

February 20, 2014

To: Measure J Oversight Commission

From: 2013-14 Analysis ad hoc Committee
Christine Hammond, Mark Marshall, David Vogel

Subject: Summary of ad hoc committee work and recommendations for continued analysis

Breakdown of projects by the 2013-14 analysis committee

March 2013	Ad hoc committee established Project identification... Master spreadsheet of the top 50 projects listed by number of votes received from each of the commissioners
April 2013	Create a spread sheet of the top 50 projects (split out by public submissions and City) and created annotations to spreadsheets Collect the various master plans that partner with the projects SA Strategic Vision NMTP P and Rec Plan Tahquitz Creek Master Plan Section 14 Master Plan Tahquitz Canyon Median proposals PSNIC and neighborhood related issues Attend Bicycle Friendly Business District presentation by Sustainability Commission Bonding research
May 2 2013	Special meeting of the Measure J Commission Information/fact gathering Presentations NMTP Michele Michian Public on Bicycling generally Public on Desert Landscaping and the Tahquitz Median Suzanne Harrell on bonding considerations
May 18 th meeting	Project Budgets... Rework the project spread sheet incorporating information researched over previous month. Developed recommendations for commission consideration and items to put on a study list. Mark develops the spreadsheet with the budget tool for commissioners to use for allocating \$\$ asked commissioners to provide their input on 2 different budgets for the projects Presentation of previous months research to commission Research on funding considerations Figuring out how to hear from each of the commissioners and still get thru all the items on the list during the commission meeting. 1 minute timed comments. Discussion between commissioners. Updated the list of annotations to include dollar amounts. Get Clarification on 10 items and what exactly will be done with the funds. two or three that will require some research with help from the city. Request clarification from City Manager on several projects
June 2013	(not a committee activity) Commission votes on projects (unanimous) to recommend to City Council. Project recommendations go to City Council for their review.
July 2013	Project funding research

August 2013	dark
September 2013	<p>City Council votes on most of projects. Asks for additional information on TCMP and does not vote for TC Median</p> <p>Project funding research</p> <p>Analysis of staff report to City Council</p> <p>Create multi-year budgeting spreadsheet for projects</p> <p>Revised spreadsheet of council approved projects</p> <p>Analysis of staff report to City council--spreadsheet</p> <p>Recommendations to Commission for next steps</p> <p>Commissioner Process Evaluation...Suggested, prepared an evaluation tool, analyzed data received and set up data into chart. Made recommendations for changes for upcoming year.</p> <p>Suggested to commission that the next step is analyzing the projects from last application cycle that were NOT funded for future projects</p> <p>Suggested to commission that we identify subject matter experts, leads or point people for project areas and each commissioner track groups of projects for progress and any other related factor.</p> <p>Draft Suggestions for new ad hoc committees</p>
October 2013	<p>Back to the beginning...April 2013 "Original top 50 Projects" The list of all projects sorted by Commissioner vote to see where we were at the beginning of this process</p> <p>"10-17-13 Original top 50 Projects less the approved projects by vote"</p> <p>Analysis of what is "truly" remaining and for commission presentation.</p> <p>Present commissioner review of process evaluation</p> <p>Arnico Track sewer connection research</p> <p>Christine goes thru applications and sets up a table of applications from individuals and neighborhoods</p> <p>Report of ad hoc meeting with council presented to Commission: City Council asks that commission not go out with another application at this time.</p>
November 2013	<p>Propose again to commission that we identify commissioners as point people for projects</p> <p>Research exec summary of Parks and Rec master plan</p>
December 2013	<p>No commission meeting in December</p> <p>City Council ad hoc tells MJC ad hoc they do not want us to go out for another application at this time.</p> <p>More work on budget for projects and bonding issues</p> <p>Doing some grant writer research</p> <p>Working on Measure J signage</p>
January 2014	<p>Report to commission on ad hoc meeting and again that City Council has asked we NOT go out with another application. They are preparing a Multi Year Budget Model that will be discussed at the February 19 City Council meeting</p> <p>Some discussion on the Benefits of Measure J to business community</p> <p>Research for City on Branding Measure J</p>
February 2014	<p>Re-sort the Measure J Capital Projects Tracking Report group by category</p> <p>Break down of what the 2013-14 analysis ad hoc worked on since formation March 2013</p>
Next steps:	<ol style="list-style-type: none"> 1. Prepare to do oversight of current projects and study items 2. Identify subject matter experts, leads or point people for project areas and each commissioner track groups of projects for progress and any other related factor. 3. Analyze the unfunded projects from last application cycle for future projects. Make a list of those projects for cost estimates and to use as fill in projects as staff time and dollars allow. 4. Think about and begin to move study items forward