

The budget process is the key to the development of Palm Springs' strategic plan – allowing departments the opportunity to reassess goals and objectives and the means for accomplishing them. The budget is discussed by the Budget Subcommittee in early March with Town Hall Community meetings held throughout April. The entire City Council reviews the Budget once all community meetings have been held towards the end of April and can adopt as early as May but not later than June 30. Preparation begins several months prior, with projection of City reserves, revenue and expenditure forecasts, and citizen commissions and departmental needs assessment. It is with this groundwork that departmental expenditure requests are made and subsequently reviewed.

In the middle of December, prior year through January, each department assesses its current activities and reviews its spending records provided through the City's Finance department. This information is used as a base for developing the following year's plan. Department Heads confer with their staff to develop a work plan and to estimate necessary financing. Revenue estimates are developed by the Finance Department, with the help of other departments that generate fees and/or charges. In February, the departmental budget assessments are returned to the Finance Department for review and compilation. During the month of February, the City Manager, Assistant City Manager, Chief of Staff, Finance Director and Senior Financial Analyst, meets with the department directors to discuss their requests and gather additional budget information. This information is then compiled into a rough draft assessment for each department.

Also in February, the departments return the Capital Improvement Budget requests to the Finance Department for review and compilation. These requests consist of the Measure J and Other Capital Budget Worksheets. Requests are then taken to the City Manager, Assistant City Manager, Chief of Staff and Finance Director. Preparation for discussion and review with the Measure J Committee and then City Council continue throughout the Budget process. Then in April a preview of the General Fund is presented to the City Council.

After the review of each departmental budget and the Capital Improvement Budget, the desired changes are then incorporated into the preliminary budget document. The City Council Budget Sub-committee then shares information and seeks public input on General Fund Expenditures and various Capital Project needs at a pair of Town Hall Meetings. The Preliminary Budget document is then submitted to the City Council at the second Council Meeting in April.

Budget documents are available to the general public and the citizens of Palm Springs on the City's website. Also, a new process and application has been created to handle requests for event sponsorship and agency program funding for FY 2016-2017. The application is available on the City Clerk's webpage and must be turned in by April 7th at 3 p.m. in order to be considered for funding.

Throughout the months of April and May, the Finance Department conducts Council Meetings and Study Sessions on the departmental budgets and the Capital Improvement Budget for the Public and the City Council. Special City Council Meetings on the Budget are held in May. All Council and City Manager changes are then incorporated into the Proposed Budget document. The Proposed Budget document is then presented to City Council as early as May but no later than the first City Council meeting in June, where a public hearing is conducted. After receiving citizen input, and any additional Council input, the budget is adopted at this meeting or a subsequent meeting prior to June 30.

At each step of the budget process, the information is stored through the City's electronic data processing system. Changes can be made easily and the remaining information stored for the next budget cycle. After approval of the budget, the adopted revenue and appropriations are automatically posted in the City's accounting ledgers.

All City departments are required to monitor their budgets and spend only amounts allocated by the City Council. However, during the year, unforeseen costs arise which cannot be accommodated within the original adopted budget. For these circumstances, the City Manager may recommend budget modifications to the City Council. The City Council may approve budget modification resolutions to make the necessary changes. At any meeting after the adoption of the budget, appropriations may be modified and/or transferred by adoption of a resolution by Council.

BUDGET OVERVIEW

BUDGET ROLES AND RESPONSIBILITIES

Every employee plays a role in budgeting – whether in its formulation, preparation, implementation, administration or evaluation. Ultimately, of course, each Department head, through the City Manager, is accountable to the City Council for the performance of departmental personnel in meeting specific objectives within allocated resource limits.

Actual budget responsibility can be identified more specifically:

- The Finance Department along with Budget division staff are responsible for preparing an estimate of remaining cost requirements for the current fiscal year, projecting the base budget requirements for the next fiscal year and developing other requests that change or revise the program so that it will be more effective, efficient, productive and economical.
- The Senior Financial Analyst serves as a vital role in the budget preparation. Responsible for coordinating information, making sure all the necessary documentation is submitted, monitoring the internal review process to meet timelines, and serving as a troubleshooter for problems throughout the budget process.
- The Capital Improvement / Measure J Plan for the City are compiled from the Departmental Requests at the same time as the Departmental Budget. A Committee comprised of the City Manager, Assistant City Manager, Chief of Staff, and Finance Director are responsible for reviewing all capital projects for timing and cost considerations and preparing a preliminary capital improvement plan recommendation for review and revision by City Council.
- The Measure J Plan for the City is compiled from Public and Departmental Requests at the same time as the Departmental Budget. The Measure J Committee reviews capital projects funded by the Measure J 1% Sales Tax. These recommendations are then made available to the City Council for review and revision and approval.
- Department Directors are responsible for reviewing historical performance, anticipating future problems and opportunities, considering alternative solutions, and modifying and assembling their departmental data into a cohesive budget information package. Department Directors critically evaluate all requests, prioritize and submit a budget plan including only those requests that support Council policies, City Manager and administrative direction and departmental mission.
- The Finance Director, Assistance Finance Director and Senior Financial Analyst within the Finance department are responsible for preparing short-range and long-range revenue and expenditure forecasts, calculating departmental budget targets, assisting departments, reviewing departmental budgets with Department Directors or staff, collating, analyzing, and summarizing departmental requests and preparing budget review materials for the Budget Committee and City Council.
- The City Manager, Assistant City Manager, Chief of Staff and Finance Directors' key role is translating goals and objectives for the City into recommended funding decisions. They are responsible for reviewing the departmental operating and Capital Improvement Plan / Measure J requests and submitting their recommendations for review by the City Council.

