



City Council Staff Report

Date: April 6, 2016 CONSENT CALENDAR

Subject: ACCEPTANCE OF AIRPORT TSA SECURITY DOOR PROJECT, CITY PROJECT NO. 15-24

From: David H. Ready, City Manager

Initiated by: Department of Public Works & Engineering

SUMMARY

Formal City Council acceptance of the Airport TSA Security Door Project, City Project No. 15-24, is required to document the completion of the public works improvement, and to allow the City's filing of a Notice of Completion with the Riverside County Recorder in accordance with Section 9200 of the California Civil Code.

RECOMMENDATION:

- 1) Accept the public works improvement identified as Airport TSA Security Door Project, City Project No. 15-24, as completed in accordance with the plans and specifications; and
- 2) Authorize the City Engineer to execute and file for recordation with the Riverside County Recorder a Notice of Completion for the Airport TSA Security Door Project, City Project No. 15-24.

STAFF ANALYSIS:

On November 4, 2015, the City Council awarded a construction contract to Joe Putrino, General Contractor, in the amount of \$46,000 for the Airport TSA Security Door Project, City Project No. 15-24, (the "Project"). The location of the Project is within the Palm Springs International Airport at 3400 E. Tahquitz Canyon Way. During construction of the Project, certain adjustments were accommodated and the final cost of the Project was decreased by \$525 from the original awarded contract amount of \$46,000. Contract Change Order No. 1 was prepared and administratively approved facilitating a final contract amount of \$ 45,475.

As determined by City staff, the Contractor satisfactorily completed the Project on March 4, 2016. Staff recommends that the City Council accept the Project as required by Section 9200 of the California Civil Code, and authorize the City Engineer to file and

record a Notice of Completion within 15 days of the City Council's action. A copy of the Notice of Completion to be submitted to the County is included as **Attachment 1**.

ENVIRONMENTAL IMPACT:

Section 21084 of the California Public Resources Code requires Guidelines for Implementation of the California Environmental Quality Act ("CEQA"). The Guidelines are required to include a list of classes of projects which have been determined not to have a significant effect on the environment and which are exempt from the provisions of CEQA. In response to that mandate, the Secretary for Resources identified classes of projects that do not have a significant effect on the environment, and are declared to be categorically exempt from the requirement for the preparation of environmental documents. In accordance with Section 15301 "Existing Facilities," Class 1 projects consist of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public structures, facilities, mechanical equipment involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. Therefore, in accordance with Section 15301(a), staff determined that the Airport TSA Security Door Project, City Project No. 15-24, was considered categorically exempt from CEQA and a Notice of Exemption was prepared and filed with the Riverside County Clerk.

FISCAL IMPACT:

The Project was funded through the Airport's Fund No. 416-6501-56135 for design and Airport's Fund No. 415-6200-43200 for construction. During construction minor adjustments to the scope of work were approved, and Change Order 1 in the amount of (\$525) was administratively approved; the final construction contract amount was \$45,475. **Table 1** below is a summary of the total costs incurred for the Project.

Phase	FY 12/13 Expenditure	FY 13/14 Expenditure	FY 14/15 Expenditure	FY 15/16 Expenditure	Final Cost
Administration				\$50	\$50
Design	\$15,445.99	\$1,660.93	\$3,141.15	\$3,901.93	\$24,150
Construction Contract				\$43,201.25	\$43,201.25
Construction Management					
Contract Change Order				(\$525)	(\$525)
Total Cost	15,445.99	1,660.93	3,141.15	\$46,628.18	\$66,876.25

Table 1

The Project was funded through the following sources as shown in **Table 2:**

Fund Name	Account	Actual
Airport Fund No.	416-6501-56135	\$24,150
Airport Fund No.	415-6200-43200	\$46,000
Total Expenditures for Project		\$66,876.25
Project Budget		\$70,150
Remaining Balance		\$3,273.75

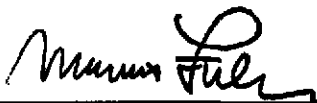
Table 2

The City is holding retention of \$2,273.75 for Joe Putrino General Contractor pending acceptance of the improvements and filing of the Notice of Completion with the County Recorder's office. Since this project is a maintenance effort, the Finance Department does not need to add the cost of this project to the City's fixed asset system, as no new assets have been created in compliance with Governmental Accounting Standard Board (GASB) 34 *Standards for Financial Reporting of Infrastructure Assets*.

