



## City Council Staff Report

DATE:

Cont. to 4.11.12  
March 21, 2012

CONSENT AGENDA

SUBJECT: ACCEPT FROM THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY THE EMERGENCY MANAGEMENT PERFORMANCE GRANT IN THE AMOUNT OF \$17,587 AND AUTHORIZE THE PURCHASE OF COMPUTER EQUIPMENT FOR THE EMERGENCY OPERATIONS CENTER.

FROM: David Ready, City Manager

BY: Fire Department

### SUMMARY

It is recommended that City Council authorize the City Manager to accept \$17,587.00 in California Emergency Management Agency (CalEMA) funding for the Fire Department to purchase upgraded computer equipment dedicated to the Emergency Operation Center. This grant requires an equal City match.

### RECOMMENDATION:

- 1) Accept the FY/2011 Emergency Management Performance Grant through the California Emergency Management Agency in the amount of \$17,587.00.
- 2) Authorize the purchase of computer equipment from Dell via the Western States Contracting Alliance (WSCA) national cooperative purchasing agreement in the amount of \$35,174.00.
- 3) Authorize the City Manager to execute all necessary documents, including the purchase order.

### STAFF ANALYSIS:

The Fire Department submitted a FY2011 Emergency Management Performance Grant application to the California Emergency Management Agency (CalEMA) to purchase eight new laptops, printers, invertors, and carrying cases for the Emergency Operations Center (EOC). The computers currently in the EOC are ten years old and cannot support the necessary software that the State is transitioning to for resource ordering during a disaster. This is a pass through grant to assist the City in maintaining a ready posture for disaster response.

ITEM NO. 2K

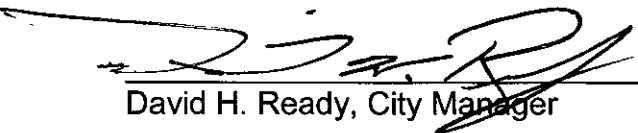
Section 7.09.010 of the Municipal Code provides that the City Council may authorize the acquisition of supplies, equipment or services through a joint powers or other cooperative purchasing program with a public entity or association of public agencies. Dell Corp. holds a competitively bid government contract with Western States Contracting Alliance (WSCA), a national cooperative government purchasing alliance that utilized by public agencies to acquire various supplies and services. Pursuant to the requirements of Section 7.09.010, the Procurement Manager has determined that utilization of the WSCA national contract with Dell Computer is acceptable and will adequately protect the public interest in that the total cost of the computer equipment is likely to be less than what could be obtained through an independent City competitive process.

**FISCAL IMPACT:**

The total state approved costs for this project is \$35,174. The State share is 50% or \$17,587.00 of the approved amount and the City of Palm Springs shared match is \$17,587.00. Funds for the \$17,587.00 shared cost are available in Fire Department account # 001-3522-53056.

  
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Scott Ventura, Fire Chief

  
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Geoffrey Kiehl, Finance Director

  
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David H. Ready, City Manager

**Attachments:**

1. California Emergency Management Agency (CalEMA) Award Letter



# RIVERSIDE COUNTY FIRE DEPARTMENT

IN COOPERATION WITH

THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION

**John R. Hawkins ~ Fire Chief**

210 West San Jacinto Avenue ~ Perris, CA 92570

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February 9, 2012

Scott Ventura  
Anjila Lebsock  
300 N. El Cielo Road  
Palm Springs, CA 92262

RE: FY11 Emergency Management Performance Grant Program (EMPG) Award - \$17,587

Grant #2011-0048 CFDA#: 97.042

The California Emergency Management Agency (CalEMA) has approved Riverside County's FY11 Emergency Management Performance Grant Program (EMPG) application and has authorized the commencement of reimbursement requests. The performance period of this grant is July 1, 2011 – June 1, 2012. All final reimbursement requests are due no later than June 10, 2012.

Please remember that changes to your grant will require the approval of the OA prior to incurring any costs. All modifications, EHP's, sole source procurement, EOC and construction requests require additional approvals from CalEMA through the OA prior to incurring any costs. Some of your projects may require these additional approvals. It is your Agency's responsibility to obtain all additional approvals prior to expending the funds. Your Agency will also be responsible for providing all necessary documentation for reimbursements. If you are purchasing maintenance agreements, upgrades, service fees, etc. for your equipment or continuation of a service it is your responsibility to provide proof that these costs follow the guidelines of the grant. Your Agency's Financial Workbook is being provided to you via email along with a copy of this letter and the Grant Assurances. Please have the Grant Assurances read, signed and dated by your authorized agent in blue ink and return to me. Reimbursements will not be processed without these. Keep in mind that this grant has a 50% match requirement.

By accepting this award it will be understood that you are agreeing to conform to the requirements of the grant as put forth in the FY11 EMPG Grant Assurances, the State Supplemental Guidance, the Federal Guidance, the Federal Single Audit Act of 1984 and amendment of 1996, and the Robert T. Stafford Disaster Relief and Emergency Assistance Act as amended.

As always, please feel free to contact me with any questions you may have. I look forward to working with you and appreciate your cooperation and support.

Regards,

Kim Dana and Laronte Groom  
Administrative Services Analyst II  
Riverside County Fire/OES