



CITY COUNCIL STAFF REPORT

DATE: September 4, 2013 CONSENT CALENDAR
SUBJECT: WELWOOD MURRAY MEMORIAL LIBRARY – KLEINDIENST
ARCHITECTURAL SERVICES AMENDMENT NO. 3
FROM: David H. Ready, City Manager
BY: Special Projects Coordinator

SUMMARY

The proposed action would result in approval of additional services related to electrical and exterior modifications being added to the Kleindienst architectural services agreement on the Welwood Murray Memorial Library.

RECOMMENDATION:

1. Approve Amendment No. 3 to Architectural Services Agreement No. 6267 with William Kleindienst for additional services at the Welwood Murray Memorial Library project at a total cost increase of \$13,900.

STAFF ANALYSIS:

The architect on the Welwood Murray Memorial Library has submitted an Additional Services Request (ASR) for design work for items of work that were discovered or added after the original design contract was approved. Specifically those items are as follows:

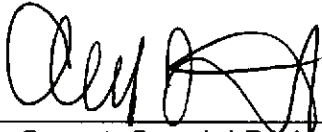
1. Design of new electrical service closet; and
2. Development of flat roof patch specification; and
3. Design for replacement of exterior door and sidelight; and
4. Specification development for exterior painting; and
5. Electrical design related to the new closet, new meter boxes, new service for traffic signal and new service for banner lights.
6. Demolition plan rework related to additional equipment removed during design by staff.

ITEM NO. 26

These items are all required for completion of the project and are outside of the specific services called for in the existing contract.

FISCAL IMPACT:

The architect has requested compensation in the amount of \$13,900 for the above itemized work. Funds for this work were accounted for in the project budget contingency and are in account 260-4500-59418.



Allen Smoot, Special Projects Coordinator



David H. Ready, City Manager

Attachment: Amendment No 3.

**AMENDMENT NO. 3
AGREEMENT NO. 6267 – ARCHITECTURAL DESIGN SERVICES**

THIS THIRD AMENDMENT ("Third Amendment") to Agreement No. 6267 for Architectural Design Services services, (herein "Amendment") made and entered into on the 30 day of May, 2013, by and between the CITY OF PALM SPRINGS (herein "City") and William G. Kleindienst, a Sole Proprietor and licensed professional architect ("Architect"), as follows:

RECITALS

A. City and Architect entered into the Agreement on August 17, 2012 for space utilization studies described in a Proposal from the Architect dated August 14, 2012 ("Original Proposal") and attached to the Agreement as a part of Exhibit "A" of the Agreement entitled "Consultant's Scope of Services/Work."

B. The parties wish to amend the Agreement to add services related to electrical panels and exterior modifications not previously envisioned in the project.

NOW, THEREFORE, for good and sufficient consideration, the parties agree as follows:

Section 1.

Add additional services as outlined in ASR-2 (Additional Service Request) dated August 19, 2013 for a total fee increase of \$13,900.00, copy attached.

Section 2.

Full Force and Effect: Except as previously modified herein, all other provisions of the Agreement shall remain unmodified in full force and effect.

IN WITNESS WHEREOF, the parties have executed and entered into the Amendment as of the date first written above.

CITY OF PALM SPRINGS

ATTEST:

a municipal corporation

By: _____

By: _____

City Clerk

City Manager

APPROVED AS TO FORM:

By: _____

City Attorney

CONSULTANT:

By: _____

William G. Kleindienst, Architect

Name: _____

Title: _____



August 19, 2013

Al Smoot

Assistant City Manager
City of Palm Springs
3200 E. Tahquitz Canyon Way
Palm Springs, CA 92262

Re: **Additional Service Request - ASR-2**
Change in the Scope of Work
Welwood Murray Memorial Library (WMML)
City of Palm Springs PO No.: 3-0432
WGK Project No: 120801

Dear Mr. Smoot,

I am pleased to provide you with this proposal for additional services due to SCOPE OF WORK increases and required DRAWING CHANGES. These increases include the following:

BUILDING ENVELOPE **\$ 8,800.00**

The original SCOPE OF WORK of the WMML remodel was limited to the interior of the building only. The following design changes require work to include the building envelope:

1. Design new exterior Electrical Closet and exterior walls on east elevation.
2. Flat roof patching due to numerous penetrations scheduled to be removed.
3. The work requested on the existing door and sidelights in the Administrative Offices
4. The re-paint of the entire exterior of the building

ADDITIONAL SERVICES: Design, Construction Documents, Specifications, Bidding, Plan Check and Construction Administration

ELECTRICAL SERVICE **\$ 4,200.00**

The original SCOPE OF WORK of the WMML remodel was limited to only the building's electrical needs. The as-built drawings provided by the City did not accurately depict the location of the existing electrical service equipment. The REVISED Schematic Plans require a relocation, reconfiguration and redesign of the electrical equipment. Additionally, existing meter demands and switchgear currently provide electrical service beyond the building's needs. This entails modifications to the existing exterior walls and has created additional work for the Electrical Engineer and Architect. New custom designed electrical gear is required.

1. Design of a new Electrical Closet
2. Design of new electrical equipment, meter boxes and switchgear
3. Design of new electrical equipment to service off-site city traffic signal
4. Design of new electrical equipment to service off-site city castle banner street lighting

ADDITIONAL SERVICES: Consultant Work and Coordination, Design, Construction Documents, Specifications, Plan Check, Bidding and Construction Administration

DRAWING CHANGES: DEMOLITION DRAWINGS \$ 900.00

The DEMOLITION DRAWINGS were completed by the ARCHITECT during the DESIGN DEVELOPMENT (DD) phase. Subsequently, a COST ESTIMATE was prepared based on these drawings. Recently, the City of Palm Springs staff performed on-site demolition in the BASEMENT, RESTROOMS and COURTYARD AREA that required two actions by the ARCHITECT:

1. On-site visit to review and record the areas noted above and take photographs of the actions in the areas of work to adjust the drawings
2. Revisions to the DEMOLITION DRAWINGS were performed to represent the SCOPE OF WORK for bidding and construction.

ADDITIONAL SERVICES: Construction Documents

ADDITIONAL SERVICE REQUEST: ASR-2

The services described above will be performed for a FIXED FEE of:
THIRTEEN THOUSAND NINE-HUNDRED DOLLARS (\$13,900.00)

Al, I trust that the above proposal for **ASR-2** meets with your approval. Please provide your acceptance and approval of this service and the fee by signing below.

Sincerely,

ACCEPTED and APPROVED:



William G. Kleindienst, Architect
CA License No. C13125

Al Smoot
Assistant City Manager

Date: August 19, 2013

