# City Council Staff Report

DATE:     January 18, 2017                                    CONSENT CALENDAR

SUBJECT:  STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE
          MONTH OF DECEMBER 2016

FROM:     David H. Ready, Esq., Ph.D., City Manager

BY:       Office of the City Clerk and Procurement Departments

## RECOMMENDATION:

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of December 1 through December 31, 2016.

## AGREEMENTS

| Number | Vendor | Description | Amount | Department |
|---|---|---|---|---|
| A6865 | NR Development Inc. | Change Order No. 1, Shade Structure at the Library | $2,396.60 | Engineering |
| | Riverside County, Department of Public Social Services | Usage of Council Chamber, public meeting to discuss Public Social Services, Adult Services, and Homeless Program | NO CHARGE | Administration |
| A6420 | A Touch of Class | Musical Entertainment for Ballroom Dancing Classes | $4,950.00 | Parks & Recreation |
| A6374 | Maryanov Madsen Gordon & Campbell | Measure J Auditors | $5,000.00 | Finance |
| A6252 | The Adams Company | Independent Fee Estimate for Design Services Proposal of the Rental Car Customer Facility Charge Improvement Project | $4,800.00 | Airport |
| | Mizell Senior Center | Matter of Balance Training at the James O Jessie Desert Highland Unity Center | No Cost To City | Parks & Recreation |
| A6802 | Golden Valley Construction | Change Order No. 3, Convention Center Parking Lot Project, CP 14-09 | decreae $(7,245.25) | Engineering |
| A6874 | Principles Contracting | Change Order No. 1, Dog Park Renovations, CP 16-03 | $10,537.54 | Engineering |

## AGREEMENTS AND PURCHASE ORDERS

*None this reporting period.*

Item No. **1.D.**

## PURCHASE ORDERS

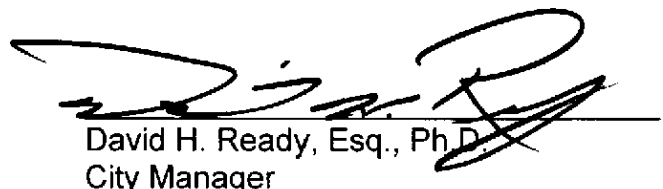| Number | Vendor | Description | Amount | Department |
|---|---|---|---|---|
| 17-692 | Bob Murray & Associates | Consultant Search for Engineering Director | $24,400.00 | Human Resources |
| 17-693 | GovernmentJobs.com | NeoGov Performance Eval Software | $7,960.00 | Human Resources |
| 17-698 | Walk in Grace | PSP Window Cleaning services | $19,536.93 | Aviation |
| 17-701 | California Highway Patrol | CHP Assistance with Festival of Lights Parade | $5,720.48 | Police |
| 17-703 | DL Consulting | System Hosting Services | $7,250.00 | Library |
| 17-704 | California Highway Patrol | CHP Assistance with Pride Parade | $5,242.48 | Police |
| 17-708 | CDW Government Inc. | Vmware Support Subscription | $8,443.48 | Information Technology |
| 17-712 | Waxie Sanitary Supply | Karcher Cutter Scrubber | $7,215.36 | Fire Department |
| 17-724 | B&M Lawn & Garden | Kawasaki utility mules | $23,086.87 | Facilities Maintenance |
| 16-885 | Califa Group | Broadband services for FY 16/17 | $17,315.84 | Library |
| 17-727 | Harris & Associates | On-Call Civil Engineering svcs CP 15-29 | $15,920.00 | Public Works |
| 17-728 | Wildan Engineering | On-Call Civil Engineering svcs CP 15-25 | $8,240.00 | Public Works |
| 17-731 | West Coast Cable Inc. | Survey of PIT Room - Fire related incident | $7,854.00 | Aviation |
| 17-732 | Anderson Penna Partners Inc. | State revolving fund Application Assistance | $24,770.00 | Public Works |
| 17-733 | Terra Nova Planning & Research | WWTP Biogas to Energy Project | $15,305.00 | Public Works |
| 17-736 | Southwest Plumbing | Pavilion restroom counters | $8,300.00 | Recreation |
| 17-739 | Riselo Engineering Solutions | Loading Bridge Repairs | $13,943.50 | Aviation |
| 17-741 | Adamson Police Products | Long Pole Search System equipment | $7,078.70 | Police |
| 17-745 | Amber & Alexandria Inc. | Repair trash Compactor | $8,438.44 | Aviation |
| 13-637 | Parsons Brinckerhoff | Planning/Environmental svcs for AIP projects | $19,648.92 | Aviation |
| 17-757 | Xerox Government Systems | Firehouse Software maintenance | $7,197.64 | Fire |
| 17-759 | South Coast Emergency | Repair parts for fire trucks | $5,059.08 | Fleet |

## STAFF ANALYSIS:

The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are $25,000 or less, and certain other amendments and change orders as previously approved by the City Council. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.

Kathleen D. Hart, MMC
Interim City Clerk

David H. Ready, Esq., Ph.D.
City Manager