SUBMITTED

Prepared by:

Approved by:



Marcus L. Fuller, MPA, P.E., P.L.S.
Assistant City Manager/City Engineer



David H. Ready, Esq., Ph.D.
City Manager

Attachments:

1. Notice of Completion

Attachment 1

Recording Requested By:

City of Palm Springs

When Recorded Mail To:

Name James Thompson, City Clerk
Street Address 3200 E. Tahquitz Canyon Way
City & State Palm Springs, CA 92262

SPACE ABOVE THIS LINE FOR RECORDERS USE

NOTICE OF COMPLETION

(CA Civil Code §§ 8180-8190, 8100-8118, 9200-9208)

NOTICE IS HEREBY GIVEN THAT:

- The undersigned is an owner of an interest of estate in the hereinafter described real property, the nature of which interest or estate is:
Fee _____ (e.g. fee, leasehold, joint tenancy, etc.)
- The full name and address of the undersigned owner or reputed owner and of all co-owners or reputed co-owners are:
Name Street and No. City State
City of Palm Springs 3200 E. Tahquitz Canyon Way Palm Springs CA 92262
- The name and address of the direct contractor for the work of improvement as a whole is:
Joe Putrino General Contractor, 7605 Victoria Avenue, Yucca Valley, CA. 92284
- This notice is given for (check one):
 Completion of the work of improvement as a whole.
 Completion of a contract for a particular portion of the work of improvement (per CA Civ. Code § 8186).
- If this notice is given only of completion of a contract for a particular portion of the work of improvement (as provided in CA Civ. Code § 8186), the name and address of the direct contractor under that contract is:
Not Applicable.
- The name and address of the construction lender, if any, is:
Not applicable
- On the 4th day of March, 2016, there was completed upon the herein described property a work of improvement as a whole (or a particular portion of the work of improvement as provided in CA Civ. Code § 8186) a general description of the work provided:
City Project 15-24, Airport TSA Security Door Project
- The real property herein referred to is situated in the City of Palm Springs, County of Riverside
State of California, and is described as follows:
Palm Springs International Airport, APN 677-280-010
- The street address of said property is:
3400 E. Tahquitz Canyon Way, Palm Springs, CA 92262
- If this Notice of Completion is signed by the owner's successor in interest, the name and address of the successor's transferor is:
Not applicable.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

By: _____

Signature of Owner or Owner's Authorized Agent - Assistant City Manager/City Engineer for City of Palm Springs
Marcus Fuller

Print Name

VERIFICATION

I, Marcus Fuller, state: I am the Assistant City Manager/City Engineer ("Owner", "President", "Authorized Agent", "Partner", etc.) of the Owner identified in the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

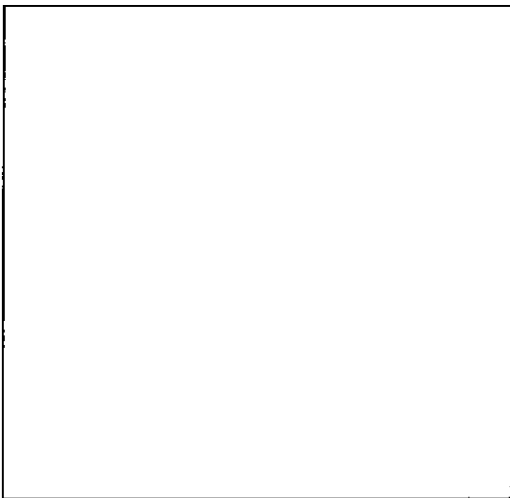
I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____, _____ (date), at Palm Springs (City), CA (State).

Signature of Owner or Owner's Authorized Agent

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A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.



STATE OF CALIFORNIA
COUNTY OF _____

On _____, _____ (date), before me, _____, Notary Public (name and title of officer) personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PURJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.