



City Council Staff Report

DATE: October 5, 2011

Consent Calendar

SUBJECT: APPROVE OUTFITTING OF POLICE VEHICLES

FROM: David H. Ready, City Manager

BY: Department of Public Works / Fleet Operations

SUMMARY

Each Police vehicle must be appropriately outfitted with the necessary equipment to make it operable to perform the job functions of the vehicle operator. Since the vehicles do not come from the manufacturers with the unique specialized equipment required for Police activities, the City must send them to a professional vehicle outfitting shop to be converted. This action would award the outfitting of Police vehicles on a unit price basis as needed through June 30, 2012.

RECOMMENDATION:

1) Award the outfitting of police vehicles via a purchase order at a per unit price of \$7,425.64 for Police Patrol Vehicles; \$4,171.15 for Police Admin/Undercover Vehicles; and \$9,388.19 for Police K-9 Vehicles for a total purchase price of \$91,857.66, valid through June 30, 2012, on an as-needed basis, to Woodcrest Vehicle Center, of Riverside, California, inclusive of all applicable taxes and delivery.

2) Authorize the City Manager to execute all necessary documents.

STAFF ANALYSIS:

Council previously authorized on June 1, 2011 the acquisition of new replacement vehicles of which we have taken delivery of 11 new Police vehicles that are ready for outfitting. Four additional Police vehicles that were approved by Council are in the procurement process now and will require outfitting once received. This action will allow the Fleet Operations Division to outfit 9 Patrol and 6 Administration vehicles. It will also allow the outfitting of any other Police vehicles on an as-needed basis through June 30, 2012.

The Procurement and Contracting Division worked closely with the Fleet Operations and Police Departments to develop the specifications to conduct a formal Invitation for

Bid (IFB) 12-02 (A) that was publicly advertised, posted to the City's website, and notices electronically distributed to eight vendors. A Pre-Bid conference was held on September 8th. Five vendors responded to our invitation for bid and the results are tabulated below:

VENDOR	PATROL VEHICLE	ADMIN/UNDERCOVER	K-9	TOTAL
Woodcrest Vehicle Center	\$7,425.64	\$4,171.15	\$9,388.19	\$20,984.98
West Coast Lights & Sirens	\$7,587.05	\$4,071.93	\$9,600.27	\$21,259.25
10-8 Retrofit	\$8,411.87	\$4,828.32	\$10,226.17	\$23,466.36
Johnson Equipment	\$8,608.30	\$4,695.57	\$11,434.85	\$24,738.72
Emergency Vehicle Group	\$11,287.80	\$6,981.02	\$12,073.31	\$30,342.13


Pricing for current need (9- Patrol 6- Administration/Detective):

VENDOR	PATROL VEHICLE	ADMIN/UNDERCOVER	TOTAL
Woodcrest Vehicle Center	9 at \$7,425.64	6 at \$4,171.15	\$91,857.66

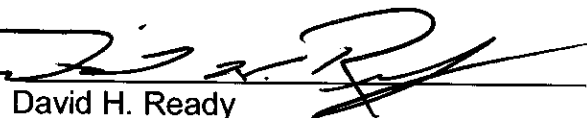
Woodcrest Vehicle Center, located in Riverside, CA, was the lowest, responsive responsible bidder. Woodcrest has performed Police vehicle outfitting for the City of Palm Springs previously, as well as the City of Ontario, City of Banning, County of Santa Barbara, and both the Los Angeles and Riverside County Sheriff Departments. Staff is recommending that the City Council award the bid for outfitting of the police vehicles to Woodcrest at the unit prices as shown above that are valid through June 30, 2012 and shall be used on an as-needed basis throughout the year to outfit additional vehicles as necessary.

FISCAL IMPACT:

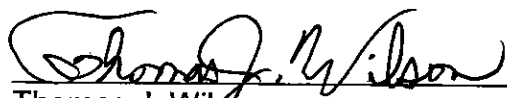
Funds for the outfitting of vehicles were appropriated June 1, 2011 and are available in the current 11/12 fiscal year budget 510-5475-50020.



 David J. Barakian
 Director of Public Works/City Engineer



 David H. Ready
 City Manager



 Thomas J. Wilson
 Assistant City Manager – Development Services