



# City Council Staff Report

DATE: July 19, 2017

CONSENT CALENDAR

SUBJECT: STAFF AUTHORIZED AGREEMENTS AND PURCHASE ORDERS FOR THE MONTH OF JUNE 2017

FROM: David H. Ready, Esq., Ph.D., City Manager

BY: Office of the City Clerk and Procurement Department

## RECOMMENDATION:

Receive and file the report of Staff Authorized Agreements and Purchase Orders for the period of June 1 through June 30, 2017.

## AGREEMENTS

Number	Vendor	Description	Amount	Department
A6977	Diana Pew	Health Empowerment Classes	\$1,500.00	Parks & Recreation
A6970	Minute By Minute Transcription	Minute Preparation	\$23,000.00	City Clerk
A6927	Lidgard & Associates	Appraisal of Chino Cone Parcels	\$3,650.00	Community & Economic Development
A6713	Historic Resources Group	Historic Resources Landmark Assessment for 2203 Southridge Drive	\$4,150.00	Planning
A6713	Historic Resources Group	Historic Resources Landmark Assessment for 1711 E. Palm Canyon Drive	\$4,550.00	Planning
A6580	W. M. Lyles Co.	Wastewater Treatment Plant Upgrade CP 15-14, Change Order No. 6	\$18,245.00	Engineering
A6400	Southern California Air Quality Management District	Reimbursement for the Sentinel Power Plant and Solar Photovoltaic Systems, Modification No. 1, Extending Term, Statement of Work and Payment Schedule	No Cost to City	Engineering
A6860	Mariposa Landscape Inc.	Landscape and Grounds Maintenance Services, Amendment No. 2	Decrease of \$3,990.70	Maintenance and Facilities

Item No. 1.B.

**AGREEMENTS AND PURCHASE ORDERS**

Number	Vendor	Description	Amount	Department
A6950 17-1290	Architectural Resources Group	Historic Resource Survey HSPB 10 Oasis Hotel	\$11,890.00	Planning
A6579 17-1301	Historic Resources Group	Historic Resource Survey - Ethnic Population	\$13,900.00	Planning
A6401 17-1306	Newcomb Anderson McCormick	3rd party Energy Conservation Measures Review	\$24,650.00	Asst. City Manager
A6991 17-1307	Walker Parking Consultants	Downtown PS Parking Garage Evaluations	\$24,000.00	Asst. City Manager
A6989 17-1308	RA Structural Engineering, Inc.	CP 15-16 Structural Engineering	\$21,000.00	Asst. City Manager

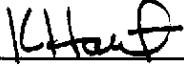
**PURCHASE ORDERS**

Number	Vendor	Description	Amount	Department
17-1200	Periscope Holdings, Inc.	BuySpeed Annual license renewal and NIGP Maint.	\$16,425.00	Procurement
17-1209	Klein Pump	Centrifugal Pump for main fountain	\$7,273.20	Aviation
17-1212	Crystal Digital Communications	Satellite Phones for EOC & DOC	\$10,379.50	Fire
17-1214	United Transmission Exchange	Fire Engine #5 Transmission Rebuild	\$8,596.30	Fleet
17-1221	Riselo Engineering Solutions	Passenger Loading Bridge #9 repairs	\$10,103.81	Aviation
17-1239	Destiny Software	Web-Based Agenda Management Software	\$15,250.00	City Clerk
17-1238	Lisa Pope	Consulting Agmt for preparing Council Minutes	\$23,000.00	City Clerk
17-1244	ESRI	ESRI Renewal	\$14,070.63	Information Technology
17-1247	C.V. Mailing Services	Postcards and Mailing Vacation Rental Ordinance	\$7,074.31	Vac. Rentals/Compliance
17-1240	All Star Fire Equipment	Uniforms for New Hires	\$9,302.80	Fire
17-1277	All American Classic Car	Painting of Patrol Units	\$7,233.85	Police
17-1286	Office Depot	furniture for Planning Dept.	\$7,815.35	Planning
17-1291	Digital Map Products	License Renewal Digital Maps	\$21,800.00	Information Technology
17-1297	Office Depot	Office/ Conference Furniture	\$6,000.00	City Manager

**STAFF ANALYSIS:**

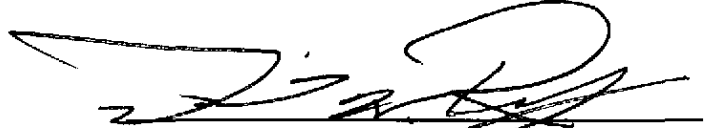
The City's policies and procedures provide the City Manager and designated staff authority to enter into agreements and purchase orders which are \$25,000 or less, and certain other amendments and change orders as previously approved by the City Council. Palm Springs Municipal Code §7.02.030(k) requires a monthly report be submitted to the City Council.

The original contract documents are on file in the Office of the City Clerk and purchase orders are on file in the Procurement Division.



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Kathleen D. Hart, MMC  
Interim City Clerk



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David H. Ready, Esq., Ph.D.  
City Manager