



## City Council Staff Report

Date: March 2, 2016 CONSENT CALENDAR

Subject: AUTHORIZE THE PURCHASE OF 15 NEW REPLACEMENT VEHICLES FOR THE POLICE DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$800,000

From: David H. Ready, City Manager

Initiated by: Marcus L. Fuller, Assistant City Manager/City Engineer

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### SUMMARY

Approval of this item will authorize the purchase of 15 new vehicles for the Police Department to replace 12 existing Ford Crown Victoria police cruisers and 3 Ford 500 sedans in amount not to exceed \$800,000.

### RECOMMENDATION:

- 1) Authorize the purchase of 15 new replacement vehicles for the Police Department (conventional gasoline [non-CNG] vehicles), including required outfitting, to replace Units 200506, 201706, 202206, 203107, 204207, 204407, 204807, 205806, 207007, 207808, 209406, 2D0707, 2D0907, 2D1708, and 2D4907, in an amount not to exceed \$800,000; and
- 2) Authorize staff to conduct the appropriate bid processes, or utilize cooperative purchase contracts if available, in accordance with Procurement procedures and authorize the City Manager to execute all necessary documents, including Purchase Orders for the new replacement vehicles, in a total cumulative amount not to exceed \$800,000.

### STAFF ANALYSIS:

On June 5, 1996, the City Council adopted Resolution No. 18834, establishing a new Equipment Replacement Policy. Section II "Replacement Schedule" outlined a requirement to replace vehicles within a certain number of years or mileage varying on the type of vehicle (safety vehicles replaced more frequently vs. general staff vehicles). A copy of Resolution No. 18834 is included as **Attachment 1**. However, over the last several years during the economic recession, as part of its adoption of the City's budgets the City Council has suspended Section II of Resolution No. 18834 deferring mandatory

vehicle replacement solely on vehicle age or mileage; vehicle replacement has occurred on an emergency basis focused on replacing vehicles damaged in accidents, and has primarily focused on public safety vehicle replacements. Currently, the backlog on vehicle replacement consistent with the City Council's Replacement Schedule policy adopted as part of Resolution No. 18834 is over 100 vehicles with a total replacement cost of over \$8 Million. Given this backlog, staff has evaluated and recommends at this time the City Council authorize purchase of replacement vehicles for the Police Department, as identified in the following list.

Unit #	Year	Make/Model	Mileage
200506	2006	Ford Crown Victoria	130,358
201706	2006	Ford Crown Victoria	122,476
202206	2006	Ford Crown Victoria	112,098
203107	2007	Ford Crown Victoria	122,324
204207	2007	Ford Crown Victoria	115,716
204407	2007	Ford Crown Victoria	114,046
204807	2007	Ford Crown Victoria	109,232
205806	2006	Ford Crown Victoria	108,519
207007	2007	Ford Crown Victoria	105,882
207808	2008	Ford Crown Victoria	114,628
209406	2006	Ford Crown Victoria	118,643
2D0707	2007	Ford 500	107,008
2D0907	2007	Ford 500	111,770
2D1708	2008	Ford Crown Victoria	141,362
2D4907	2007	Ford 500	129,138

Section II of Resolution No. 18834 identifies a Replacement Schedule, whereby police patrol units are to be replaced whenever the vehicle reaches 3 years of age or 90,000 miles, and whereby police detective units are to be replaced whenever the vehicle reaches 6 years of age or 70,000 miles. All of the vehicles identified for replacement meet the requirements for replacement pursuant to the City Council's adopted policy.

***Alternate Fuel (CNG) Vehicle Policy***

Section VI of Resolution No. 18834 states: *The Fleet Manager shall make every effort to incorporate alternate fuel vehicles within the fleet via purchase or conversion. Whenever a vehicle is replaced, that is operationally suited for alternate fuel usage, there is a proven track record for the specific type of vehicle being replaced, and the specific "engine*

*family” is approved for use in California by the California Air Resources Board, the bid shall include a comparison of gasoline/diesel equipment vs alternate fuel equipment.*

Generally, the City has not purchased new public safety vehicles with alternate fuel, or CNG fuel systems. The list of vehicles identified in this report have conventional gasoline (non-CNG) fuel systems, and staff recommends that the vehicle replacements identified for the Police Department be purchased as conventional gasoline (non-CNG) fuel systems given the particular requirements for high-speed, high performance, patrol cruisers and detective units for use by the Police Department.