- The City Manager is responsible for reviewing the total financial program and submitting it to the City Council. A Sub-Committee of the City Council (Mayor Rob Moon and Councilman Geoff Kors) will be providing information and receiving input from the Public through various means such as the planned Town Hall Meetings.
- The City Council is responsible for the review of the proposed budget and adoption of the final budget.

The City of Palm Springs receives funding from multiple sources. Various staff members from Engineering, Planning, Building, Fire, Police, Library, Public Works, Parks & Recreation and the Airport worked in unison with the Budget staff to develop revenue projections for the coming fiscal year. The projections reflect an overall cautious approach as in past years, mainly due to the uncertainties of the overall state of the economy. Staff considered both the qualitative and quantitative methods of forecasting and used techniques such as trend analysis, economic indicators, and professional judgment to arrive at a consensus as to the forecasted revenue. Revenue forecasting is one of the most challenging aspects in the budget process, as many unknown variables including economic changes, over which the City has no control, affect the ultimate amount of monies going into the City's treasury. These variables include the impact of fluctuations in the local, regional and overall economy, consumer habits and demands, and legislative acts.

The schedules in the Budget Overview section summarize both the Operating Funds and the various departmental costs covering all the departments exclusive of the Successor Agency. The schedules in the financial summaries section include specific details for all funds and departments, again exclusive of the Successor Agency. Listed below is a brief description of each City funding source:

- **Operating Funds** – The City of Palm Springs historically combined the General Fund and the Community Promotion Fund into “Operating Funds”. As a historical note, in Fiscal Year 2010-11, the City blended its Community Promotion Fund into the General Fund to create one Fund. The General Fund now accounts for all the general revenue of the City including revenues related to the promotional efforts of the City with regards to tourism and related activities. The top three operational fund revenues for the City of Palm Springs are:
 - **Transient Occupancy Tax (TOT)** – is a tax assessed per room night on guests staying in City hotels or other boarding type facilities. The Tax applies only to Transients. A Transient is a guest who stays 28 consecutive days or less. The TOT rate was increased effective Jan. 1, 2004 from 12.5% to 13.5% for Group Meeting Hotels (generally hotels more than 125 units). The rate remains at 11.5% for all other hotels and boarding facilities.
 - **Property Tax** – The City receives Property Tax revenues in the form of Secured, Unsecured, Supplemental, Homeowners' Exemption, Interest and Penalties, and Real Property Transfer Taxes. In accordance with State law, property is assessed at actual full cash value and the maximum tax is 1% of the assessed valuation. Increases in the assessed valuation are limited to 2% per year unless there is a change in property ownership or improvements to the property.
 - **Sales Tax** – The 8.75% Sales and Use Tax is collected by the State Board of Equalization. The City receives 1% of the total based on sales within its jurisdiction. See Appendix D for a full look of the distribution of sales tax.
- **Measure J Funds** – A local 1% sales and use tax revenue to maintain local community services and economically revitalize the downtown area. This Sales and Use Tax was approved by the voters of the City of Palm Springs on November 8, 2011 and is in place for 25 years. These are General Revenue Sources Funds which may be used for any

General Fund purpose. However, the City Council's current practice has been to direct the transfer of all Measure J Revenues to the Special Measure J Fund for Capital Projects.

- **Special Revenue Funds** – These funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.
- **Enterprise Funds** – These funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the costs of providing goods or services to the general public be financed or recovered primarily through user charges.
- **Internal Service Funds** – These funds are used to account for the financing of goods or services provided by one department or agency of the City to other departments or agencies on a cost reimbursement basis.
- **Debt Service Funds** – These funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

BUDGET OVERVIEW**BUDGET SUMMARY-OPERATING FUNDS****ADOPTED
2016-17****FUNDS AVAILABLE**

Revenue		
Property Tax	20,892,100	
TOT	26,200,000	
Sales Tax	12,040,686	
Measure J Sales Tax	13,100,000	
Utility Users Tax	7,500,000	
Franchise Fees	3,100,000	
Motor Vehicle License Fees	4,219,000	
Administrative Service Charges	2,126,798	
Business License	950,000	
Building Permits	1,300,000	
All Other	10,319,341	
Total Revenue	<u>101,747,925</u>	
Transfers In From:		
Gas Tax (133)	600,000	
Airport General Operations (415)	287,500	
Total Transfer In	<u>887,500</u>	
Total Operating Funds Available		102,635,425

