



## City Council Staff Report

DATE: July 20, 2011

Consent Calendar

SUBJECT: AWARD OF IFB 11-08 FOR PALM TREE TRIMMING AT VARIOUS LOCATIONS IN THE CITY OF PALM SPRINGS

FROM: David H. Ready, City Manager

BY: Public Works / Parks Department

### SUMMARY

The City annually trims seed pods and fronds from City-owned palm trees in order to maintain the health and appearance of the trees, as well as to reduce the need for clean-up efforts caused by wind. This action would award a bid for the city-wide regular trimming services necessary to carry out the annual palm tree maintenance program.

### RECOMMENDATION:

1. Award a contract for Bid (IFB) 11-08, Palm Tree Trimming at various locations in the City of Palm Springs to Padilla Tree Service, of Cathedral City, CA based on unit prices per tree for a projected cost of \$62,051.00.
2. Authorize the City Manager to execute all necessary documents.

### BACKGROUND:

In June, the City's Procurement Division worked closely with the Public Works - Parks Division and issued Invitation for Bid (IFB 11-08) for Palm Tree Trimming. This IFB was advertised in The Desert Sun, posted on the City's website, and notice sent to fourteen firms. Eleven (11) bids were received, opened and read publicly in the Procurement Office at the bid opening time and date of 3:00 P.M., July 6, 2011.

<u>VENDOR NAME:</u>	<u>BID AMOUNT:</u>
<u>Padilla Tree Service</u>	<u>\$62,051</u>
<u>Desert View Tree Service</u>	<u>\$72,838</u>
<u>West Coast Arborists</u>	<u>\$85,601.50</u>
<u>Green Horizons Landscape</u>	<u>\$89,717</u>
<u>Valley Crest Landscape</u>	<u>\$97,523.05</u>
<u>General Tree Service</u>	<u>\$98,970</u>

Mariposa Landscape	\$99,550
Southern California Tree Service	\$113,927
Your Neighborhood Tree Service	\$127,623
Thrifty Tree Service	\$131,818
Aztec Landscaping	\$194,867

The lowest responsive, responsible bidder was locally based Padilla Tree Service, of Cathedral City, CA in a total bid amount of \$62,051.00.

STAFF ANALYSIS:


Annually, the City trims seed pods and fronds from City-owned palm trees at various locations including the airport, convention center, parks, parkways, downtown, and surrounding city government buildings.

Under the proposed scope of services the contractor will remove seed pods only from approximately 1,245 trees at a unit cost of \$7.25 per tree, both seed pods and fronds from approximately 2,156 trees at a unit cost of \$24.25 per tree, and pods, fronds, and fruit from approximately 23 Date Palm trees at a unit cost of \$32.25 per tree. The request to award on the basis of unit price is made to facilitate adjustments, which are normally required while work is in progress. Padilla Tree Service has a valid D-49 tree trimming license and has provided the proper bid security.


FISCAL IMPACT:

Funds have been approved in the Fiscal 11/12 budget for palm tree trimming and are available in the following accounts:

- 001-2451-43065 – Parks Maintenance, Palm Tree Maintenance - \$47,085.75
- 141-4310-43560 – Parks Maintenance, Sunrise Norte District - \$97.00
- 141-4310-43530 – Parks Maintenance District, Parkway District 6A - \$174.00
- 141-4310-43550 – Parks Maintenance District, Parkway District 6C - \$334.25
- 141-4310-43570 – Parks Maintenance District, Parkway District 8 - \$897.25
- 141-4310-43580 – Parks Maintenance District, Parkway District 9 - \$242.50
- 141-4310-43590 – Parks Maintenance District, Parkway District 10 - \$210.25
- 141-4310-43595 – Parks Maintenance District, PMD 10 Zone 2 - \$849.00
- 415-6175-43065 – Airport Grounds Maintenance, Palm Trees - \$11,688.50
- 001-3520-43060 – Fire Dept., Grounds Maintenance - \$472.50
- Total \$62,051.00

  
 \_\_\_\_\_  
 Dave J. Barakian,  
 Director of Public Works/City Engineer

  
 \_\_\_\_\_  
 Thomas Wilson,  
 Assistant City Manager

  
 \_\_\_\_\_  
 David H. Ready,  
 City Manager