



City Council Staff Report

DATE: December 18, 2013

CONSENT CALENDAR

SUBJECT: STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE MONTH OF NOVEMBER 2013

FROM: David H. Ready, City Manager

BY: Chief of Staff/City Clerk and Procurement

RECOMMENDATION:

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of November 1 through November 30, 2013.

AGREEMENTS

Number	Vendor	Description	Amount	Department
A6425	David Dixon	Purchase of one artistic bicycle rack	\$5,000.00	Public Arts
A6433	Michael Buccino & Associates	Landscape Architecture Design for Palm Tree Replacement, various locations on Palm Canyon Drive and Indian Canyon Drive, CP 13-09	\$5,750.00	Facilities
A6427	Resort Parking	Facility Use Agreement, Desert Fashion Plaza Parking Garage on 11-16-2013 from 5:00 p.m. to 11:00 p.m.	NO COST TO CITY	Community & Economic
A6390	Infoctox	Amendment No. 1, Asbestos Abatement Specs and Monitoring at Welwood Library	\$12,000.00	Administration
A6430	Main Street Palm Springs	Promotion of Downtown and Uptown Activities and Events	\$5,000.00	Administration
A5688	Greyhound Lines, Inc.	Amendment No. 1, One Year Extension, Train Station Lease	Income to City \$16,605.00	Community & Economic
A6345	Group 4 Architectural & Research Planning	Amendment No. 1, Needs Assessment and Conceptual Design at Library	\$ 17,556.00	Library Services
A6381	Marina Landscape	Change Order No. 1, Tahquitz Canyon Way Sction 14 Medians Project, CP 08-20	\$15,681.94	Engineering

AGREEMENTS AND PURCHASE ORDERS

Number	Vendor	Description	Amount	Department
A6434 14-0580	MRC Engineering Inc.	Electrical engineering and light consulting services for Demuth and Ruth Hardy parks pedestrian walkways, and Downtown Master Plan of street lighting and electrical upgrades	\$22,300.00	Facilities
A6426 14-0574	Heath Satow	Purchase of one artistic bicycle rack	\$5,000.00	Public Arts
A5727 14-0554	The Jarvis Company	Holiday Decorations Installation and Storage	\$ 19,036.78	Facilities
A6431 140591	5M Contracting, Inc.	Asbestos and Lead Paint Abatement at Welwood Murray Memorial Library	\$23,370.00	Administration

PURCHASE ORDERS

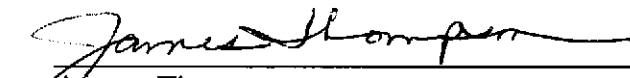
Number	Vendor	Description	Amount	Department
14-0526	Strategic Solutions	Grant Writing Consultant	\$20,000.00	Sustainability
14-0527	Sanborn A.E/ Inc.	CP 13-27 Andreas Rd 2 way conversion	\$16,250.00	Engineering/P.W.
14-0530	Cintas Corporation	Rental and offsite uniform cleaning	\$13,808.00	Facilities
14-0537	Visiontron Corp.	Retractable Stanchions	\$19,669.21	Aviation
14-0538	Precision Survey Supply	Robotic Mapping System	\$24,999.70	Police
14-0539	Academy Awning, Inc.	Tension Shade Panels for Animal Shelter	\$15,900.00	Facilities
14-0547	Allstar Fire Equipment, Inc.	Breathing Apparatus	\$12,110.88	Fire
14-0550	ADB Airfield Solutions	Replacement Light Panels	\$5,168.51	Aviation
14-0552	Amtech Elevator Service	Elevator Maint. Agmt for PSP	\$8,333.00	Aviation
14-0556	Allstar Fire Equipment, Inc.	Turnout Gear	\$17,994.70	Fire
14-0563	TEC of California	Repair of Waste Water Vacuum Truck	\$7,720.81	Fleet
14-0564	United Transmission Exchange	Transmission Rebuild	\$7,272.13	Fleet
14-0565	Total Environmental Mgmt.	Chiller Rental at Sunrise Cogen Plant	\$15,000.00	Facilities
14-0570	Lexipol, LLC	Lexipol Daily Training Bulletins	\$7,200.00	Police
14-0571	Albert Grover & Associates	Traffic Engineering-Signal Design	\$19,800.00	Engineering/P.W.
14-0573	GIS Information Systems	Polaris Software Maintenance Renewal	\$22,971.39	Library
14-0575	Tops n Barricades	Changeable Message Sign	\$14,905.75	Police
14-0576	GovernmentJobs.com	NeoGov annual license	\$7,960.00	HR

Number	Vendor	Description	Amount	Department
14-0578	Otis Elevator Company	Annual Warranty -Parking Structure	\$6,792.36	Facilities
14-0481	Sierra Aviation Group	Carpet Cleaning	\$7,448.38	Aviation
14-0482	Palm Springs Motors	Replacement engine	\$14,410.51	Fleet
14-0584	MSA Consulting, Inc.	Swim Center Deck Engr. design svcs.	\$15,000.00	City Manager
14-0587	Capitol Door SoCal	Automatic Doors	\$20,206.00	Aviation
14-0593	Interactive Design Corp.	Plaza Theater architectural assessment	\$24,350.00	Com Econ Dev

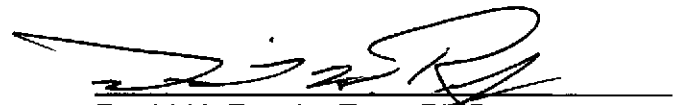
STAFF ANALYSIS:

The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are \$25,000 or less, and certain other amendments and change orders as previously approved by the City Council. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.



 James Thompson
 Chief of Staff/City Clerk



 David H. Ready, Esq., Ph.D.
 City Manager

/kdh