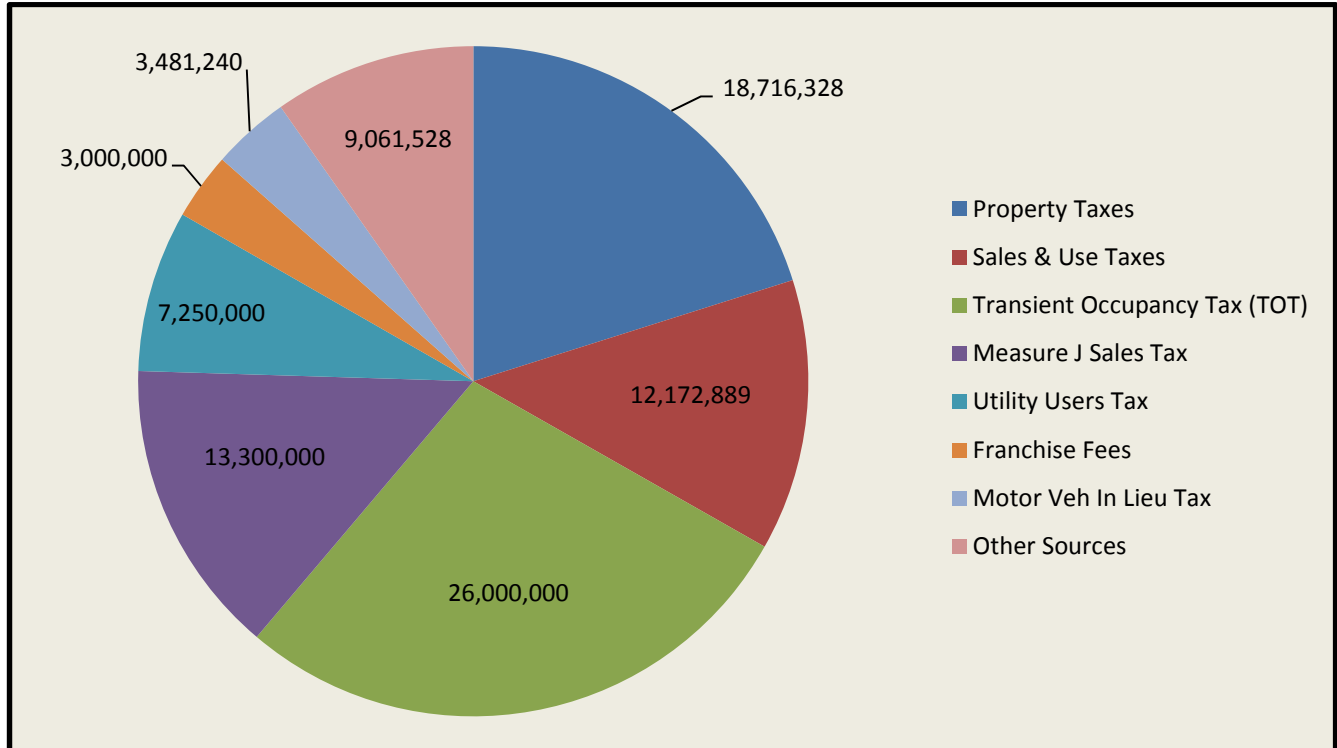
FUNDS REQUIRED

Appropriations	<u>86,894,534</u>	
Transfer Out To:		
Debt Service -		
Police Building	152,883	
Chevron / Opterra	1,056,305	
Parking Structure	503,966	
Total Transfers for Debt	1,713,154	
Capital (261)	1,700,000	
Public Safety - CFD (140)	248,213	
Parking Fund - Operations (131)	281,192	
Emergency Response Fund (136)	134,863	
Capital Projects - Measure J	13,100,000	
Golf Course (430)	700,000	
Motor Vehicles / Fleet (510)	65,000	
Total Transfer Out	<u>17,942,422</u>	
Total Operating Funds Required		104,836,956
Operating Surplus (Deficit)		<u><u>(2,201,531)</u></u>

MAJOR OPERATING FUND REVENUES

The following graph and schedule identify the major sources of revenue for the 2016-2017 adopted operating budget.

