



# City Council Staff Report

DATE: September 21, 2011

CONSENT CALENDAR

SUBJECT: STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE MONTH OF JULY AND AUGUST 2011

FROM: David H. Ready, City Manager

BY: City Clerk and Procurement

**RECOMMENDATION:**

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of July 1 through August 31, 2011.

**STAFF AUTHORIZED AGREEMENTS**

Number	Vendor	Description	Amount	Department
A6119	Eisenhower Medical Center	Clinical Services, Examination and Collection of Evidence	\$24,000.00	Police
A6120	Terra Nova Planning & Research Inc.	Initial Study, Negative Declaration for CRA Project Area Merger	\$4,500.00	Community & Economic
A5677	Willdan Financial Services	CFD Admin Services for Fiscal Year 2011-12	\$15,000.00	Finance
A6132	Michael Fontana	Owners Representative for Various City Projects	\$25,000.00	Administration
A6133	Kitchell CEM Inc.	Owners Representative for Various City Projects	\$25,000.00	Administration
A6117	Public Sector Personnel Consultants, Inc.	Salary and Benefits Compensation Survey for all Classifications	\$22,000.00	Human Resources
A6054	Bond Balcktop, Inc.	Change Order No. 1, 2010-11 Annual Slurry Seal Project CP 10-09	\$1,255.00	Engineering
A6020	Shotokan Karate Association	Facility Use at 3601 E Mesquite (\$640 per month = \$7680.00)	Income \$7,680.00	Community & Economic
A6050	Conserve LandCare Inc	Gene Autry Trail Gateway Landscape Improvement Maintenance, CP 06-03, Assignment of Agreement	No Cost To City	Engineering
A6062	Hardy & Harper, Inc.	Change Order No. 1, Fiscal Year 2010-11 Annual Asphalt Overlay Project, CP 10-08	Decrease (\$75,316.49)	Engineering

Number	Vendor	Description	Amount	Department
A6096	DBX	Change Order No. 1, Safe Routes to School, Cycle 8, State Funded, CP 09-07	\$7,311.92	Engineering
A5668	NBS Government Finance Group	1915 Act Assessment District Admin Services for Fiscal Year 2011-12	\$24,700.00	Finance
A6131	La Hacienda Nursery and Landscape, Inc.	Installation of Desert Landscaping at the Palm Springs Library Entrance	\$2,791.00	Sustainability
A6118	Verizon	License Agreement for Phone Service at the New Animal Shelter	No Cost To City	Administration
A6138	G & M Construction	Rainmaker Fountain Lighting Modification	\$4,250.00	Public Arts
A6136	Plantin' Seeds Program	Facility Use at 3601 E Mesquite (\$1,200 per month = \$14,400)	Income \$14,400.00	Community & Economic
A6048	Al Miller and Sons	Change Order No. 1, Main Library Roofing, CP 10-04	Decrease (\$933.00)	Engineering
A5976	W. E. O'Neil Construction Company	Change Order No. 8, New Animal Shelter CP 07-24	\$114,679.00	Administration

### PURCHASE ORDERS

Number	Vendor	Description	Amount	Department
12-0170	LAWCX	Workers compensation excess JPA program	\$17,499.00	Human Resources
12-0168	Periscope Holdings	BuySpeed software maintenance	\$15,900.00	Procurement
12-0174	Siemens Industry	PSP HVAC maintenance	\$8,112.00	Airport
12-0176	Canon Business Solutions	Canon copier Maintenance	\$20,195.30	City Clerk
12-0179	DD Painting	Exterior painting of 3111 Tahquitz Canyon Way	\$8,120.00	Com & Eco Dev.
12-0183	Keyser Marston Assoc.	Consulting Services for Fashion Plaza	\$20,000.00	Com & Eco Dev.
12-0191	SunGard Pentamation	Finance system software maintenance	\$22,477.29	Info Tech.
12-0192	G&M Construction	Block wall removal and replacement	\$5,600.00	Parks
12-0193	Titan Power, Inc.	UPS security full service maintenance	\$8,805.60	Airport
12-0195	Trigg Industries	PSP Transmitter/ Receiver	\$5,000.00	Airport
12-0196	Amtech Elevator Services	PSP Elevator maintenance	\$8,351.38	Airport
12-0197	DIIO, LLC	PSP Web Data Air Service	\$18,000.00	Airport
12-0214	AAAE	Airline systems software maintenance	\$6,000.00	Airport
12-0215	GG Kramer Consulting	EMS Coordinator	\$24,900.00	Fire
12-0217	Books on Tape, Inc.	Books on CD	\$7,865.75	Library

