



CITY OF PALM SPRINGS

ROOM TAX DIVISION

3200 E. TAHQUITZ CANYON WAY • PALM SPRINGS, CALIFORNIA 92262
TEL: (760) 323-8226 • FAX: (760)322-8344 • WEB: WWW.PALMSPRINGS-CA.GOV

APPLICATION FOR TRANSIENT OCCUPANCY REGISTRATION PERMIT

SHORT-TERM VACATION RENTALS

Palm Springs Municipal Code (Ch. 5.25) requires a valid transient occupancy registration permit for short-term vacation rentals for each vacation rental property. The fee of \$25.00 must accompany this application. Please fill in all applicable spaces. For help with this form or for information, please call (760) 323-8226.

| | |
|-------------------------|-------------------------|
| Owner Name(s): | _____ |
| Mailing Address: | _____ |
| City, State, Zip: | _____ |
| Telephone: | _____ Cell Phone: _____ |
| Email Address: | _____ |
| Emergency Contact Name: | _____ Phone: _____ |

| | |
|----------------------|--------------------|
| Property Address: | _____ |
| Property Telephone: | _____ |
| Name of Development: | _____ |
| Website Address: | _____ |
| Management Company: | _____ |
| Address: | _____ |
| Contact Name: | _____ Phone: _____ |

I declare under penalty of perjury that this statement is, to the best of my knowledge, true, correct and complete.

| | |
|-----------------------|--------------|
| Application By: _____ | Title: _____ |
| Signature: _____ | Date: _____ |

FOR DEPARTMENT USE ONLY

| | |
|---------------------|---------------|
| Permit No. _____ | B/L No. _____ |
| Process Date: _____ | |

POST OFFICE BOX 2743 • PALM SPRINGS, CALIFORNIA 92263-2743