



CITY COUNCIL STAFF REPORT

DATE: July 2, 2014

CONSENT AGENDA

SUBJECT: AUTHORIZE THE CITY MANAGER TO MAKE CALIFORNIA SOLAR INITIATIVE (CSI) PROGRAM REBATE RESERVATION DEPOSITS

FROM: David H. Ready, City Manager

BY: Special Projects Coordinator

SUMMARY

The proposed action would be to authorize the City Manager to make up to \$60,000 in CSI program rebate reservation deposits for the City wide photovoltaic (PV) project.

RECOMMENDATION:

1. Authorize the City Manager to make up to \$60,000 in CSI program rebate reservation deposits for the City wide PV project.
2. Appropriate the funds from the General Fund Reserves and authorize the Director of Finance and Treasurer to initiate the appropriate documentation.

STAFF ANALYSIS:

On June 18, 2014 the City Council took action to authorize Newcomb/Andersen/McCormick (NAM) to undertake the development of an Request For Proposal (RFP) document as well as file CSI rebate applications on behalf of the City for a City wide PV project; i.e. eleven (11) sites.

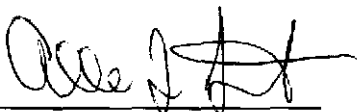
The CSI rebate application process is a multi-step process. First a rebate application is submitted to Southern California Edison (SCE); applications have been submitted for all eleven previously defined sites. Second, SCE has thirty days to review the applications and then the City will receive an invoice from CSI for the reservation deposits; the City has thirty days to remit. Finally, when the projects are completed the reservation deposits are refunded and the City begins receiving the rebates over a five year period. It should be noted that if after the RFP process the City decides to not proceed with a particular site, the deposit related to that site is forfeited. The following exhibit lists the eleven projects, System Size, CSI rebate and the Reservation Costs:

Site	System Type	System Size (kW DC)	Total CSI Rebate	CSI Reservation Cost
Downtown Parking Structure	Shade Structure	63	\$43,662	\$2,500
Demuth Park	Shade Structure	28	\$19,405	\$1,250
Fire Station 1	Shade Structure	41	\$28,415	\$1,250
Fire Station 4	Ground Mount and/or Roof Mount	40	\$27,722	\$1,250
Tahquitz Creek Golf Course	Shade Structure and/or Roof Mount	64	\$44,355	\$2,500
Demuth Community Center	Roof Mount and/or Shade Structure	47	\$32,573	\$1,250
Animal Shelter	Ground Mount	305	\$211,381	\$10,000
Convention Center - Roof	Roof Mount	480	\$332,665	\$10,000
Sunrise Plaza	Roof and/or Shade Structure	345	\$239,103	\$10,000
Wastewater Treatment Plant - Fixed	Ground Mount	1,225	\$902,279	\$20,000
TOTAL		2,638	\$1,881,562	\$60,000

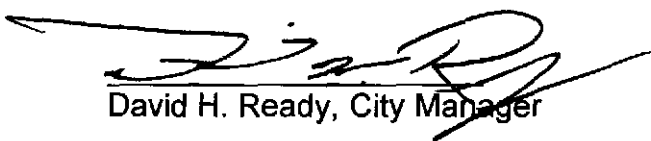
It is recommended that the City proceed with the application process and work with the Council Subcommittee before the fee payment deadlines to closely screen the projects to see if there are any that do not warrant proceeding with, thus saving the loss of the reservation fee for projects that will ultimately not be completed.

FISCAL IMPACT:

The total Reservation Fee cost is \$60,000 and is determined by the size of the proposed projects. It is recommended that funding be appropriated from General Fund Reserves.



Allen F. Smoot, Special Projects Coordinator



David H. Ready, City Manager