



City Council Staff Report

DATE: MARCH 21, 2012

NEW BUSINESS

SUBJECT: APPOINTMENT OF CITY COUNCIL SUBCOMMITTEES TO SCREEN COMMISSION AND BOARD APPLICATIONS, TO DETERMINE QUALIFIED APPLICANTS AS PART OF THE 2012 ANNUAL RECRUITMENT OF CITY BOARDS AND COMMISSIONS.

FROM: David H. Ready, City Manager

BY: City Clerks Department

RECOMMENDATION:

1. Waive the procedures in Resolution No. 18804 Section 7(b), for the 2012 Annual Recruitment process, to allow for the City Council as a whole, to participate in the screening and interview of Applicants for the Planning Commission and the Historic Site Preservation Board.
2. Waive the procedures in Resolution No. 18804 Section 7(b), for the 2012 Annual Recruitment process that provides for the Mayor to select and participate in all subcommittees.
3. Appoint two-member ad hoc City Council Subcommittees to screen and interview Applicants for the following Commission and Boards:

Administrative Appeals Board
Airport Commission
Board of Appeals
BID Advisory Board
Human Rights Commission
Library Board of Trustees

Parks and Recreation Commission
Personnel Board
Public Arts Commission
Rent Review Commission
Sustainability Commission
VillageFest Board

BACKGROUND AND ANALYSIS:

Each year the City Council selects ad hoc two-member City Council Subcommittees to interview and screen candidates for the City's Commissions and Boards, with the

exception of the Planning Commission and the Historic Site Board, which the City Council has interviewed candidates as a whole at an open and public meeting.

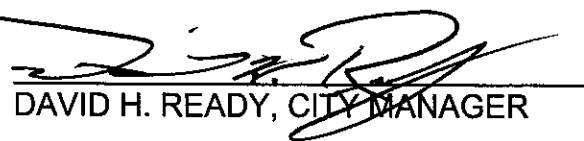
The ad hoc City Council Subcommittees interview and screen applicants, and make recommendations to the entire City Council; and members of Commission and Boards are appointed by three affirmative votes of the City Council.

In 2011 the City Council Subcommittees were as follows:

Administrative Appeals Board	Pouget and Weigel
Airport Commission	Mills and Weigel
Human Rights Commission	Mills and Weigel
Library Board of Trustees	Pouget and Weigel
Parks and Recreation Commission	Foat and Weigel
Personnel Board	Pouget and Hutcheson
Public Arts Commission	Foat and Hutcheson
Rent Review Commission	Foat and Mills
Sustainability Commission	Hutcheson and Mills
VillageFest Board	Foat and Hutcheson
Historic Site Preservation Board	City Council as a whole at open meeting
Planning Commission	City Council as a whole at open meeting

City staff established the deadline to file as April 2 2012; as staff would be able to provide the number of applicants per Commission/Board to assist in determining the amount of time required to interview. However, since the City Council may not meet on April 4, 2012, staff recommends that the City Council appoint Subcommittees at this time, to ensure sufficient time for interviews and appointments prior to the expiration of the current terms.


JAMES THOMPSON, CITY CLERK


DAVID H. READY, CITY MANAGER