



# City Council Staff Report

DATE: May 15, 2013 CONSENT CALENDAR  
 SUBJECT: STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE MONTH OF APRIL 2013  
 FROM: David H. Ready, City Manager  
 BY: Chief of Staff/City Clerk and Procurement

**RECOMMENDATION:**

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of April 1 through April 30, 2013.

### AGREEMENTS AND PURCHASE ORDERS

Number	Vendor	Description	Amount	Department
A6336 13-0937	Zeus Construction Co.	Baggage Claim Area Remodel	\$21,950.00	Airport
A6348 13-0935	Zeus Construction Co.	Airport Security Checkpoint Area Remodel	\$22,750.00	Airport
A5653 13-0943	Emergency Communications Network	CodeRED Service Agreement	\$5,000.00	Fire

### AGREEMENTS

Number	Vendor	Description	Amount	Department
A5679	Revenue Experts	Processing and Collecting Administrative Citations	\$25,000.00	Finance
A6297	Bordon Excavating	Tract 13257 Sewer Improvements CP 12-07	\$2,676.21	Engineering
A6353	RBF Consulting	Uptown Crosswalk Schematic Design Services	\$24,981.00	Administration
A6306	G & M Construction	Fire Station No. 1 Emergency Generator Installation, CP 11-09	\$6,336.50	Engineering
A5185	Palm Springs Art Museum	Extend Loan Agreement five-years, display of <i>DAIMARU Xii</i> at the Palm Springs Convention Center	ANNUAL LOAN FEE \$1,500.00	Public Arts
A5860	Palm Springs Art Museum	Extend Loan Agreement one-years, display of seven sculptures at the Palm Springs International Airport	NO COST TO CITY	Public Arts


**PURCHASE ORDERS**

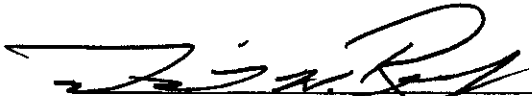
Number	Vendor	Description	Amount	Department
13-0878	Creative Graphic Services	75th Anniversary graphic services	\$17,291.22	Recreation
13-0882	Dell Computers	Computers and Software	\$11,430.51	Planning
13-0884	ComNet Communications	FY 13/14 FIDS Software Data Support	\$10,980.00	Aviation
13-0892	AllStar Fire Equipment, Inc.	Turnout Gear	\$17,994.70	Fire
13-0894	Complete Entertainment Prod.	75th Anniversary Tent setup/takedown	\$5,194.80	Recreation
13-0896	Desert Business Interiors	Furniture for Fire Dept.	\$15,308.83	Fire
13-0904	Pyro Spectaculars Inc.	4th of July Fire Works	\$25,000.00	Recreation
13-0905	AllStar Fire Equipment, Inc.	Breathing apparatus equipment	\$12,783.57	Fire
13-0906	World Environmental	Emissions Testing	\$9,930.00	Facilities
13-0907	Terra Nova Planning & Research, Inc.	General Plan Land Use Element	\$8,000.00	Planning
13-0909	Dell Computers	Computers and Software	\$7,144.10	Fire Dept
13-0927	Kone, Inc.	2013 Escalator Agreement	\$21,048.00	Aviation
13-0942	CDW Government Inc.	Adobe Acrobat software	\$6,282.26	Fire
13-0946	Dell Computers	Computers and Software	\$7,019.12	City Clerk

**STAFF ANALYSIS:**

The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are \$25,000 or less, and certain other amendments and change orders as previously approved by the City Council. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.

  
 James Thompson  
 Chief of Staff/City Clerk

  
 David H. Ready, Esq. Ph.D.  
 City Manager

/kdh