



## CITY COUNCIL STAFF REPORT

DATE: DECEMBER 18, 2013 NEW BUSINESS

SUBJECT: REVIEW AND APPOINT CITY COUNCIL SUBCOMMITTEES AND CITY COUNCIL LIAISONS TO OUTSIDE ORGANIZATIONS AND CITY COMMISSIONS AND BOARDS.

FROM: David H. Ready, City Manager

BY: James Thompson, City Clerk

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### SUMMARY

Post the November 5, 2013, General Municipal Election, the City Council should consider the review and appointments to the various City Council Subcommittees and Liaisons to outside organizations.

### RECOMMENDATION:

1. Identify and direct the City Clerk to delete any inactive City Council Subcommittees.
2. Review, Reappoint and/or Appoint City Council Subcommittees and Liaisons to Outside Organizations and City Council Liaisons to certain City Commissions and Boards.

### STAFF ANALYSIS:

The City Council routinely creates and appoints two-member ad hoc subcommittees to further study topics of limited scope and duration to advise the City Council as a whole, or the City Manager. Additionally, the City Council appoints liaisons to outside organizations and City Council liaisons to certain City Commissions and Boards as required and/or necessary for the circumstances.

Staff recommends the City Council review the current list of City Council subcommittees and liaisons to outside organizations and reappoint/appoint as necessary.

An ad hoc, advisory committee composed solely of less than a quorum of the legislative body is exempted from the Brown Act, if the advisory committee serves a limited or single purpose, and are not perpetual, and are to be dissolved once their specific task is

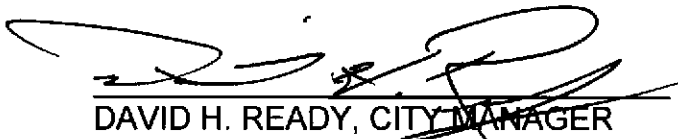
completed. The City Council Finance Subcommittee, created by resolution, is subject to the notice and meeting requirements of the Brown Act. As such, staff recommends that the City Council review the list of City Council subcommittees and direct the City Clerk to delete any committees from the active list that have completed their specific task.

The attached lists do not include ad hoc subcommittees to interview applicants to various commissions and boards. Those City Council ad hoc subcommittees are reviewed and updated annually as part of the yearly recruitment of Commissioners and Board Members.

FISCAL IMPACT:

None.

  
JAMES THOMPSON, CITY CLERK

  
DAVID H. READY, CITY MANAGER

Attachments:

- Liaisons List to External Organizations
- City Council Subcommittees List
- City Council Liaisons to City Commissions/Boards

**CITY COUNCIL  
CITY OF PALM SPRINGS, CALIFORNIA**



**External Organizations  
Appointees and Liaisons**

Agency	Designee	Alternate
CVAG – Executive Committee	Mayor Pougnet 12-12-2007	Mayor Pro Tem Mills 12-12-2007
CVAG – Energy and Environment	Councilmember Lewin 07-11-2012	Councilmember Hutcheson 12-12-2007
CVAG – Homelessness Committee	Councilmember Foat 12-12-2007	Councilmember Lewin 12-14-2011
CVAG – Public Safety	Councilmember Lewin 12-14-2011	Councilmember Hutcheson 12-12-2007
CVAG – Transportation	Councilmember Foat 12-14-2011	Councilmember Lewin 12-14-2011
Coachella Valley Conservation Commission	Mayor Pro Tem Mills 12-12-2007	Councilmember Foat 12-14-2011
Coachella Valley Mountains Conservancy Board	Mayor Pro Tem Mills 12-12-2007	Councilmember Hutcheson 12-12-2007
Main Street	Councilmember Foat 12-12-2007	Mayor Pro Tem Mills 12-12-2007
Palm Springs Chamber of Commerce	Councilmember Hutcheson 12-12-2007	Councilmember Lewin 12-14-2011
Greater Palm Springs Convention and Visitors Bureau (CVB)	Mayor Pougnet 12-12-2007	Mayor Pro Tem Mills 12-12-2007
Riverside County Community Action Commission	Councilmember Foat 10-05-2011	Dale Cook 02-15-2012
Riverside County Community Benefit Committee (Appointed by the County Supervisor)	Mayor Pougnet 12-12-2007	No alternate.
Riverside County Transportation Commission	Councilmember Foat 12-14-2011	Councilmember Lewin 06-19-2013
Sunline	Councilmember Hutcheson 12-14-2011	Mayor Pougnet 12-14-2011
Eastern Riverside County Interoperability Regional Authority (ERICA)	Councilmember Lewin 01-02-2013	Al Franz 02-20-2013
Southern California Association of Governments	Councilmember Foat (Voting Delegate) 05-01-13	Councilmember Lewin (Alternate Voting Delegate) 05-01-13
League of California Cities Annual Conference	Councilmember Foat 07-03-13	Mayor Pro Tem Mills 07-03-13