2016-17 Revenue Comparison of Percent of Total

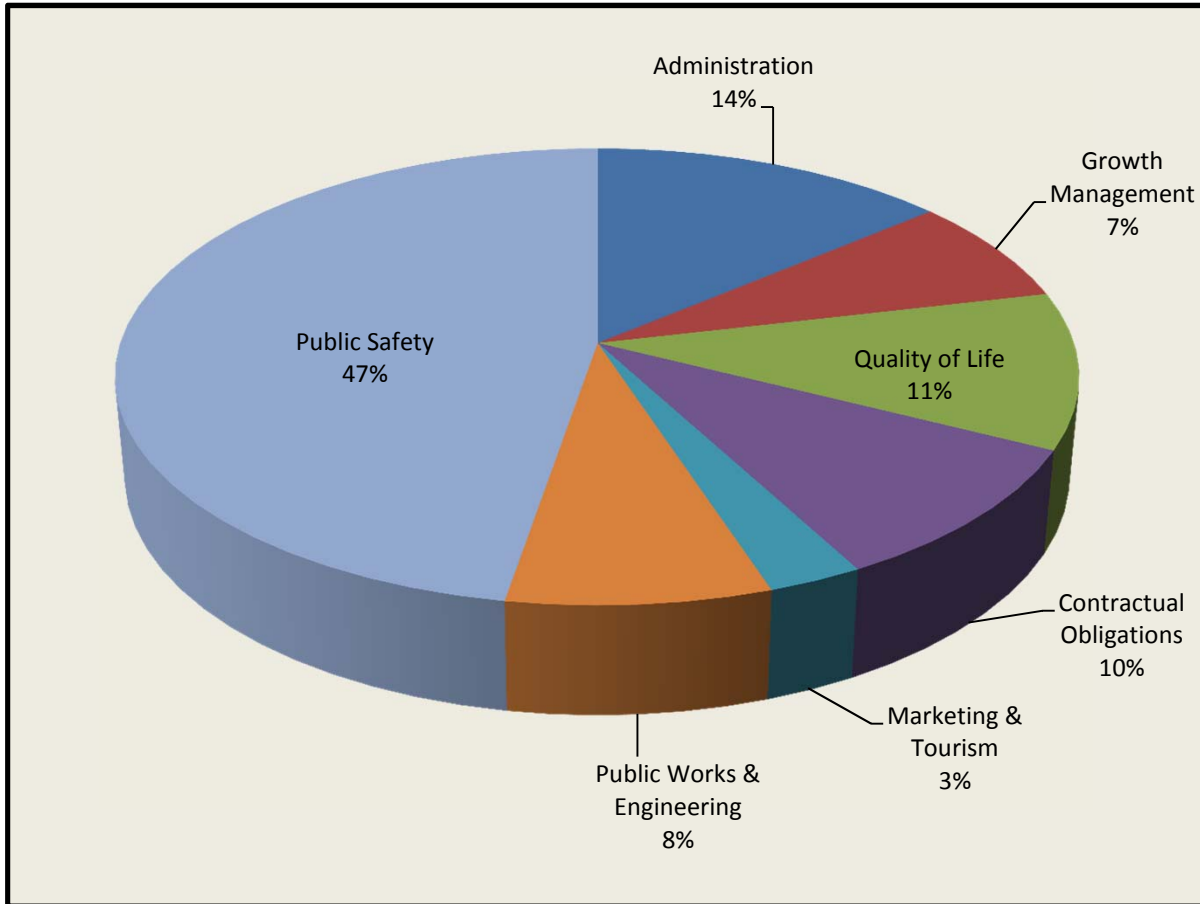


MAJOR OPERATING FUND REVENUES

CATEGORY	ADOPTED 2014-15	ADOPTED 2015-16	ADOPTED 2016-17	% CHANGE
Property Taxes	\$ 17,811,491	\$ 18,716,328	\$ 20,892,100	11.6%
Sales & Use Taxes	11,513,210	12,172,889	12,040,686	-1.1%
Transient Occupancy Tax (TOT)	21,250,000	26,000,000	26,200,000	0.8%
Measure J Sales Tax	11,000,000	13,300,000	13,100,000	-1.5%
Utility Users Tax	7,000,000	7,250,000	7,500,000	3.4%
Franchise Fees	3,000,000	3,000,000	3,100,000	3.3%
Motor Vehicle In Lieu Tax	3,481,240	3,481,240	4,219,000	21.2%
All Other Sources	11,305,880	12,706,639	14,696,139	15.7%
TOTALS	\$ 86,361,821	\$ 96,627,096	\$ 101,747,925	5.3%

OPERATING FUND APPROPRIATIONS

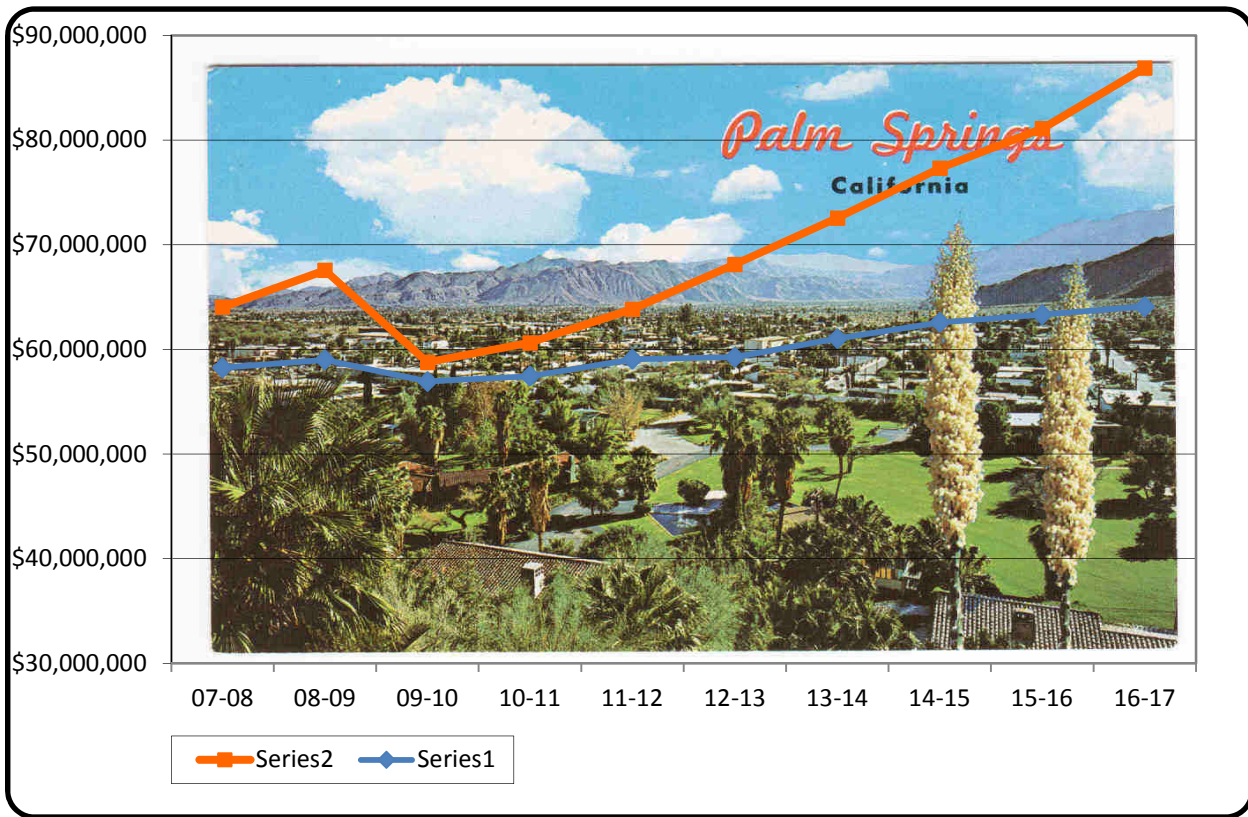
The following graph and schedule identify the major appropriations for FY 2016-17 adopted operating budget.



