

CITY OF PALM SPRINGS, CALIFORNIA  
**HISTORIC SITE PRESERVATION BOARD**  
**Meeting Minutes**

Tuesday, July 9, 2013

Large Conference Room, City Hall

3200 East Tahquitz Canyon Way, Palm Springs, California 92262

---

**CALL TO ORDER:** Chair DeLeeuw called the meeting to order at 9:00 a.m.

**ROLL CALL:**

Present: Chair DeLeeuw, Burkett, Glenn, Hays, Johns, Ploss, Williamson.

Also Present: Director Wheeler, Associate Planner Lyon.

**POSTING OF AGENDA:** The Agenda was available for public access at the City Hall exterior bulletin board (west side of Council Chamber), City Clerk's office and Planning Services counter on or before 4:00 p.m. on Monday, July 1, 2013.

**PUBLIC COMMENTS:** None

**1. NEW BUSINESS:**

- 1A. Presentation of Certificate of Commendation for Sheila Grattan for her service to the City of Palm Springs Historic Site Preservation Board.

The Chair read the proclamation and Ms. Grattan graciously accepted.

**2. ELECTION OF OFFICERS:**

- 2A. Election of Chair – Board Member Johns nominated Tom DeLeeuw, Board Member Ploss seconded; vote unanimous; Board Member Tom DeLeeuw – Chair.
- 2B. Election of Vice-Chair – Board Member Glenn nominated Gary Johns, Board Member Ploss seconded.

Board Member Johns nominated Lee Glenn, Glenn declined.

Board Member Gary Johns – Vice-Chair with a unanimous vote.

### **3. CONSENT AGENDA**

#### 3A. Approval of the Minutes:

Motion to Approve revised minutes of June 11, 2013 by Board Member Hays; second by Board Member Burkett; Vote 6-0-1 (abstain Glenn).

### **4. COMMITTEE REPORTS AND SPECIAL PROJECTS:**

#### 4A. Las Palmas Business Historic District Committee – Update by Chair DeLeeuw

Chair DeLeeuw presented a memo with 7 potential additions to the Las Palmas Business Historic District.

Board Member Johns asked if they could both add, subtract and amend boundaries.

Associate Planner Lyon said yes.

Board Member Ploss wanted 855 Indian Canyon Drive added and would like to amend boundaries.

Board Member Johns asked about the northern boundary.

Chair DeLeeuw replied between John's and Palm Springs Florist.

Staff summarized that a map and chart with existing contributing and non-contributing properties with short assessment, priority and those that would expand the boundary should be completed.

#### 4B. Data-base Committee – Update by Board Member Ploss

Board Member Ploss reviewed the documents she brought with lists of existing and proposed historic properties and explained the need for additional work on additional preliminary assessments.

Board Member Glenn asked for clarification about the goals of this project and the Board's role.

Chair DeLeeuw confirmed that the Board members take an active role in the work of the Historic Site Preservation Board.

#### 4C. Work Program Priorities

Board Member Ploss indicated the importance of updating the entire 2001 City historical property list.

Board Member Williamson said there are 5 different lists that need consolidation to create a comprehensive data base.

Board Member Burkett said let's not lose what we have.

Board Member Johns said we need a comprehensive map and spreadsheet for Class 1 and Class 2 properties city-wide and the same for the Las Palmas Business Historic District.

Consensus was reached for the Board to work on the Las Palmas Business Historic District project and staff to handle city-wide.

Chair DeLeeuw said use the Las Palmas Business Historic District project looking towards having an Historic Preservation month project next May.

**BOARD MEMBER COMMENTS:**

Chair DeLeeuw – need to update Historical ordinance from previous meetings with Chamber of Commerce.

Board Member Johns – Carnell Building concerns. Look to see if ordinance can be changed to bring Class 2 matters to Historic Site Preservation Board.

Board Member Ploss – Requested that the Town & Country be considered again for designation.

**ADJOURNMENT:** The Chair adjourned the Historic Site Preservation Board Meeting at 10:56 a.m. to its regularly scheduled meeting on Tuesday, August 13, 2013 at 9 am in the Large Conference Room at City Hall.

---

M. Margo Wheeler, AICP  
Director of Planning Services