



# CITY COUNCIL STAFF REPORT

DATE: March 16, 2011

CONSENT AGENDA

SUBJECT: Acquisition of Mobile Restroom Trailer for Earthquake Preparedness

FROM: David H. Ready, City Manager

BY: Aviation Department

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## SUMMARY

This action will provide for the acquisition of a Mobile Restroom Trailer for earthquake preparedness at the Airport.

## RECOMMENDATION:

1. Approve the purchase of a Mobile Restroom Trailer as specified in Invitation for Bid #11-02, from Comforts of Home Services Inc. of Montgomery, Illinois, in the amount of \$65,416.38, including CA sales tax, tire fees and delivery.
2. Authorize the City Manger, or his designee, to execute all necessary documents.

## STAFF ANALYSIS

At its meeting of April 14, 2010, the Airport Commission voted unanimously to approve an expenditure of up to \$100,000 for Earthquake Preparedness at the airport. This Mobile restroom unit presented in this action will be paid primarily from these funds and have a major role in the airport's emergency response capability.

During a major disaster the Airport will undoubtedly play a key role in the air transportation of supplies for emergency and recovery purposes. In a situation like this there can be thousands of citizens that would be processed through the airport daily as part of emergency evacuation. If the disaster is a major earthquake, it is highly probably that both sewer and water will be disrupted to the extent where the airport will need to improvise for restrooms in order to efficiently handle human waste. This mobile restroom trailer is self contained and has six male units on one side and six female on the other. The unit will be

fully stocked and watered so it can be quickly and easily utilized in an emergency. The unit will be stored and secured on airport property.

The Procurement and Contracting Division worked closely with the Airport, Fleet Operations, and Fire Department staff to develop the specifications and conducted an Invitation for Bids (IFB) #11-02 for the acquisition. The bid Notice was posted and distributed on 1/6 and four bids were received by the 2/8 due date and the results are tabulated below:

<b>Vendor</b>	<b>Bid Price*</b>
Comforts of Home Services Inc.	\$65,416.38
Ameri-Can Engineering	\$76,528.86
JAG Mobile Solutions	\$78,224.31
Emergency Mobile Kitchens LLC	\$104,408.75

\*Inclusive of delivery and required CA sales tax and tire fees.

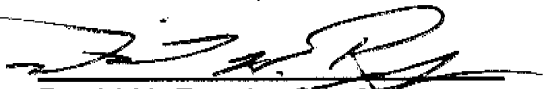
Staff is recommending the award of this bid to Comforts of Home Services, Inc. of Montgomery, Illinois, as the lowest responsive responsible bidder meeting all specifications.

FISCAL IMPACT:

Thanks to the efforts of the Fire Department, the City has been awarded an EMPG grant of \$18,180.00 by the Riverside County specifically for all-hazards emergency management capabilities and this mobile restroom is an eligible expenditure. Because the unit's primary purpose is to support the airport's emergency preparedness mission, the airport enterprise fund can justify funding the remaining cost of \$47,512.61 and the funds are available in account number 415-6002-46420.



Thomas Nolan, Executive Director, Airport

  
David H. Ready, City Manager