



City Council Staff Report

DATE: February 20, 2013

CONSENT CALENDAR

SUBJECT: STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE MONTH OF JANUARY 2013

FROM: David H. Ready, City Manager

BY: Chief of Staff/City Clerk and Procurement

RECOMMENDATION:

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of January 1 through January 31, 2013.

AGREEMENTS

Number	Vendor	Description	Amount	Department
A5741	Century Golf Partners Holdings III LP	Amendment No. 4, Golf Course Operation and Management	NO COST TO CITY	Administration
A4159	Paradies Shops, LLC	Supplemental Space Use, 1 year	INCOME \$11,803.32	Airport
A6269	Granite Construction Co.	Change Order No. 1, Indian Canyon. Drive Interim Widening, CP 01-11A (UPRR to Garnet)	DECREASE (\$10,827.00)	Engineering

PURCHASE ORDERS

Number	Vendor	Description	Amount	Department
13-0668	Manley's Boiler, Inc.	Rental of Boiler for PS Airport	\$15,500.00	Airport
13-0670	Padilla Tree Services	Citywide Palm Tree Trimming	\$9,402.50	Public Works
13-0674	Gametime	Baristo Park Playground Repairs	\$24,589.84	Parks
13-0675	Deil Computers	Computers for Building Dept.	\$7,115.70	Building
13-0677	Riselo Engineering Solutions, Inc.	Loading Bridge Repairs for PSP	\$9,293.18	Airport
13-0685	Coachella Valley Econ Partnership	CVEP-SBDC Annual Sponsorship Agrmt	\$10,000.00	Com/Eco Dev
13-0687	Dozier Appraisal Co.	Appraisal Services	\$5,500.00	Com/Eco Dev
13-0695	Rocovitz Inc./Consolidated Office	File cabinets replaced due to City Hall fire	\$10,039.93	Public Works
13-0707	Zoll Medical Corporation	Extended Warranties for Defibrillators	\$12,379.50	Fire


AGREEMENTS AND PURCHASE ORDERS


Number	Vendor	Description	Amount	Department
A6314 13-0705	Amtech Elevator Services	Maintenance and Service of Elevators at the Airport for three years	\$8,333.00 per year	Airport
A6301 13-0666	Knorr Systems, Inc.	Replacement and installation of pool heater, CP-12-09	\$22,535.00	Engineering
A6300 13-0719	RGA Landscape Architects, Inc.	Frances Stevens Park Courtyard Landscape Design Services, CP 13-01	\$9,000.00	Engineering

STAFF ANALYSIS:

The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are \$25,000 or less, and certain other amendments and change orders as previously approved by the City Council. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.


James Thompson
Chief of Staff/City Clerk


David H. Ready, Esq., Ph.D.
City Manager

/kdh