OPERATING FUND APPROPRIATIONS

CATEGORY	ADOPTED 2014-15	ADOPTED 2015-16	ADOPTED 2016-17	% CHANGE
Administration	\$ 9,846,912	\$ 10,881,351	\$ 12,026,080	10.5%
Growth Management	4,986,760	5,905,555	6,529,848	10.6%
Quality of Life	9,238,467	8,644,641	9,613,414	11.2%
Public Safety	35,639,339	38,339,690	41,133,721	7.3%
Public Works & Engineering	5,950,281	6,410,861	6,708,601	4.6%
Marketing & Tourism	2,338,184	2,436,500	2,436,500	0.0%
Contractual Obligations**	9,311,301	8,511,825	8,446,370	-0.8%
TOTALS	\$ 77,311,244	\$ 81,130,423	\$ 86,894,534	7.1%

** Debt Service included in Convention Center (2180)



Fiscal Year	Adopted Budget	Inflation Trend	CPI
2007-08	64,047,325	58,243,375	229.0
2008-09	67,554,078	58,997,887	223.9
2009-10	58,775,538	56,939,573	225.9
2010-11	60,629,299	57,440,801	232.3
2011-12	63,840,676	59,058,411	236.0
2012-13	68,126,514	59,252,188	239.2
2013-14	72,550,399	61,032,297	243.5
2014-15	77,311,244	62,581,755	246.1
2015-16	81,130,423	63,321,008	249.9
2016-17	86,894,534	64,083,912	251.0 *

* estimate

The Operating Funds consist of the General Fund and the operations portion of the Convention Center. The amounts above are from the original Adopted Budgets. This graph represents a 10-Year Comparison. Excludes Interfund Transfers Out.

June - Los Angeles Riverside Orange Co Ca (CPI-U)

<http://data.bls.gov/cgi-bin/surveymost>

Insert - Panorama Palm Springs California postcard by The POSTCARDDEPOT

BUDGET OVERVIEW**APPROPRIATION SUMMARY - ALL FUNDS**

ACTIVITY NAME	OPERATING FUNDS	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	DEBT SERVICE FUNDS	TOTAL
Administration	12,026,080					12,026,080
Growth Management	6,529,848	1,468,653				7,998,501
Quality of Life	9,613,414	2,029,546				11,642,960
Public Safety	41,133,721	2,173,587				43,307,308
Public Works & Engineering	6,708,601	1,157,417				7,866,018
Marketing & Tourism	2,436,500					2,436,500
Debt Service					9,605,383	9,605,383
Assessment Districts					731,420	731,420
Master Lease					1,493,700	1,493,700
Airport			32,433,715			32,433,715
Wastewater Treatment Plant			10,250,000			10,250,000
Golf Course			5,505,752			5,505,752
Motor Vehicle Replacement				3,742,633		3,742,633
Facilities Maintenance				4,751,962		4,751,962
Retirement Benefits				16,366,830		16,366,830
Risk Management				14,286,181		14,286,181
Retiree Health Insurance				2,759,118		2,759,118
Energy				2,744,156		2,744,156
Contractual Obligations	8,446,370					8,446,370
Capital Projects		16,020,841				16,020,841
Total Appropriation Summary	86,894,534	22,850,044	48,189,467	44,650,880	11,830,503	214,415,428

This summary covers all City Funds with the exception of the Successor Agency, which is reported in its own section in this budget document

BUDGET OVERVIEW

APPROPRIATION DETAIL - ALL FUNDS

ACTIVITY # - NAME	OPERATING FUNDS	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	DEBT SERVICE FUNDS	TOTAL
Administration						
1010 City Council	696,817					696,817
1100 City Manager	1,074,458					1,074,458
1114 Neighborhood Involvement	193,759					193,759
1120 Information Technology	1,652,732					1,652,732
1150 Chief of Staff / City Clerk	1,261,487					1,261,487
1155 Vacation Rental	612,025					612,025
1160 Human Resources	498,268					498,268
1180 Rent Control	75,906					75,906
1200 City Attorney	805,434					805,434
1220 Unallocated Compensation	1,000,000					1,000,000
1231 Public Affairs/PSCTV	400,713					400,713
1261 Document Management	277,975					277,975
1300 Finance	2,932,366					2,932,366
1330 Procurement	544,140					544,140
Subtotal	12,026,080					12,026,080
Growth Management						
1400 Community & Economic Dev.	1,228,283					1,228,283
1402 Homeless Program	465,000					465,000
4151 Planning Services	1,793,614					1,793,614
4161 Building & Safety	3,042,951					3,042,951
1270 Sustainability		383,028				383,028
1280 Recycling		292,283				292,283
4818 Community Dev. Block Grant		387,462				387,462
4609 AQMD		57,600				57,600
4408 Art Acquisitions		348,280				348,280
Subtotal	6,529,848	1,468,653				7,998,501
Quality of Life						
1291 911 Emergency Response		1,416,346				1,416,346
2451 Parks Maintenance	3,536,562					3,536,562
2510 Recreation	1,490,199					1,490,199
2511 Tennis Center	22,502					22,502
2512 Palm Springs Skate Park	160,000					160,000
2515 Swim Center	665,898					665,898
2516 Demuth Community Center	258,648					258,648
2590 James O. Jessie DHUC	700,383					700,383
2710 Library	2,452,722					2,452,722
2711 Library - Welwood	326,500					326,500
2550 Villagefest		504,600				504,600
2752 Library Trust		8,600				8,600
4523 Comm Donation Recreation		100,000				100,000
Subtotal	9,613,414	2,029,546				11,642,960
Public Safety						
3010 Police	23,266,217					23,266,217
3011 Jail Operations	347,726					347,726
3212 Police AB 109		175,000				175,000
3304 Animal Control	396,645					396,645
3305 Animal Shelter	1,230,506					1,230,506
3400 Dispatch Center	1,291,770					1,291,770
3012 Forfeit Assets-Police		2,000				2,000
3013 Safety Aug-Police		474,018				474,018
4461 Parking Control		241,459				241,459
3026 CFD -Police		450,071				450,071
4509 Police Special Charges		100,000				100,000

