



# City Council Staff Report

DATE: August 3, 2016

CONSENT CALENDAR

SUBJECT: STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE MONTH OF JUNE 2016

FROM: David H. Ready, City Manager

BY: Chief of Staff/City Clerk and Procurement

**RECOMMENDATION:**

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of June 1 through June 30, 2016.

### AGREEMENTS

Number	Vendor	Description	Amount	Department
A6861	Palm Springs Unified School District	Right of Entry and Temporary Construction Agreement, 1300 E. Baristo Road, CP 09-04	NO COST TO CITY	Engineering
A6862	Tahquitz Canyon Trailer Park Inc.	Temporary Construction Agreement, 393 W Mesquite Ave., CP 12-01	NO COST TO CITY	Engineering
A6863	Yeomans and Company	Appraisal of two parcels at 1479 N. Palm Canyon Drive, <i>Casa del Camino</i> and <i>Reservoir</i> properties	\$3,850.00	Community & Economic
A6579	Historic Resources Group	Amendment No. 2, Citywide Historic Resource Survey and Update through 1968	NO COST TO CITY	Planning
A5507	Willdan Financial Services	Bond/Arbitrage Rebate Calculations	\$20,000.00	Finance
A6710	Granite Construction Company	Change Order No. 1, Pavement Rehabilitation Project, CP 15-01	Decrease \$(892,733.31)	Engineering
A6805	Smoke Tree Stables	Horse Board for Mounted Police Unit	\$14,736.00	Police
A6835	United Way of the Desert	January 2016 Mayor's Race Funding Agreement	\$5,000.00	Sustainability
A6770	Hot Line Construction, Inc.	Change Order No. 1, Demuth and Ruth Hardy Parks Security Path Lighting CP 14-19	Decrease \$(20,990.00)	Engineering
A6880	Quality Code Publishing	Legal Review of Municipal Code	\$7,200.00	City Clerk
A6680	Califa Group	Amendment No. 1, Install and Maintenance of Advanced Network (DATA) Services at the Palm Springs Public Library and Welwood Murray Memorial Library	Annual Decrease \$(1,709.40)	Library

### AGREEMENTS AND PURCHASE ORDERS

Number	Vendor	Description	Amount	Department
A6228 16-1182	Palm Springs Chamber of Commerce	Business Outreach Program and Survey	\$14,400.00	Community & Economic
A6864 16-1184	Mercury Associates, Inc.	Fleet Management Consulting Services	\$19,350.00	Facilities

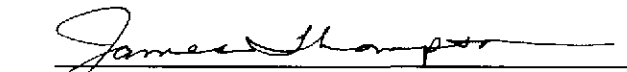
### PURCHASE ORDERS

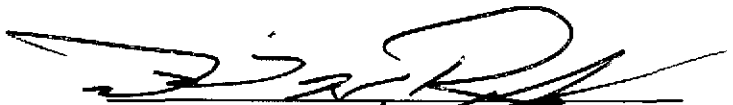
Number	Vendor	Description	Amount	Department
16-1110	School Outfitters	Computer room desk chairs	\$5,161.09	Library
16-0840	Johnson Power Systems	Light Towers	\$23,375.67	Aviation
16-1116	Allstar Fire Equipment	Air Source Kit	\$5,515.40	Fire
16-1105	Franco Tennis Courts	Repair/Resurface Tennis Courts	\$9,900.00	Facilities Maintenance
16-1136	Maximum Security	Security Cameras & Installation	\$14,996.00	Library
16-1146	Tri-Star Contracting	Guard rail Wind Wall Repairs - Gene Autry	\$21,142.00	Streets
16-1147	Nova Facility Mgmt. Systems	Fire Station 2, Chiller Repairs	\$9,650.00	Facilities Maintenance
16-1149	Office Depot	Desks and bookcases for offices	\$13,344.70	Planning
16-1151	Coyote Stageworks	Educational/Community Outreach Sponsorship	\$5,000.00	Finance
16-1161	Interwest Consulting	Construction Mgt. Svs - JOJ outdoor lighting project	\$16,250.00	Public Works/Engineering
16-1173	Jimmy's Equipment	Airport runway sweeper repairs	\$8,425.70	Fleet
16-1175	MuniServices, LLC	Cannabis Audits	\$25,000.00	Finance
16-1176	Consolidated Office Systems	Shelving for document vault	\$7,723.32	City Clerk
16-1178	West Publishing Corporation	Detective / Investigation Unit annual software fee	\$5,695.67	Police
16-1181	Palm Desert Carpet Inc.	Window blinds for 3 Fire Stations	\$7,678.99	Fire
16-1190	Golden Valley Const.	Deep water system for 91 trees	\$7,280.00	Facilities Maintenance
16-1189	Southwest Plumbing	Emergency repairs at Cork and Bottle	\$7,130.00	Facilities Maintenance
RPA000098	Southwest Plumbing	Emergency repairs of sewer line at Desert Highland	\$9,700.00	Facilities Maintenance

**STAFF ANALYSIS:**

The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are \$25,000 or less, and certain other amendments and change orders as previously approved by the City Council. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.

  
James Thompson  
Chief of Staff/City Clerk

  
David H. Ready, Esq., Ph.D.  
City Manager

/kdh