ENVIRONMENTAL IMPACT:

The requested City Council action is not a “Project” as defined by the California Environmental Quality Act (CEQA). Pursuant to Section 15378(a), a “Project” means the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. According to Section 15378(b), a Project does not include: (5) Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

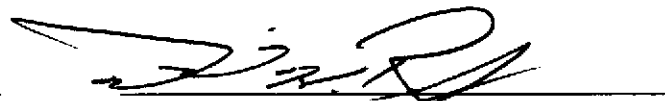
FISCAL IMPACT:

The City Council approved an appropriation of \$500,000 for purchase of motor vehicles as part of the Fiscal Year 2015/2016 budget, which was added to existing balance within the Motor Vehicle / Fleet Fund in Account No. 510-5475-50020. Currently, there is an available balance of \$2.1 Million for purchase of new vehicles. The estimated cost to replace a Ford Crown Victoria completely outfitted for use by the Police Department is \$53,000, and to replace a Ford 500 detective sedan is \$46,000. The estimated cost to replace the 12 Ford Crown Victoria vehicles is \$636,000 and the 3 Ford 500 detective sedan vehicles is \$138,000 for a total estimated cost of \$774,000. Staff recommends that the City Council authorize a total expenditure of up to \$800,000.

SUBMITTED:

Prepared by:

  
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Marcus L. Fuller, MPA, P.E., P.L.S.  
Assistant City Manager/City Engineer

  
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David H. Ready, Esq., Ph.D.  
City Manager

Attachments:

1. Resolution No. 18834

# **ATTACHMENT 1**

"Amended by  
R. 18925"

RESOLUTION NO. 18834

OF THE CITY COUNCIL OF THE CITY OF PALM  
SPRINGS, CALIFORNIA, ESTABLISHING A NEW  
REPLACEMENT POLICY FOR CITY EQUIPMENT.

WHEREAS Resolution No. 14138, adopted on February 3, 1982, modified the City Equipment Replacement Policy established by Resolution No. 8521, adopted November 8, 1985; and

WHEREAS equipment reliability and longevity has increased as technology has been perfected subsequent to the last update of the Equipment Replacement Policy; and

WHEREAS staff, utilizing best management practices during the City's continuing efforts to balance its budget, has endeavored to extend the service of City equipment beyond the established policy life of the equipment; and

WHEREAS it is now desirable to establish a new Equipment Replacement Policy to formally increase the length of time or mileage the vehicles will be operated by the City before replacement; and

WHEREAS it is also desirable to incorporate language related to the introduction of alternate fuel vehicles in the City fleet,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Palm Springs that:

Section I: Resolution #14138 and any and all other previous Resolutions related to the City Equipment Replacement are hereby rescinded.

Section II. Replacement Schedule: City vehicles shall be replaced in accordance with the following schedule, provided that the Assistant Director of Transportation, Surface Transportation & Energy (Fleet Manager) shall have the responsibility of determining whether exceptionally good or exceptionally poor vehicles shall be replaced in accordance with the Replacement Schedule or possibly retained for a greater or lesser period, and upon such determination, departure from the schedule is allowed, subject to the approval of the Director, Department of Transportation:

REPLACEMENT SCHEDULE

<u>Vehicle Type</u>	<u>Replacement</u>
1. Motorcycles	4 years*
2. Staff cars (Bought Used)	6 years or 70,000 miles
3. Police Patrol Units	3 years or 90,000 miles
4. Police Detective Units (Bought Used)	6 years or 70,000 miles
5. Truck & Pickups	
A. Light Duty (Up To 3/4 Ton)	8 years or 80,000 miles
B. 1 Ton & Over	10 years

\*Note: Age is based on model year.

- 6. Specialized Equipment (Such as Fire Trucks Sweepers, etc.) To be determined by the Fleet Manager in consultation with the user Department, subject to the approval of the Director, Department of Transportation based on physical inspection and analysis of current operating cost data and mandated Regulations.
- 7. Equipment Loss Due To Accident Immediately.

Section III. Vehicle Assignment/Rotation: Authorized vehicles are assigned to the various user departments via the budget process. User departments shall determine whom within their department utilizes which vehicle, except that the City Manager shall authorize and assign take-home vehicles. The Fleet Manager, after consulting with user departments, and with the consent of the Director, Department of Transportation, may rotate vehicles between user departments for operational efficiency or to extend the useful life of said vehicle.