BUDGET OVERVIEW

APPROPRIATION DETAIL - ALL FUNDS

ACTIVITY # - NAME	SPECIAL		INTERNAL	DEBT	TOTAL
	OPERATING FUNDS	REVENUE FUNDS	SERVICE FUNDS	SERVICE FUNDS	
3520 Fire	14,445,103				14,445,103
3522 Disaster Preparedness	155,754				155,754
3523 Safety Augmentation - Fire		457,407			457,407
3526 CFD - Fire		273,632			273,632
Subtotal	41,133,721	2,173,587			43,307,308
Public Works & Engineering					
4171 Engineering	2,986,685				2,986,685
4201 Street Maintenance	1,548,154				1,548,154
4210 Downtown Experience Maint.	1,352,557				1,352,557
4240 Street Cleaning	26,400				26,400
4301 Street Lighting	704,017				704,017
4310 Land/Light/Park Maint. Districts		356,941			356,941
4471 Railroad Station	90,788				90,788
4242 CSA-152 / Street Cleaning		656,312			656,312
4462 Parking Project & Programs		2,000			2,000
4464 Structure Maintenance		142,164			142,164
Subtotal	6,708,601	1,157,417			7,866,018
Marketing & Tourism					
2116 Visitor Info Center	5,000				5,000
2117 Tourism	2,014,000				2,014,000
2118 Special Events	323,500				323,500
2119 Special Contributions	94,000				94,000
2120 <i>See Event Sponsorship Department</i>	0				0
Subtotal	2,436,500				2,436,500
Debt Service					
7852 Convention Center				4,692,220	4,692,220
7868 COP 2007				152,883	152,883
7872 Parking Structure Debt				503,975	503,975
7878 Measure J Debt Service				3,200,000	3,200,000
7880 Chevron / Opterra				1,056,305	1,056,305
Subtotal				9,605,383	9,605,383
Assessment District					
7879 A.D. 2015-1				731,420	731,420
Subtotal				731,420	731,420
Master Lease					
7851 Master Lease				1,493,700	1,493,700
Subtotal				1,493,700	1,493,700
Airport					
6003 CFC Airport			2,500,000		2,500,000
6001 PFC Admin			1,970,647		1,970,647
6277 Series 2006 Debt Service			1,195,278		1,195,278
6278 Series 2008 Debt Service			817,000		817,000
6002 Airport Administration			3,606,432		3,606,432
6010 Corporate Yard Property			0		0
6022 Airport Security			1,497,409		1,497,409
6050 Airside Operations			813,006		813,006
6075 Airport Rescue- Fire			2,984,622		2,984,622
6100 Landside Operations			1,503,617		1,503,617
6175 Grounds Maintenance			506,530		506,530
6200 Terminal Bldg Operations			5,267,705		5,267,705
6225 Control Center Operations			3,598,893		3,598,893
6250 Customs			215,781		215,781
6401 Airport Development			421,795		421,795
6501 Special Capital Projects			1,395,000		1,395,000
6601 Federal Grants			4,140,000		4,140,000
Subtotal			32,433,715		32,433,715

