



City Council Staff Report

DATE: APRIL 15, 2015

NEW BUSINESS

SUBJECT: APPOINTMENT OF CITY COUNCIL SUBCOMMITTEES TO SCREEN COMMISSION AND BOARD APPLICATIONS, TO DETERMINE QUALIFIED APPLICANTS AS PART OF THE 2015 ANNUAL RECRUITMENT OF CITY BOARDS AND COMMISSIONS.

FROM: David H. Ready, City Manager

BY: The Office of the City Clerk

RECOMMENDATION:

1. Waive the procedures in Resolution No. 18804 Section 7(b), for the 2015 Annual Recruitment process, to allow for the City Council as a whole, to participate in the screening and interview of applicants for the Historic Site Preservation Board, Measure "J" Oversight Commission and the Planning Commission.
2. Waive the procedures in Resolution No. 18804 Section 7(b), for the 2015 Annual Recruitment process that provides for the Mayor to select and participate in all subcommittees.
3. Appoint two-member ad hoc City Council Subcommittees to screen and interview applicants for the following Commission and Boards:

Administrative Appeals Board
Airport Commission
Board of Appeals
Board of Library Trustees
Human Rights Commission
Mt. San Jacinto Winter Park Auth.

Parks and Recreation Commission
Personnel Board
Public Arts Commission
Rent Review Commission
Sustainability Commission
VillageFest Board

BACKGROUND AND ANALYSIS:

Each year the City Council selects ad hoc two-member City Council Subcommittees to interview and screen candidates for the City's Commissions and Boards, with the exception of the Measure "J" Oversight Commission, Historic Site Preservation Board and the Planning Commission, which the City Council has interviewed candidates as a whole at an open and public meeting.

The ad hoc City Council Subcommittees interview and screen applicants, and make recommendations to the entire City Council; and members of Commission and Boards are appointed by three affirmative votes of the City Council.

In 2014, the City Council Subcommittees were as follows:

Administrative Appeals Board	Pouget and Foat
Airport Commission	Mills and Pouget
Board of Appeals	Pouget and Foat
Board of Library Trustees	Pouget and Lewin
Human Rights Commission	Mills and Lewin
Parks and Recreation Commission	Foat and Mills
Personnel Board	Pouget and Hutcheson
Public Arts Commission	Hutcheson and Lewin
Rent Review Commission	Foat and Mills
Sustainability Commission	Hutcheson and Lewin
VillageFest Board	Hutcheson and Lewin
Historic Site Preservation Board	City Council as a whole at open meeting
Measure "J" Oversight Commission	City Council as a whole at open meeting
Planning Commission	City Council as a whole at open meeting

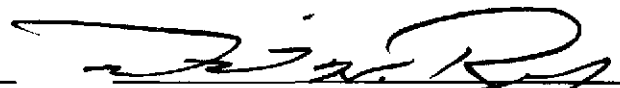
City staff established April 20, 2015, as the deadline to file applications. Staff recommends that the City Council appoint 2014 Subcommittees at this time, to ensure sufficient time for interviews and appointments prior to the expiration of the current terms.

As of the close of business day on Wednesday, April 8, 2015, the City Clerk's office received a total of 22 applications. Since the deadline for submission is close of business day on Monday, April 20, 2015, staff will provide another update at the meeting. For your convenience, following is the number of applications received to date to assist the City Council in terms of time commitment needed for each subcommittee:

Administrative Appeals Board	1
Airport Commission	8
Board of Appeals	0
Board of Library Trustees	1
Historic Site Board	1
Human Rights Commission	0
Measure "J" Oversight Commission	1
Mt. San Jacinto Winter Park Auth.	1
Parks & Recreation Commission	4
Personnel Board	0
Planning Commission	1
Public Arts Commission	0
Rent Review Commission	0
Sustainability Commission	1
VillageFest Board	3



JAMES THOMPSON
Chief of Staff/City Clerk



DAVID H. READY
City Manager