



## CITY COUNCIL STAFF REPORT

DATE: December 16, 2015

CONSENT AGENDA

SUBJECT: APPROVE THE PURCHASE OF A PORTABLE GROUND POWER UNIT FOR PASSENGER LOADING GATES

FROM: David H. Ready, City Manager

BY: AIRPORT

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### SUMMARY

The action considers the purchase of a new portable Ground Power Unit for Palm Springs International Airport.

### RECOMMENDATION:

1. Approve the purchase and delivery of one new portable Ground Power Unit (GPU) from Graybar Electric of Diamond Bar, CA, in the amount not to exceed of \$36,826.39.
2. Authorize City Manager to execute all necessary documents, including the Purchase Order.

### STAFF ANALYSIS:

Palm Springs International Airport's eight Passenger Boarding Bridges (PBB), were installed when the Bono Concourse was constructed over sixteen years ago. One of the key features of these PBB units, aside from passenger's safety and comfort traversing between building and aircraft, is for the aircraft to plug in for electrical power. To enable this, each of the PBB's contains a built in Ground Power Unit (GPU) located underneath the bridges main body.

Although the longer term plan will be to replace all of the PBB's, staff has determined that it is prudent operationally to purchase one portable Ground Power Unit that will serve as a backup any time there is a malfunction in the PBB's main electrical supply unit. The portable unit will be stored conveniently under the Bono concourse and be readily accessible for use anytime a malfunction in the bridge's primary unit occurs.


The Procurement & Contracting Department and Airport staff prepared specifications for this equipment and conducted Request for Quote (RFQ 2016-02) which was sent out to 33 prospective vendors on November 4th. Four (4) quotes were received on November 23rd, provided below:

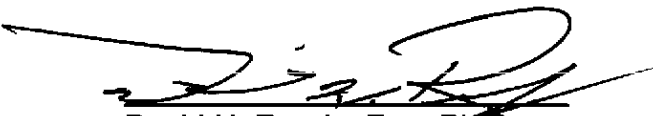
| <b>Vendor</b>            | <b>Price Quote</b> |
|--------------------------|--------------------|
| Graybar Electric         | \$36,826.39        |
| Unitron LP               | \$40,951.67        |
| Reliable Investments LLC | \$53,903.56        |
| Victory GSE              | \$55,987.68        |

Graybar Electric provided the lowest responsive quote meeting the specifications in the amount of \$36,826.39 inclusive of all applicable sales tax and shipping costs.

FISCAL IMPACT:

There are funds were budgeted in Airport account No. 416-6501-56175.

  
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Thomas Nolan  
Executive Director, Airport

  
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David H. Ready, Esq. Ph.D.  
City Manager