



City of Palm Springs

VACATION RENTAL ADMINISTRATIVE PROCEDURE

SUBJECT: Vacation Rental and Homeshare Non-Refundable Fees and Charges

I. Purpose

To clarify and facilitate compliance with Palm Springs Municipal Code (PSMC) Chapter 5.25 and Ordinance Number 1918 which was effective April 16, 2017, with respect to fees due and paid under the City's Vacation Rental and Homeshare program.

II. Application

PSMC Section 5.25.070(t) authorizes the City Manager to establish administrative regulations for the purpose of implementing, interpreting, clarifying, carrying out, furthering and enforcing the requirements of the provisions of PSMC Chapter 5.25.

As such, the City Manager herein clarifies the fees and charges to be paid by owners (or paid by agents on the owner's behalf) as required under PSMC Section 5.25 and pursuant to Resolution No. 24408, and clarifies to what extent they are non-refundable.

This regulation is issued as an interim matter. The issue addressed pursuant to this regulation will be the subject of an amendment to PSMC Chapter 5.25.

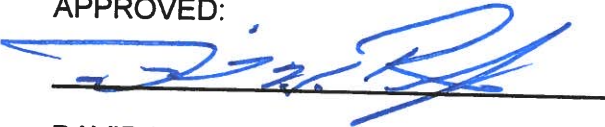
III. Procedure

- A. Fees and charges are established or amended from time to time by resolution of the Palm Springs City Council.
- B. The following fees required to be paid to the City by the owner of a Vacation Rental Property (or owner's agent) or by the owner of a Homeshare Property are in no case refundable: annual Registration Certificate fee, one-time Land Use Permit fee for Estate Homes, and one-time Transient Occupancy Tax (TOT) permit fee.
- C. An owner appealing a revocation, denial or suspension of a Registration Certificate pursuant to PSMC 2.50, must pay an appeal hearing fee and shall be heard by the City's Administrative Appeals Board (AAB). This appeal hearing fee is non-refundable except in specific cases where (1) the AAB overturns all City actions appealed, and/or (2) refunding the appeal hearing fee is required pursuant to a settlement agreement approved by the City Attorney.
- D. A non-refundable transfer fee of one hundred and fifty dollars (\$150.00) will be charged to an owner of a Vacation Rental beginning on January 1, 2019 with each occurrence of the transfer of a Registration Certificate including: (1) transfer from individual owner operator to agency managed property, (2) transfer from agency managed property to individual owner operator, and (3) transfer from agency managed property to a different agency managed property. (Resolution No. 24408)

Effective Date

This Administrative Procedure has been approved on 8/21/2018.

APPROVED:



DAVID H. READY, Esq., Ph.D.
City Manager

AS TO FORM:



EDWARD Z. KOTKIN
City Attorney