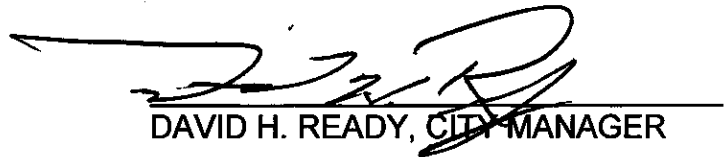
Number	Vendor	Description	Amount	Department
12-0219	Big Events	Inflatable Balloons for Festival of Lights Parade	\$9,999.31	Recreation
12-0220	Granicus	Meeting video streaming for website	\$19,212.00	City Clerk
12-0222	Exterior Products, Inc.	Uptown banners	\$6,102.96	Com & Eco Dev.
12-0227	CCG Systems, Inc.	Fleet Management software maintenance	\$10,095.00	Fleet
12-0233	Time Warner Cable	Static IP/Internet service	\$5,099.40	Library
12-0234	EBSCO Info Services	Annual magazine & publication subscriptions	\$6,764.21	Library
12-0235	Black Hawk Services	Catalytic Converter Elements	\$17,418.45	Facilities
12-0240	Portford Solutions, Inc.	Software maintenance	\$16,093.36	City Clerk
12-0244	Dooley Enterprises, Inc.	Ammunition	\$17,538.12	Police
12-0254	Carpet Empire Plus	Carpet removal & replacement in Admin area	\$6,704.61	Airport
12-0259	Wildan	District Administration Services	\$15,000.00	Finance
12-0260	Kay Hazen & Company	iHub Consulting agreement	\$18,000.00	Com & Eco Dev.
12-0263	Kay Hazen & Company	Measure J Consulting agreement	\$18,000.00	Com & Eco Dev.
12-0266	Systems Integration Corp.	PSP Encoded Cards-Badging	\$7,273.13	Airport
12-0268	High Line Corp.	High Line software support	\$23,278.00	Info Tech.
12-0269	Amtek Computer Service	Printer maintenance services	\$6,542.00	Info Tech.
12-0273	Public Sector Personnel	Salary Survey agreement	\$22,000.00	Human Resources
12-0277	J.P. Striping, Inc.	Striping & Pavement Markings	\$11,970.00	Public Works
12-0278	Gexpro	Rainmaker Fountain lighting	\$9,622.08	Public Art
12-0280	OCLC	Annual subscription series	\$23,324.94	Library
12-0293	Fisher Safety	Turnout pants & coats for firefighters	\$23,047.07	Fire
12-0294	Cyrun	CAD Server	\$16,744.36	Police
12-0303	Desert Publications, Inc.	PSP advertising Palm Springs Life	\$5,000.00	Airport
12-0308	Sunbelt Flooring, Inc.	Socialization room flooring @ Animal Care Facility	\$8,600.00	City Manager
12-0311	K&Z Cabinet Co. Inc	Ticket counters for Frontier Airlines	\$24,200.01	Airport
12-0298	Al Miller & Sons Roofing	Fire Station #3 Roof Project	\$24,880.00	Fire
12-0315	Conserve Land Care, Inc.	Gateway Park landscape maintenance	\$13,090.00	Engineering
12-0316	Zoll Medical Corporation	Defibrillator	\$23,126.87	Fire
12-0317	Otis Elevator	Service and security monitoring for elevators	\$6,416.16	Facilities
12-0318	West Test Comm.	AT&T phone system support	\$17,215.20	Info Tech

STAFF ANALYSIS:

The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are \$25,000 or less. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.

  
JAMES THOMPSON, CITY CLERK

  
DAVID H. READY, CITY MANAGER