



# City Council Staff Report

DATE: April 17, 2013

CONSENT CALENDAR

SUBJECT: STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE MONTH OF MARCH 2013

FROM: David H. Ready, City Manager

BY: Chief of Staff/City Clerk and Procurement

**RECOMMENDATION:**

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of March 1 through March 31, 2013.

**AGREEMENTS**

Number	Vendor	Description	Amount	Department
A6323	Green Octopus Consulting	Bicycle Friendly Business District Consultation Services	\$2,750.00	Sustainability
A6332	J. Hocker and Associates	Event Management Services for Mayor's Healthy Planet, Healthy You and Wellness Festival	\$2,500.00	Sustainability
A6191	CNS Engineers, Inc.	Vista Chino Low Water Bridge Crossing Replacement, CP 10-10	NO CHANGE IN COST	Engineering
A6190	CNS Engineers, Inc.	Ramon Road Widening, from San Luis Rey to Landeau, CP 08-25	NO CHANGE IN COST	Engineering
A5507	Willdan Financial Services	Arbitrage Rebate Calculations	\$20,000.00	Finance
A6330	Brighthouse Marketing Inc.	Marketing Services for the Mayor's Healthy Planet, Healthy You and Wellness Festival	\$2,000.00	Sustainability
A6331	Strategic Solutions	Grant Writing Consultation Services	\$3,000.00	Sustainability
A5810	Pyro Spectaculars, Inc.	July 4 <sup>th</sup> Fireworks Show	\$25,000.00	Parks and Recreation
A6334	Transcend Technologies Group Inc.	Benefit Services Software	\$25,000.00	Human Resources
A6344	G & M Construction	Disassemble, transport, and reassemble modular unit at skate park and prepare site	\$16,400.00	Engineering

**PURCHASE ORDERS**

Number	Vendor	Description	Amount	Department
13-0791	Dell Computers	Computers & software for Fire Dept.	\$7,234.87	Fire
13-0796	Big Event, Inc.	Inflatable balloons for Fest. of Light Parade	\$10,092.58	Recreation
13-0805	Best Buy Restaurant Equipment	Pavilion Kitchen Equipment	\$9,330.40	Recreation
13-0808	ComNet Communications	PSP Server Update	\$7,675.00	Airport
13-0810	Terra Nova Planning, Inc.	Housing Element Update	\$25,000.00	Planning
13-0815	Knox Company	Key-Secure Knox key security system	\$18,803.59	Fire
13-0818	Dell Computers	Server for Recreation	\$5,313.92	Parks and Recreation
13-0819	Dell Computers	Computers for Pub Wks & Engineering	\$7,379.94	Public Works
13-0834	Zoll Medical Corporation	Monitor/ Defibrillator	\$24,952.92	Fire
13-0850	Trak Engineering, Inc.	Fuel System Repairs	\$6,045.00	Fleet
13-0853	Signature Party Rentals	Stage and Benches for 75th Anniversary	\$6,631.41	Recreation
13-0860	Falco Enterprises, Inc.	K-9 Purchase & Monthly Maint/Training	\$23,296.00	Police
13-0865	Party Pals	Inflatable & Carnival Games for 75th Anniv.	\$15,390.00	Recreation
13-0862	MurCal, Inc.	Replace elements for Cogen Plant	\$11,361.05	Facilities
13-0868	LA Photo Party	Party photo booths for 75th Anniversary	\$7,050.00	Recreation


**AGREEMENTS AND PURCHASE ORDERS**

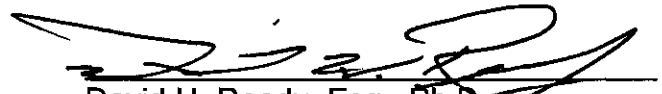
Number	Vendor	Description	Amount	Department
A5810 13-0855	Pyro Spectaculars, Inc.	City's 75 <sup>th</sup> Anniversary Fireworks Show	\$20,000.00	Parks and Recreation

**STAFF ANALYSIS:**

The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are \$25,000 or less, and certain other amendments and change orders as previously approved by the City Council. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.

  
James Thompson  
Chief of Staff/City Clerk

  
David H. Ready, Esq., Ph.D.  
City Manager

/kdh