



Asbestos Awareness Program

**Asbestos Awareness Program
Table of Contents**

INTRODUCTION 1

RESPONSIBILITY 1

PROCEDURE 1

ELEMENTS OF THE ASBESTOS AWARENESS PROGRAM..... 2

INTRODUCTION

The California Code of Regulations, Title 8, Section 1529 requires that employers inform all employees about the dangers of asbestos exposure in all construction related work. The purpose of this policy is to protect City employees from the adverse effects of asbestos and is intended to provide the City of Palm Springs with an Asbestos Awareness Program.

Construction related work is included but is not limited to the following:

- Demolition or salvage of structures where asbestos is present.
- Removal or encapsulation of materials containing asbestos.
- Construction, alteration, repair, maintenance, or renovation of structures, substrates, or portions thereof that contain asbestos.
- Installation of products containing asbestos.
- Asbestos spill/emergency cleanup.
- Transportation, disposal, storage, containment of and housekeeping activities involving asbestos or products containing asbestos, on the site or location at which construction activities are performed.
- Excavation which may involve exposure to asbestos as a natural constituent which is not related to asbestos mining and milling activities.
- Routine facility maintenance.
- Erection of new electric transmission and distribution lines and equipment, and alteration, conversion and improvement of the existing transmission and distribution lines and equipment.

RESPONSIBILITY

The responsibility for management of this policy rests with the City Facilities Manager. The policy applies to all asbestos construction materials (ACM) and presumed asbestos construction materials (PACM). It includes but is not limited to materials such as sheet good, tile flooring, ceiling tile, plaster and insulation.

The Facilities Manager is required to inform and train employees of the presence of ACM or PACM via verbal communications, signs or labels. Maintain records pursuant to presence, location and quantity of ACM materials. Develop a program for working appropriately with ACM and store and/or dispose of asbestos materials appropriately.

PROCEDURE

Asbestos is a naturally occurring fibrous silicate mineral known for its strength and durability and for its fireproof and insulation properties. It has been widely used in construction and in the manufacture of other products until 1978. All buildings constructed before 1980 are to be presumed to contain asbestos materials. The City of Palm Springs has facilities that meet this definition. The following procedure shall be maintained:

- Installed asbestos containing materials including Thermal Insulation Systems (TSI) and asphalt and vinyl flooring installed prior to 1980 will be presumed ACM or PACM.
- Facilities will use available information regarding the presence, location and quantity of ACM/PACM in City facilities. Where no information is available regarding the presence of ACM/PACM, City employees will assume that material present is ACM/PACM.
- Employees must be informed of the presence and location of ACM/PACM.

- Records must be maintained of all information pursuant to the presence, location and quantity of ACM/PACM. These records must be maintained for the duration of the use and physical presence of all facilities maintained by the City.
- Employees who perform housekeeping activities in areas which contain ACM/PACM will be informed of the presence and location of material.
- A copy of this policy shall be made available to all employees that performance maintenance or housekeeping operations.

ELEMENTS OF THE ASBESTOS AWARENESS PROGRAM

Training of the Asbestos Awareness Program shall include all of the following elements:

- Health effects of asbestos.
- Locations of presumed ACM and/or PACM materials.
- Recognition of damaged or deteriorated ACM and/or PACM materials.
- Requirements of the standard relating to housekeeping or maintenance operations.
- Proper response to a fiber release episode.