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# City Council Staff Report

DATE: November 16, 2011

CONSENT CALENDAR

SUBJECT: STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE MONTH OF OCTOBER 2011.

FROM: David H. Ready, City Manager

BY: City Clerk and Procurement

## RECOMMENDATION:

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of October 1 through October 31, 2011.

### STAFF AUTHORIZED AGREEMENTS

Number	Vendor	Description	Amount	Department
A6108	Griffith Company, Corp.	Change Order No. 1 Indian Canyon Drive Widening CP 01-25	No Additional Cost To City	Engineering
A6108	Griffith Company, Corp.	Change Order No. 2 Indian Canyon Drive Widening CP 01-25	Decrease (\$36,604.30)	Engineering
A6108	Griffith Company, Corp.	Change Order No. 3 Indian Canyon Drive Widening CP 01-25	\$750.00	Engineering
A6050	Conserve LandCare, Inc.	Amendment No. 1, Gene Autry Trail Gateway Landscape Improvement Maintenance, CP 06-03	\$5,610.00	Engineering
A5727	The Jarvis Company	Holiday Decorations	\$18,541.78	Facilities
A6108	Griffith Company, Corp.	Change Order No. 4 Indian Canyon Drive Widening CP 01-25	Decrease (\$2,369.00)	Engineering
A6166	LSA Associates, Inc.	Phase II of Bicycle Infrastructure Improvements Project	\$5,000.00	Sustainability
A6165	MRC Engineering Inc.	Engineering and design of new generator for Fire Station No. 1	\$6,600.00	Engineering
A5677	Willdan Financial Services	Community Facilities District Administrative Services	\$4,000.00	Finance
A6134	Padilla Tree Service	Change Order 1, Annual Tree Trimming	\$679.75	Engineering


## PURCHASE ORDERS


Number	Vendor	Description	Amount	Department
12-0391	Townsend Public Affairs, Inc.	Consulting Services for public grant funding	\$25,000.00	Finance
12-0399	Cleenx Carpet & Tile Care Inc.	Flood damage at Library	\$18,908.00	Library
12-0400	Lavine Agency	Speaker for fall sustainability celebration	\$7,900.00	Sustainability
12-0408	Lite Lines Inc.	Downtown light poles and fixtures	\$22,627.50	Facilities
12-0411	Southern CA Soil & Testing Inc.	Materials testing for CP10-02	\$9,708.00	Engineering
12-0414	T&S Hoist Rigging	Veteran's Day parade staging	\$6,921.00	Recreation
12-0420	Pyro Spectaculars Inc.	Veteran's Day fireworks display	\$5,000.00	Recreation
12-0422	DFS Flooring, Inc.	Airport terminal carpet maintenance	\$10,248.00	Airport
12-0423	LSA Associates, Inc.	Non-Motorized Transportation project consulting services	\$5,000.00	Sustainability
12-0430	Standard Signs, Inc	Taxiway & Runway Signs - airfield	\$5,708.85	Airport
12-0431	ADB Airfield Solutions	Taxiway & Runway Signs - airfield	\$16,738.91	Airport
12-0432	Del's Flooring Contractors, Inc	Replacement carpet for Airport main terminal	\$9,746.52	Airport
12-0437	World Environmental	Cogen engine emissions testing	\$6,990.00	Facilities
12-0441	Hyatt Hotels	Downtown public restroom program	\$9,900.00	Comm. & Eco. Dev.
12-0442	Federal Signal Corp	Lightbars and Sirens for Police vehicles	\$17,748.58	Fleet
12-0443	Woodcrest Vehicle Center	Police patrol vehicle outfitting	\$7,425.64	Fleet
12-0444	MRC Engineering, Inc.	Electrical Engineering design services for Fire Station #1	\$6,600.00	Engineering
12-0447	Roadshows	Veteran's Day parade production services	\$5,500.00	Engineering
12-0448	Yogurt on Tap	Downtown public restroom program	\$8,100.00	Comm. & Eco. Dev.
12-0450	The Jarvis Company	Downtown Holiday Decorative Lighting	\$18,541.78	Engineering

### STAFF ANALYSIS:

The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are \$25,000 or less. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.

  
James Thompson, City Clerk

  
David H. Ready, City Manager

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