



City Council Staff Report

DATE: September 2, 2015 CONSENT CALENDAR
 SUBJECT: STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE MONTH OF JULY 2015
 FROM: David H. Ready, City Manager
 BY: Chief of Staff/City Clerk and Procurement

RECOMMENDATION:

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of July 1 to 31, 2015.

AGREEMENTS

Number	Vendor	Description	Amount	Department
A6579	Historic Resources Group	Provide Context Statement and Revised Design Guidelines for the Las Palmas Business Historic Business District	\$23,450.00	Planning Services
A6725	SC Laboratories	Medical Cannabis Testing Services	\$25,000.00	Administration
A6618	Maximum Security Alarm Systems	Amendment No. 1, Additional Security Monitoring	\$14,889.00	Facilities
A5728	PROGreen Building Maintenance	Amendment No. 2, Additional Janitorial services to include the Welwood Murray Memorial Library	\$11,760.00	Facilities
A6636	Golden Valley Construction	Change Order No. 1, City Hall and Police Department Parking Lot Improvement Project, CP 01-17 and 13-34	Decrease -(\$505.30)	Engineering
A6603	Casarez, Steven RN	Emergency Medical Services Coordinator	\$24,900.00	Fire
A6731	Larry Simon	Real Estate Appraisal for property located at 1479 N Palm Canyon Drive	\$3,500.00	Community & Economic
A6731	Larry Simon	Real Estate Appraisal for property located at 342 N Palm Canyon Drive	\$4,000.00	Community & Economic

AGREEMENTS AND PURCHASE ORDERS

Number	Vendor	Description	Amount	Department
A6331 16-0302	Strategic Solutions	Grant Consultant	\$20,000.00	Sustainability

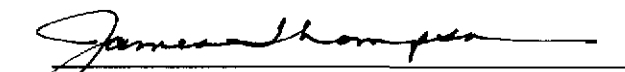
PURCHASE ORDERS

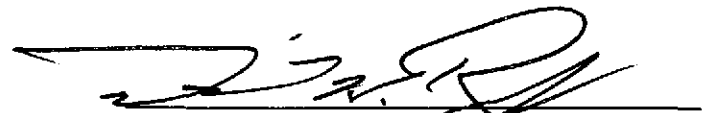
Number	Vendor	Description	Amount	Department
16-0221	High Line Corporation	Annual Support (Payroll System)	\$23,995.00	IT
16-0228	DigiMap	Software Licenses	\$19,980.00	IT
16-0229	Library Ideas, LLC	Freegal Subscription July 2015- July 2016	\$7,500.00	Library
16-0234	Smoketree Stables	Horse Boarding	\$13,920.00	Police
16-0253	Portford Solutions, Inc.	Annual Maintenance and Support (Document Management System)	\$16,892.41	City Clerk
16-0254	CVEP	CVEP SBDC support	\$10,000.00	Community & Econ Dev.
16-0259	Periscope Holdings	Annual Maintenance and Support (Procurement System)	\$15,900.00	Procurement
16-0265	Riselo Engineering	AC blower motor	\$7,991.39	Aviation
16-0274	Asbury Environmental Services	Hazardous waste removal	\$14,899.05	Facilities
16-0275	Riselo Engineering	Loading Bridge Repairs	\$17,401.65	Aviation
16-0276	LAWCX	Program Year Assessment	\$20,597.00	Human Resources
16-0277	Prudential Overall Supply	Uniform Rental and Cleaning	\$14,000.00	Facilities
16-0280	Dell Computer Corporation	Poweredge R515 Server	\$8,745.98	IT
16-0287	OverDrive, Inc.	Annual Support	\$10,000.00	Library
16-0291	Riverside County Pest Control	Pest Control for City Buildings and Parks	\$16,800.00	Facilities
16-0305	Trane US	Portable AC Units	\$11,162.22	Facilities

STAFF ANALYSIS:

The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are \$25,000 or less, and certain other amendments and change orders as previously approved by the City Council. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.


 James Thompson
 Chief of Staff/City Clerk


 David H. Ready, Esq., Ph.D.
 City Manager

/kdh