Section IV. Methods of Acquisition: The Fleet Manager shall acquire City equipment in accordance with the City's Procurement Ordinance.

Section V. Methods of Disposal: The Fleet Manager shall dispose of surplus equipment in accordance with the City's Procurement Ordinance. Surplus equipment may be traded in on new or used equipment provided that the value of the trade shall be included as part of the total expenditure for the purpose of determining Procurement Ordinance limits compliance.

Section VI. Alternate Fuel Vehicles: The Fleet Manager shall make every effort to incorporate alternate fuel vehicles within the fleet via purchase or conversion. Whenever a vehicle is replaced, that operationally is suited for alternate fuel usage, there is a proven track record for the specific type of vehicle being replaced, and the specific "engine family" is approved for use in California by the California Air Resources Board, the bid shall include a comparison of gasoline/diesel equipment vs alternate fuel equipment.

Section VII. Accessories: After market accessories that are purchased to properly equip a piece of equipment to carry out its designated function, shall be included in the overall capital cost component of the City's Motor Vehicle Replacement account for the particular vehicle to ensure the vehicle user department bears the full cost of its equipment.

Section VIII. Reporting Format: When a vehicle is being replaced requiring City Council approval, the Staff Report shall include the following information:

Vehicle type, Identification Number of the vehicle (except for undercover vehicles), vehicle use characteristics, description of why it is being replaced, special needs or equipment, alternate fuel options/discussion.

ADOPTED this 5th day of June, 1996.

AYES: Members Barnes, Hodges, Oden, Spurgin and Mayor Kleindienst  
 NOES: None  
 ABSENT: None

ATTEST:

CITY OF PALM SPRINGS, CALIFORNIA

By: [Signature]  
 City Clerk

[Signature]  
 City Manager

REVIEWED & APPROVED AS TO FORM W.W.

RESOLUTION NO. 18925

OF THE CITY COUNCIL OF THE CITY OF PALM SPRINGS,  
CALIFORNIA, AMENDING THE CITY EQUIPMENT REPLACEMENT  
POLICY, RESOLUTION NO. 18834, BY ADDING A SECTION ON  
"TAKE HOME VEHICLES."

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WHEREAS Resolution No. 18834 was adopted by the City Council on June 5, 1996,  
establishing a new Equipment Replacement Policy for the City; and

WHEREAS it is now desirable to add a section on "Take Home Vehicles" to the policy,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Palm Springs that  
Resolution No. 18834 is hereby amended by adding a new Section IX entitled "TAKE HOME  
VEHICLES," as follows:

**Section IX. Take Home Vehicles:** There is hereby established a category of vehicle entitled  
"Take Home Vehicles." This category is broken down into the classifications of Executive  
Vehicle/Fire Emergency Vehicle/Investigative Vehicle, Police Patrol Unit, and Unmarked Police  
Unit. The limitations for each class shall be as follows:

1. **Executive/Fire Emergency/Investigative Vehicle** may be approved and assigned by the  
City Manager. Any limiting conditions on the use of the vehicle shall be as determined  
by the City Manager.
2. **Police Patrol Unit** may be authorized by the City Manager to be used, if desired, by any  
Police Officer, Patrol Sergeant or Uniformed Lieutenant living within the city limits, but  
the City Manager may require that the vehicle be assigned to the Officer, Sergeant or  
Lieutenant for a minimum of 6 years. The vehicles may be utilized for business or  
personal trips within the city limits. The vehicle is to be parked in plain view of the  
officer's residence (not in a garage). While off-duty, Officers, Sergeants or Lieutenants  
shall respond to "Felony in Progress" or "Officer Needs Assistance" calls.
3. **Unmarked Police Unit** may be allowed by the City Manager for Detectives living within  
a 30 mile radius of the city limits. Vehicle may be utilized for City business and  
incidental uses (such as stopping at market, dropping kids off at school, etc. ) to and  
from work. Trips outside of the authorized area of use shall be subject to approval of  
the City Manager.

Modifications to the above may be allowed with Department Head recommendation and  
Director of Transportation approval, appealable to the City Manager.

ADOPTED this 6th day of November, 1996.

AYES: Members Barnes, Hodges, Oden, Spurgin and Mayor Kleindienst  
NOES: None  
ABSENT: None

ATTEST:

CITY OF PALM SPRINGS, CALIFORNIA

By [Signature]  
City Clerk

[Signature]  
City Manager

REVIEWED & APPROVED AS TO FORM W.W.