



## CITY COUNCIL STAFF REPORT

DATE: September 5, 2012 CONSENT AGENDA  
SUBJECT: PURCHASE AUTHORIZATION – AIRPORT BAGGAGE CONVEYOR  
SYSTEM MODIFICATION  
FROM: David H. Ready, City Manager  
BY: AIRPORT

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### SUMMARY

This action will award a contract purchase order for all the labor and materials necessary to relocate a conveyor belt and improve bag handling processes in the south ticketing area at Palm Springs International Airport.

### RECOMMENDATION:

1. Approve a purchase order for the materials and labor to relocate and modify the airport baggage handling conveyor belt to Matira Industrial Inc. in an amount not to exceed \$43,220.00.
2. Authorize the City Manager to execute all necessary documents.

### STAFF ANALYSIS

Staff is continuously working with the Transportation Security Administration to identify methods of preserving and enhancing the efficiency of passenger and luggage screening processes at Palm Springs International Airport. One of these projects identified by staff in cooperation with the TSA, involves a modification to a conveyor belt that will improve the overall ergonomics of bag screening and handling in the south ticketing counter areas.

With historic record passenger activity occurring throughout last season and the high volumes of luggage and golf bags handled on a daily basis in the south ticketing area, it became evident that a modification to the conveyor belts would address some constraints that were emerging. This project consists of simply relocating and modifying a small segment of conveyor belt to create more room for the TSA's high technology

ITEM NO. 2.w.

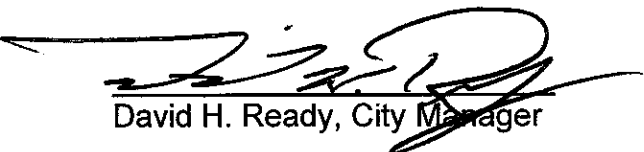
scanning equipment. The additional floor space created will then allow the TSA to reconfigure and add new equipment to optimize bag handling ergonomics. This project requires the special expertise of an experienced airport conveyor belt company that has knowledge of PSP's existing system and then integrate new components into the belt's as needed.

Matira Industrial Inc. located in Lake Havasu City Arizona, was the original installer of the existing equipment and has specific knowledge of the equipment and understanding of PSP's belt network. Staff is requesting that Council award this project under the provisions of 7.04.030, "Special Expertise" of the Procurement Ordinance without competitive sealed bidding.

#### FISCAL IMPACT

This project was identified by staff and incorporated into the Airport's 12/13 Budget and funds are available in account # 416-6501-56146.

  
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Thomas Nolan,  
Executive Director, Airport

  
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David H. Ready, City Manager

# MATIRA INDUSTRIAL INC.

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2195 Wallapai Drive

Lake Havasu City, AZ. 86403

Phone 626-945-8590 / 626-945-9865

matiraindustrialinc@msn.com

08-14-2012

Palm Springs Airport.

Steve Bowser / Bud Riffle,

Here is the quote to reconfigure the existing South Terminal TSA Bag Belt conveyor system.

Matira will provide all labor, hardware, and equipment to reconfigure the existing South Terminal TSA conveyor system. Included in this quote is the addition of 1-90 degree radius with side guard, and approximately 18-20 feet of a 1 drive, 2 horse power straight transport conveyor section with side guard.

The system reconfiguration will consist of shortening section 3# and relocating section #4, the existing 90 degree radius about 4' upstream of its current location in order to turn the conveyor into the old maintenance shop. Matira would then relocate the existing section #5 and make it the new section #5 (transport section through the old maintenance shop. Matira would then install section #6, a new left hand 90 degree radius turning out of the old maintenance shop. Section #7, 18-20 feet of new transport conveyor would travel through a hallway and enter the back unload area where the new CTX machines will be located.

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Matira includes in our quote all MCP modifications and electrical devices to insure a safe and proper operation of the South Terminal TSA Bag Belt conveyor system.

Matira will offer a 1 year warranty on the installation and new equipment supplied. Damage caused by improper use, tugs, or others is not covered under this warranty.

All taxes are figured in the prices.

Insurance figured is a General Liability policy with a 1 mil/2 mil policy.

Matira will require a down payment in order to purchase the needed equipment and materials for this project. If Palm Springs chooses the quote, the down payment would be \$26,300.00. Upon the completion of the project the remaining balance will be net 15 days.

All wall penetrations/repair, concrete work, ETC... to be done by others.

## Quote

Matira will perform the above described work furnishing warehouse grade conveyor. This equipment will be similar to the equipment used just before the CTX machine located at Alaska Airlines. The manufacture time is approximately 6-8 weeks from when the order is placed.

Mechanical and Electrical Labor \$16,920.00

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Equipment and Materials \$23,801.50

Taxes \$2,498.50

Total Project Quote \$43,220.00

Thank you for the opportunity to quote,

Dustin Lawson / Mark Rennemann  
626-945-8590 626-945-9865