



## COMMUNITY REDEVELOPMENT AGENCY STAFF REPORT

DATE: DECEMBER 16, 2009 CONSENT CALENDAR

SUBJECT: CONTRACT APPROVAL FOR PRE-RENOVATION SERVICES AND MATERIAL REMOVAL AT THE JC FREY BUILDING LOCATED AT 1191 EAST BARISTO ROAD

FROM: David H. Ready, Executive Director

BY: Owner's Representative

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### SUMMARY

The Agency will consider approving and authorizing the Executive Director to execute a contract for pre-renovation services and materials removal at the JC Frey Building.

### RECOMMENDATION:

Approve and authorize the Executive Director to execute a professional services agreement, subject to final approval of the Legal Counsel, in an amount not to exceed \$45,000, for pre-renovation services and materials removal at the JC Frey Building located at 1191 East Baristo Road.

### STAFF ANALYSIS:

In May of 2009 the City Council/Redevelopment Agency authorized the evaluation of several older City/Redevelopment Agency owned buildings and facilities for materials testing. As part of that contact, the JC Frey Building was evaluated and a report was prepared by Infotox on behalf of the Agency.

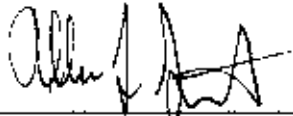
As required for the current rehabilitation of the JC Frey Building, materials will be removed that require additional care and special handling. Staff is in the process of working with Infotox to develop a bid specification for the removal of such materials from the building. It is anticipated that informal bidding will soon follow and the work will be ready to proceed shortly after the middle of January. The removal work is estimated at \$35,000 to \$40,000.

ITEM NO. 2.1.

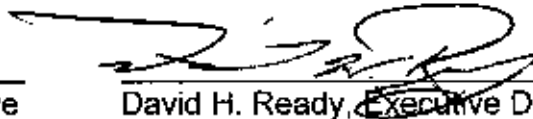
Under normal circumstances, staff would bring forth a contract for consideration after the bidding process. Due to compacted time frame to complete the rehabilitation project, staff is requesting the pre-approval for the Executive Director to enter into the contract, while staff is finalizing the specifications and the bidding process. Such a modified process will assist staff in the timely completion of the necessary demolition services and materials removal from this facility, and the overall timely completion of the rehabilitation project.

FISCAL IMPACT:

The estimated cost of the services is \$35,000 to \$40,000. Funding will be allocated from the Redevelopment Bond proceeds.



Allen F. Smoot, Owner's Representative



David H. Ready, Executive Director