



City Council Staff Report

DATE: December 2, 2015

CONSENT AGENDA

SUBJECT: ACCEPT A FY2015 STATE HOMELAND SECURITY PROGRAM GRANT FROM FEDERAL EMERGENCY MANAGEMENT AGENCY VIA THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES AND THE RIVERSIDE COUNTY EMERGENCY MANAGEMENT DEPARTMENT IN THE AMOUNT OF \$7,511

FROM: David H. Ready, City Manager

BY: Palm Springs Fire Department

SUMMARY

It is recommended that the City Council authorize the City Manager to accept \$7,511 (on behalf of the Fire Department) in State Homeland Security Program (SHSP) grant funding for the Fire Department to conduct two Community Emergency Response Team (CERT) 20-hour courses.

RECOMMENDATION

- 1) Accept a grant from the California Governor's Office of Emergency Services through the Riverside County Office of Emergency Services in the amount of \$7,511.
- 2) Authorize the City Manager to execute all necessary documents.

STAFF ANALYSIS

The Fire Department submitted a FY2015 State Homeland Security Program (SHSP) grant to the California Governor's Office of Emergency Services to conduct two 20-hour Community Emergency Response Team (CERT) courses during the 2015 grant year.


The Palm Springs Fire Department's Community Emergency Response Team (CERT) Program educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light

search and rescue, team organization, and disaster medical operations. Using the training learned in the classroom and during exercises, CERT members can assist others in their neighborhood or workplace following an emergency or major disaster when professional responders are not immediately available to help.


The Fire Department offers different class schedules throughout the year, weekday vs. weekend and evenings, to accommodate the diverse work schedules of the citizens of Palm Springs.

FISCAL IMPACT


This is a reimbursable cost grant program; no matching funds are required to obtain this grant funding.



David H. Ready, Esq., Ph.D.
City Manager



Geoffrey S. Kiehl,
Director of Finance and Treasury



J. Kevin Nalder,
Fire Chief

Attachments:

1. County of Riverside Emergency Management Department Award Letter



Kim Saruwatari, MPH
Emergency Management Department Director

October 21, 2015

Anjila Lebsock
Palm Springs, CA

RE: FY15 State Homeland Security Program (SHSP) Award- CERT- \$7,511
Grant #: 2015-SS-00078 CFDA#: 97.067

The California Office of Emergency Services (CalOES) has approved Riverside County's FY15 State Homeland Security Program (SHSP) grant application and has authorized the commencement of expenditures and reimbursement requests. The overall performance period of this grant is October 21, 2015 – May 31, 2017. The following milestones have been set by the state for your projects:

<u>Project</u>	<u>Amount</u>	<u>Milestone Completion Date</u>
CERT	\$3,756	8/01/2016

Subject to pending paperwork this letter serves as authorization to begin spending and requesting reimbursement of your Anti-Terrorism Approval Authority (ATAA) approved projects. Riverside County OES does require you to provide a signed FY15 Grant Assurance and completed and signed Workbook Face-Sheet within 15 days of date of this letter. Please remember that changes to your grant will require the approval of the OA prior to incurring any costs. All modifications, EHP's, sole source procurement, EOC and construction requests require additional approvals from CalOES through the OA prior to incurring any costs. Your Agency's Financial Workbook outlining your approved spending is included on the CD provided to you.

By accepting this award it will be understood that you are agreeing to comply with all applicable federal, state and local requirements of the grant as put forth in the FY15 Grant Assurances, federal and state guidances, and all provisions of 2 CFR 200 including part F-"Audit Requirements". Performance Bonds are required for any equipment item over \$250,000 or any vehicle, aviation, or watercraft regardless of cost that is being paid for with any portion of grant funds. Federal funds cannot be awarded to any entity that has been debarred. You will be expected to provide quarter reports by January 5, April 5, July 5 and October 5 of each year for all open grants. Any funds found owed as a result of a final review or audit must be refunded to the County within 15 days upon receipt of an invoice from Riverside County EMD.

As always, please feel free to contact us with any questions you may have. I look forward to working with you and appreciate your cooperation and support.

Regards,

Kim Dana and Laronte Groom
Administrative Services Analyst II
Riverside County EMD
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