



City Council Staff Report

DATE: MAY 3, 2017

NEW BUSINESS

SUBJECT: APPOINTMENT OF CITY COUNCIL SUBCOMMITTEES TO SCREEN COMMISSION AND BOARD APPLICATIONS, TO DETERMINE QUALIFIED APPLICANTS TO FILL VACANCIES ON CITY BOARDS AND COMMISSIONS.

FROM: David H. Ready, City Manager

BY: The Office of the City Clerk

RECOMMENDATION:

1. Consider waiving the procedures in Resolution No. 18804 Section 7(b), to allow for the City Council as a whole, to participate in the screening and interview of applicants for the Historic Site Preservation Board, Measure "J" Oversight Commission and the Planning Commission.
2. Waive the procedures in Resolution No. 18804 Section 7(b), that provides for the Mayor to select and participate in all subcommittees.
3. Appoint two-member ad hoc City Council Subcommittees to screen and interview applicants for the following Commissions and Boards:

Administrative Appeals Board
Airport Commission
Board of Appeals
Board of Library Trustees
Human Rights Commission
Parks and Recreation Commission

Personnel Board
Public Arts Commission
Rent Review Commission
Sustainability Commission
VillageFest Board

BACKGROUND AND ANALYSIS:

Each year the City Council selects two-member ad hoc City Council Subcommittees to interview and screen candidates for the City's Commissions and Boards, with the exception of the Measure "J" Oversight Commission, Historic Site Preservation Board and the Planning Commission, which the City Council has interviewed candidates as a whole at an open and public meeting.

The ad hoc City Council Subcommittees interview and screen applicants, and make recommendations to the entire City Council; and members of Commissions and Boards are appointed by three affirmative votes of the City Council.

ITEM NO. 5.D.

In the spring of 2016, the City Council Subcommittees were as follows:

Administrative Appeals Board	Mills and Roberts
Airport Commission	Mills and Moon
Board of Appeals	Foat and Moon
Board of Library Trustees	Mills and Moon
Human Rights Commission	Foat and Kors
Parks and Recreation Commission	Foat and Mills
Personnel Board	Roberts and Moon
Public Arts Commission	Roberts and Moon
Rent Review Commission	Foat and Mills
Sustainability Commission	Kors and Roberts
VillageFest Board	Kors and Moon
Historic Site Preservation Board	City Council as a whole at an open meeting
Measure "J" Oversight Commission	City Council as a whole at an open meeting
Planning Commission	City Council as a whole at an open meeting

Below are the Commissions and Boards included in the recruitment, the number of positions being considered, and the number of applications received to date:

	Openings	No. of Applicants
Administrative Appeals Board	1	1
Airport Commission	3	8
Board of Appeals	3	1
Board of Library Trustees	1	4
Historic Site Preservation Board	2	6
Human Rights Commission	3	5
Measure "J" Oversight Commission	3	1
Parks & Recreation Commission	3	3
Personnel Board	2	3
Planning Commission	2	4
Public Arts Commission	2	6
Rent Review Commission	4	0
Sustainability Commission	4	3
VillageFest Board	3	2

Applications will continue to be accepted for those Boards and Commissions that did not receive enough applicants to be considered.



KATHLEEN D. HART, MMC
 Interim City Clerk



DAVID H. READY, ESQ., Ph.D.
 City Manager