



City Council Staff Report

DATE: May 17, 2017

CONSENT CALENDAR

SUBJECT: STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE MONTH OF APRIL 2017

FROM: David H. Ready, Esq., Ph.D., City Manager

BY: Office of the City Clerk
Procurement Department

RECOMMENDATION:

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of April 1 through April 30, 2017.

AGREEMENTS

Number	Vendor	Description	Amount	Department
A5929	Amtech Elevator	Elevator Maintenance Service at the Police Department	\$6,242.04	Maintenance & Facilities
	Regents of the University of California	Traffic Control for Safer Work Zones Training Class	\$2,000.00	Maintenance & Facilities
A6657	Powell Constructors Inc.	Release of Escrow Agreement for Security Deposits In Lieu of Contract Retention	No Cost to City	Engineering
A6899	MLR Tsai Investments LLC	Escrow Instructions for Indian Canyon Dr. Widening & Bridge Replacement CP 01-11	\$12,997.19	Engineering
A6970	Minute By Minute Transcription	Minute Preparation	\$2,000.00	City Clerk

AGREEMENTS AND PURCHASE ORDERS

Number	Vendor	Description	Amount	Department
A6707 17-1085	Otis Elevator	Elevator Maintenance Service at the Parking Structure	\$7,190.52	Maintenance & Facilities

ITEM NO. 1.B.

PURCHASE ORDERS

Number	Vendor	Description	Amount	Department
17-0936	Palm Springs Action Painting	Change Order #1 - Painting Pedestrian Bridge	\$11,600.00	Building/Safety
17-0996	Central Communications	Vacation Rental Call Center - 12 Month Service	\$12,000.00	Finance
17-0997	Palm Springs Opera Guild	Sponsorship Opera in the Park	\$7,500.00	Recreation
17-1009	Signature Technologies	Airport flight view data feed	\$5,000.00	Aviation
17-1019	Allstar Fire Equipment Inc.	RIT PACK III - Air Source Kit	\$11,424.49	Fire Department
17-1022	Adamson Police Products	Masks with Voice Projection	\$9,486.26	Police
17-1023	Black Diamond Solutions	Network Cables, Dual Ports, Cisco Switches	\$22,497.53	Police
17-1038	Dude Solutions	3rd Year Maintenance Edge Work	\$7,139.94	Maintenance & Facilities
17-1054	CDW Government Inc.	Solarwinds Network Monitoring Software	\$9,990.49	Information Technology
17-1059	Hampton Tedder Electric	Install/Supply On/Off Breaker Switches	\$10,900.00	Maintenance & Facilities
14-0774	Harrell & Company Advisors, LLC	Change Order #1 - FY 15/16 Disclosure Reports	\$16,200.00	Finance
17-1076	Access Beyond Measure	On Call ADA Consulting Services	\$25,000.00	Engineering


STAFF ANALYSIS:

The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are \$25,000 or less, and certain other amendments and change orders as previously approved by the City Council. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.



Kathleen D. Hart, MMC
 Interim City Clerk



David H. Ready, Esq., Ph.D.
 City Manager