applications and Metrics ad hoc committee.
Thursday	March 6 – 11	Applications and Metrics ad hoc committee organize and collate evaluation forms from all commissioners and prepare summary report for full Commission.
Thursday	March 14, 2013	**Special Measure J Commission meeting** Agenda to be announced: continue to hear public comments on applications OR begin discussion on applicants to cost out and/or receive application Part 2.
Thursday	**March 21, 2013**	**Regularly Scheduled Commission meeting** Commission determines which community projects to cost out. Event or promotion ideas requiring costing to go back to the applicant to return April 4th. Community projects and City department projects go to City staff for costing. Due back by April 4th.
Thursday	April 4, 2013	City staff to provide project costing results back to Commission for both community and city projects. Applicants from the community who were asked to provide additional information on their idea and/or project—information due back today.
Thursday	**April 18, 2013**	**Regularly Scheduled Commission meeting** Commission reviews total package, including rankings and costs for public and city projects.
Thursday	**May 16, 2013**	**Regularly Scheduled Commission meeting** Commission determines final idea/projects for submission to City Council (this step could be completed at the April 18 meeting if Commission feels comfortable that sufficient discussion has taken place).
Wednesday	June 5, 2013	Commission project recommendations in City Council agenda packet.

Timelines for Measure J Commission application review

For Web Site

Wednesday	February 6, 2013	City Council will discuss Council ideas/projects
Thursday	February 7, 2013	Applications provided to Measure J Commissioners for review, evaluation and ranking.
Thursday	**February 21, 2013**	**Regularly Scheduled Commission meeting** Project applicants invited by commission to verbally present their ideas in a 3 minute public comments session.
	February 27, 2013	Deadline for Commissioners to return ranked evaluation forms back to City Hall. This date may change depending on how many applications are received.
Thursday	March 14, 2013	**Special Measure J Commission meeting** Agenda to be announced: continue to hear public comments on applications OR begin discussion on applications to cost out and/or receive application Part 2.
Thursday	**March 21, 2013**	**Regularly Scheduled Commission meeting** Agenda to be announced: continue to hear public comments on applications OR discussion on applications to cost out and/or receive application Part 2. Due back April 4.
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Public timeline
2/1/2013