



CITY COUNCIL STAFF REPORT

DATE: January 21, 2015 Unfinished Business
SUBJECT: CITY WIDE SOLAR REQUEST FOR PROPOSAL UPDATE
FROM: David H. Ready, City Manager
BY: Special Projects Coordinator

SUMMARY

The proposed action is to Receive and File the Draft Solar Request For Proposal (RFP) document with the advisement that the final document availability will be advertised for January 22, 2015.

RECOMMENDATION:

1. Receive and File Request For Proposal #03-15, Design-Build Services of Solar Electric Systems.

STAFF ANALYSIS:

With the assistance of Newcomb/Andersen/McCormick (NAM) staff has developed a comprehensive RFP seeking proposals from firms interested in providing proposals to Design-Build Solar Electric Systems for fourteen (14) municipal sites within the City. These sites include the four for which the City received grant funding from South Coast Air Quality Management District.

The RFP document requests that interested parties provide proposals for all fourteen (14) sites under two different scenarios: first, Design-Build all sites as a project the City provides the capital for, and second Design-Build under a Power Purchase Agreement (PPA) approach where the systems are owned by a third party and the City buys the power produced with all capital coming from the third party.

The general call for proposals, requested scopes of work as well as site maps are attached to this report and are shown as drafts. The complete document will include City Attorney approved Design-Build contracts for both of the above described

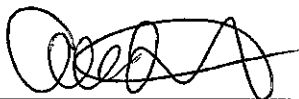
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scenarios as well as other site specific reference documents for use by the proposers in preparation of their responses.

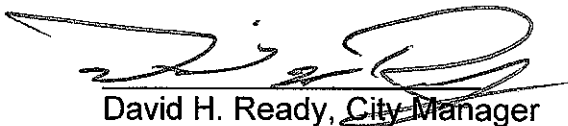
The proposed schedule calls for the documents to be advertised on January 22, 2015, a Pre-Proposal Conference and tours of the facility on February 12, 2015, and deadline for proposals on March 19, 2015.

FISCAL IMPACT:

Fiscal impact of the projects will not be known until the proposals have been received and are evaluated.



Allen F. Smoot, Special Projects Coordinator



David H. Ready, City Manager

Attachment: Portions of Draft RFP

4.B. CITY WIDE SOLAR REQUEST FOR PROPOSAL UPDATE:
RECOMMENDATION: Receive and file Request For Proposal No. 03-15,
Design-Build Services of Solar Electric Systems.

**A COPY OF THE DRAFT REQUEST FOR
PROPOSAL NO. 03-15 IS AVAILABLE IN THE
OFFICE OF THE CITY CLERK.**