

2018-2019 ANNUAL BUDGET CITY OF PALM SPRINGS



June 6, 2018



Pictured from Left to Right: Geoff Kors - Councilmember, J.R. Roberts - Mayor Pro Tem, Christy Holstege - Councilmember, Lisa Middleton - Councilmember, Robert Moon - Mayor

City of Palm Springs City Council

2018 – 2019
Annual Budget

DAVID H. READY Esq., Ph.D., CITY MANAGER

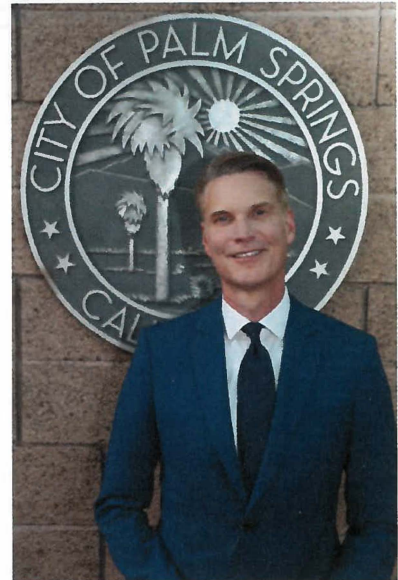
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CITY OF PALM SPRINGS 2018-2019

City Manager Summary & Staff Report



**City Manager's Budget Summary
City of Palm Springs
FY 2018-19**



To the City Council:

This document represents the adopted budget for Fiscal Year 2018-19. It summarizes the City's financial goals and allocates the available resources with which to finance City operations for the fiscal year.

The City adopted a budget providing for \$252,814,634 in expenditures for all funds including the General Fund, Airport, Redevelopment (RDA) Successor Agency, Capital Programs and Waste Water Treatment Plant. The adopted budget for the General Fund projects \$128,047,062 in expenditures with revenues of \$128,082,860, resulting in a surplus of \$35,798.

The General Fund revenues include an anticipated \$7.1 million from the new 1/2% sales tax which was approved by the voters in the November 2017 election and went into effect this last April 1st. Also approved in that election was the expansion of the Medical Cannabis Tax to include recreational cannabis and cultivation of cannabis, and is expected to bring in an additional \$500,000 towards additional administrative, public safety and cannabis education costs.

Last year as part of the budget development process and in response to anticipated CalPERS (employee retirement system) increases over the next six years, City Council created a special reserve account, setting aside funds for future years' cost increases. Going into this new fiscal year, \$3.25 million was in the reserve account; City Council approved adding \$7 million (\$4 million from FY 2017-18 carryover and \$3 million in the new FY 2018-19 budget) plus another \$1 million from the Airport, for a total of \$11.25 million.

At the end of FY 2017-18, all employee bargaining units will be finishing the last year of four-year agreements, which provided cumulative salary increases between 3% and 4%. New collective bargaining agreements are now being negotiated for FY 2018-19. The Adopted Budget does not anticipate the outcome of bargaining unit negotiations, however, and any additional cost increases associated with this process will require a supplemental appropriation from the General Fund.

Additionally, there has been a continued emphasis on capital improvements. Several areas of focus include street resurfacing, completing the new downtown park and improving police and fire facilities.

During the new 2018-19 Fiscal Year, Staff will monitor revenue and expense categories and report back to City Council on a quarterly basis.

We are appreciative to the City Council and the community for their valuable feedback and input during the budget process. Also, I would like to recognize the Department Heads and Staff of the Finance Department for their dedicated efforts in creating this new budget.

Respectfully submitted,

David H. Ready, Esq., Ph.D.
City Manager



City Council Staff Report

DATE: June 6, 2018

PUBLIC HEARING

SUBJECT: PUBLIC HEARING AND ADOPTION OF THE FISCAL YEAR 2018-19 BUDGET, ALLOCATED POSITIONS AND COMPENSATION PLAN, SUCCESSOR AGENCY ADMINISTRATIVE BUDGET, HOUSING SUCCESSOR AGENCY BUDGET, APPROPRIATIONS LIMIT AND INVESTMENT POLICY

FROM: David H. Ready, City Manager

BY: Office of the City Manager

SUMMARY

Pursuant to City Charter Section 903, the City Council will conduct a Public Hearing on the Fiscal Year 2018-19 Palm Springs City Budget prior to adoption and consider for approval the Allocated Positions and Compensation Plan, the Palm Springs Community Redevelopment Successor Agency Budget, and adopt the Appropriations Limit for the Fiscal Year Ending June 30, 2019.