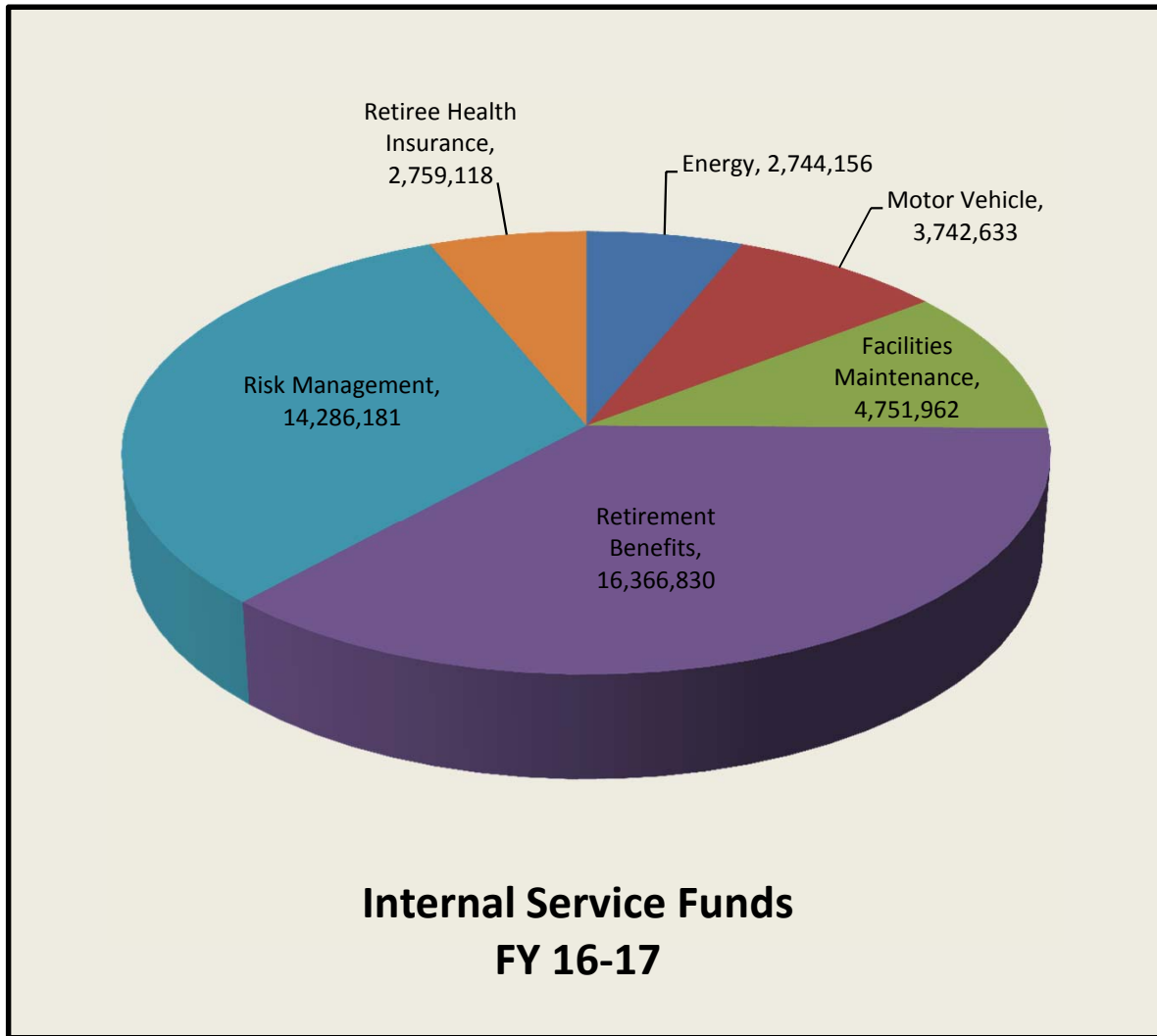
BUDGET OVERVIEW

APPROPRIATION DETAIL - ALL FUNDS

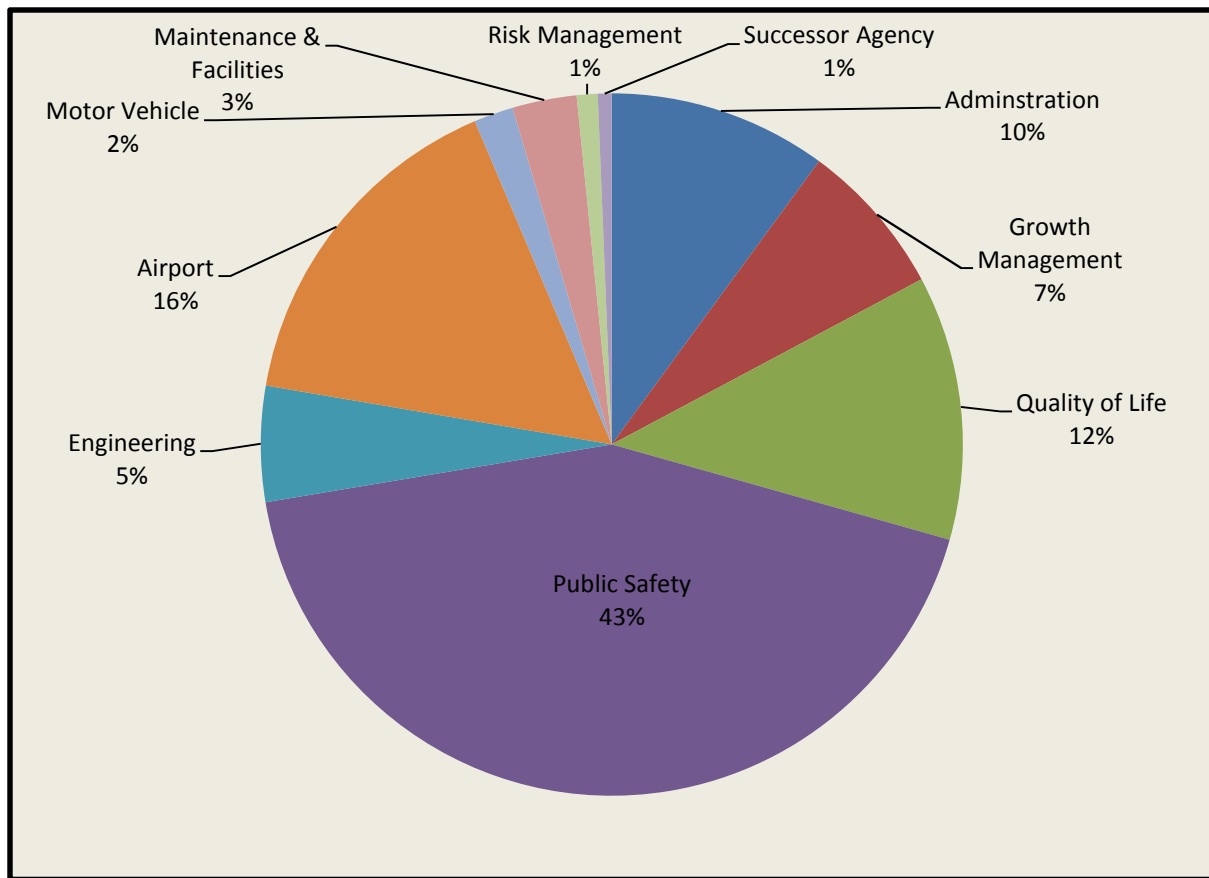
ACTIVITY # - NAME	OPERATING FUNDS	SPECIAL	ENTERPRISE FUNDS	INTERNAL	DEBT	TOTAL
		REVENUE FUNDS		SERVICE FUNDS	SERVICE FUNDS	
Wastewater Treatment Plant						
6800 Administration			10,250,000			10,250,000
Subtotal			10,250,000			10,250,000
Golf Course						
7021 Resort Course Maint			4,563,485			4,563,485
7056 Debt Service			942,267			942,267
Subtotal			5,505,752			5,505,752
Motor Vehicle Replacement						
5470 Fleet Operations				2,952,247		2,952,247
5475 MVR Reserves				790,386		790,386
Subtotal				3,742,633		3,742,633
Facilities Maintenance						
5641 Administration & Operations				4,751,962		4,751,962
Subtotal				4,751,962		4,751,962
Retirement Benefits						
5701 PERS & Medicare				16,366,830		16,366,830
Subtotal				16,366,830		16,366,830
Risk Management						
5902 Employee Benefits				8,756,341		8,756,341
5903 Workers Comp				3,568,923		3,568,923
5904 Liability Insurance				1,169,796		1,169,796
5905 Property Insurance				687,921		687,921
5919 Unemployment Insurance				103,200		103,200
Subtotal				14,286,181		14,286,181
Retiree Health Insurance						
5912 Retiree Health Insurance				2,759,118		2,759,118
Subtotal				2,759,118		2,759,118
Energy						
5805 Administration				4,000		4,000
5806 Sunrise Plaza Cogen				855,318		855,318
5807 Muni Complex Cogen				1,719,334		1,719,334
5812 Energy Development				165,504		165,504
Subtotal				2,744,156		2,744,156
Contractual Obligations						
2101 GPSCVB	510,000					510,000
2180 Convention Center	7,560,370					7,560,370
2197 Plaza Theatre	26,000					26,000
2120 Int'l Film Festival	350,000					350,000
Subtotal	8,446,370					8,446,370