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CITY OF PALM SPRINGS, CALIFORNIA**



**Subcommittees**

Standing Subcommittees:

Created	Committee	Member/Appointed	Member/Appointed
2011-06-15	Personnel and Human Resources Policies	Councilmember Foat 06-15-11	Mayor Pro Tem Hutcheson 06-15-11
2010-06-10	Housing	Councilmember Lewin 12-14-11	Mayor Pro Tem Hutcheson 06-02-10
Resolution	Finance	Mayor Pougnet 12-12-07	Councilmember Foat 12-12-07

Ad Hoc Subcommittees:

Created	Committee	Member/Appointed	Member/Appointed
2013-12-04	Indian Canyon Drive Improvements	Mayor Pro Tem Hutcheson 12-04-13	Councilmember Foat 12-04-13
2013-11-20	Trolley	Councilmember Foat 11-20-13	Councilmember Lewin 11-20-13
2013-10-16	Gateway Signage	Councilmember Mills 10-16-13	Councilmember Lewin 10-16-13
2013-07-03	Special Economic Development Focus Incentive Program	Councilmember Foat 07-03-13	Councilmember Mills 07-03-13
2013-06-05	Review of Billboards	Councilmember Mills 06-05-13	Councilmember Foat 06-05-13
2013-05-01	Solar Generating Facilities	Councilmember Mills 05-01-13	Councilmember Lewin 05-01-13
2012-12-19	Holiday Lighting	Councilmember Lewin 12-19-12	Councilmember Mills 12-19-12
2012-12-05	Site Selection for the Relocation of Fire Station No. 5	Mayor Pougnet 12-05-12	Councilmember Lewin 12-05-12
2012-12-05	Measure "J" Oversight Commission	Mayor Pro Tem Hutcheson 12-05-12	Councilmember Lewin 12-05-12
2012-12-05	Selection of the Planning Services Director	Councilmember Foat 12-05-12	Councilmember Mills 12-05-12
2012-12-05	Selection of the Director of Building and Code Enforcement	Councilmember Foat 12-05-12	Councilmember Mills 12-05-12
2012-12-05	Study of "Take" Pursuant to the CV Multi Species Habitat Conservation Plan	Councilmember Mills 12-05-12	Councilmember Lewin 12-05-12
2012-07-11	Review VillageFest Programs	Mayor Pro Tem Hutcheson 07-11-12	Councilmember Lewin 07-11-12

Created	Committee	Member/Appointed	Member/Appointed
2011-12-14	Museum Market Plaza PFA Implementation/Monitoring	Mayor Pougnet 12-14-11	Councilmember Mills 12-14-11
2011-12-14	Citywide Energy Project	Councilmember Mills 12-14-11	Councilmember Lewin 12-14-11
2011-12-14	FY 2012-13 Budget	Mayor Pougnet 12-14-11	Councilmember Foat 12-14-11
2011-12-07	Airport Noise Mitigation	Councilmember Mills 12-07-11	Councilmember Lewin 12-07-11
2011-06-15	Palm Springs Disposal Services Contract Renewal	Councilmember Mills 12-14-11	Mayor Pro Tem Hutcheson 06-15-11
2009-09-16	Parks Master Plan	Councilmember Foat 12-14-11	Councilmember Mills 09-16-09
2008-12-03	Tahquitz Median Landscape Design	Mayor Pro Tem Hutcheson 12-03-08	Councilmember Mills 12-03-08
2008-11-05	Tahquitz Creek Golf Course Transition	Mayor Pro Tem Hutcheson 11-05-08	Councilmember Mills 11-05-08
2008-04-02	Library Remodel/Expansion	Councilmember Lewin 12-14-11	Councilmember Mills 04-02-08
2008-03-05	Service Delivery Cooperation (City of DHS)	Mayor Pougnet 03-05-08	Councilmember Foat 03-05-08
2007-12-12	Sustainability	Councilmember Foat 10-07-09	Mayor Pro Tem Hutcheson 10-7-09
2007-12-12	College of the Desert	Mayor Pro Tem Hutcheson 12-14-11	Councilmember Foat 01-21-09
2007-12-12	Special Event	Mayor Pougnet 12-12-07	Councilmember Lewin 12-14-11
2007-10-17	Downtown Sign Regulations	Councilmember Foat 12-12-07	Councilmember Mills 12-12-07
2006-12-07	Business Retention	Councilmember Foat 12-12-07	Mayor Pro Tem Hutcheson 12-12-07

**CITY COUNCIL  
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**City Council Liaisons to City Commissions, Boards, Committees**

Commission/Board/Committee	Member/Appointed
Office of Neighborhood Involvement	Councilmember Foat <i>07-16-2008</i>
Airport Commission	Councilmember Mills <i>12-15-2010</i>