BUDGET OVERVIEW**APPROPRIATION DETAIL - ALL FUNDS**

ACTIVITY # - NAME	OPERATING FUNDS	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	DEBT SERVICE FUNDS	TOTAL
Capital Projects						
Gas Tax:						
4298 Special Gas Tax - Improv 2106		605,441				605,441
Measure A:						
4495 Bond Const Measure A		1,098,700				1,098,700
4497 Regional Measure A		0				0
4498 Local Measure A		955,300				955,300
Measure J:						
1396 Measure J Admin		425,000				425,000
4493 Measure J Streets		3,000,000				3,000,000
4494 Comm Proj Hot Spots		911,725				911,725
4500 Measure J Capital Projects		5,563,275				5,563,275
Capital Projects:						
1395 City Facility Improvements		1,086,500				1,086,500
3600 Fire Improvements		700,000				700,000
4491 Street Improvements		0				0
Drainage:						
4370 North Zone Drainage		100,000				100,000
4371 Central Zone Drainage		20,000				20,000
4372 South Zone Drainage		5,000				5,000
4373 East Zone Drainage		10,000				10,000
4374 Southeast Zone Drainage		1,500				1,500
4375 Eagle Canyon Drainage		0				0
Quimby:						
2460 Quimby - Park & Recreation		1,538,400				1,538,400
Subtotal		16,020,841				16,020,841
Total Detail	86,894,534	22,850,044	48,189,467	44,650,880	11,830,503	214,415,428



	<u>Adopted FY 16-17</u>
 Energy	2,744,156
 Motor Vehicle	3,742,633
 Facilities Maintenance	4,751,962
 Retirement Benefits	16,366,830
 Risk Management	14,286,181
 Retiree Health Insurance	2,759,118
Total Adopted Internal Service Funds	<u><u>\$44,650,880</u></u>



Administration	44.20
Growth Management	31.39
Quality of Life	53.50
Public Safety	189.00
Public Works & Engineering	23.38
Airport	70.00
Motor Vehicle	8.00
Facilities Maintenance	13.00
Risk Management	4.25
Successor Agency	2.78
Total Full-Time Equivalent (FTE) for FY 16-17	439.50



City of Palm Springs Department of Finance and Treasury Budget Calendar for FY 2015 / 16

12/3/2014	1 st Quarter Financial Review
2/2/2015	Department, Special Funds, and Capital Budget Worksheets issued by the Finance Department to All Departments
2/18/2015	Mid-Year Budget Review
2/17/2015 – 2/26/2015	Meetings with the Department Heads to discuss additional budget needs and changes (City Mgr., Chief of Staff & Finance Director)
3/2/2015	ALL WORKSHEETS - Department, Special Funds, Capital requests to Finance Department – DUE DATE
3/5/2015	Preliminary Revenue Estimates completed and entered into budget system
4/2/2015	Preliminary Recommendations incorporated into budget system by Finance and Update of Revenue Estimates
4/30/2015	Preliminary Operating Fund Budget distributed to City Council by Finance
5/6/2015	City Council – Presentation of Preliminary Budget – Operating Funds, All Other Funds & Special Events
5/17/2015	City Council - Presentation of Enterprise and All Other Funds
6/3/2015	Public Hearing - Budget for Fiscal Year 2015/16 & Comprehensive Fee Schedule / Study*
6/17/2015	Adoption of Budget for Fiscal Year 2015/16

* Comprehensive Fee Schedule / Study presented to City Council with Public Hearing.