RECOMMENDATION

1. Open the Public Hearing and accept public testimony on the Fiscal Year 2018-19 Budget.
2. Adopt Resolution No. _____, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM SPRINGS, CALIFORNIA, ADOPTING THE ALLOCATED POSITIONS AND COMPENSATION PLAN FOR FISCAL YEAR 2018-19."
3. Adopt Resolution No. _____, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM SPRINGS, CALIFORNIA, APPROVING THE BUDGET FOR FISCAL YEAR 2018-19 AND OTHER SUCH MATTERS AS REQUIRED."
4. Adopt Resolution No. _____, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM SPRINGS, CALIFORNIA, ACTING SOLELY IN ITS CAPACITY AS THE SUCCESSOR AGENCY TO THE CITY OF PALM SPRINGS COMMUNITY REDEVELOPMENT AGENCY, AND IN ITS CAPACITY AS THE HOUSING SUCCESSOR AGENCY TO THE CITY OF PALM SPRINGS COMMUNITY REDEVELOPMENT AGENCY, APPROVING THE SUCCESSOR AGENCY BUDGET FOR FISCAL YEAR 2018-19, AND OTHER SUCH MATTERS AS REQUIRED."

ITEM NO. 2.B.

5. Adopt Resolution No. _____, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM SPRINGS, CALIFORNIA, ADOPTING AN APPROPRIATIONS LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2019."
6. Adopt Resolution No. _____, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM SPRINGS, CALIFORNIA, ADOPTING AN INVESTMENT POLICY GOVERNING THE INVESTMENT OF CITY FUNDS AND SUPERCEDING RESOLUTION NO. 24241."
7. Direct the City Manager and Director of Finance and Treasurer to make the appropriate modifications to the Budget and prepare the final budget document for Fiscal Year 2018-19.

STAFF ANALYSIS

The Fiscal Year 2018-19 Budget has been discussed publicly at many meetings over the last several months. On April 4, 2018, staff formally submitted the Preliminary Budget to the City Council; a public Town Hall Meeting was held by Councilmembers Kors and Roberts on April 24th; a Special Joint City Council / Measure J Commission Budget Meeting was held on May 2nd; and the Airport Fund Budget was presented to the City Council on May 16th. The budget was also discussed at several meetings of the Council Budget Subcommittee (Kors / Middleton). This noticed Public Hearing provides City Council with the opportunity to approve the budget and related documents, or continue the item to the meeting of June 20.

As previously presented, the basic carry-over budget included mandated increases (e.g. PERS retirement, health care, utilities, etc.) and was essentially a balanced budget, with an anticipated operating surplus of \$161,000. The Preliminary Budget included thirteen positions that were approved by the City Council mid-year during FY 2017-18 subsequent to the passage of "Measure D" (6 Firefighter/Paramedics, 4 Police Officers, 2 Police Community Service Officers and an Accountant position).

Included in the Preliminary Budget were additional recommended personnel positions and departmental additions as follows:

	<u>Positions</u>	<u>Total Cost</u>
Information Technology Reorganization	2.00	\$143,028
Engineering Reorganization	0.00	30,475
City Attorney - Paralegal	1.00	94,129
Librarian	0.50	47,149
Recreation Reorganization	0.75	40,366
Downtown Maintenance Worker	1.00	64,020
Engineering Reorganization	1.00	1,803
City Attorney – Various Departmental Expenses		127,600
Backfill for Redevelopment funding loss		250,000

Desert Healthcare Wrap-Around Services		100,000
Police Travel and Training		55,000
Fire Travel and Training		10,000
Recreation Overtime		3,000
Total	6.25	* \$966,570

* Note: These amounts have been refined and are higher than the original estimated amounts by a total of \$70,970.

Subsequent to the April 24th Town Hall meeting, staff and the Council Budget Subcommittee (Kors / Middleton) have met several times and have made the following recommendations which are included in the Proposed Budget for adoption:

	<u>FTE</u>	<u>Total Cost</u>
Hearing Impaired TV Access		
-- Closed Captioning Equipment / Service		\$50,000
Economic Incentive Programs		250,000
Council Legislative Fellowships		40,000
Planning Department Zoning Code Update		400,000
Planning Department Associate Planner	1.00	106,458
Tourism Agreement CPI		72,504
Contract Employee – Zoning Code Update		70,000
California Voting Rights Act Districts		100,000
Finance Employee Reclassification		12,801
Tennis Starter Program at Ruth Hardy Park		50,000
Cannabis and Fire Safety Inspections:		
Fire Battalion Chief	1.00	289,205
Inspectors / Fire Prevention Specialists	2.00	180,884
Clerical Assistant	1.00	56,616
Increase in Fee Revenue Offsetting Inspections		-526,705
Dispatch Employee Reorganization	0.00	170,885
Strategic Planning		25,000
Staff Diversity Training		25,000
Total Additional Recommended Items	5.00	\$2,339,218

Inclusion of these changes results in total General Fund Revenues and Transfers In from other funds projected at \$128,083,000 and total Expenses and Transfers Out to other funds projected at \$127,997,000, for a net surplus of approximately \$86,000. This will make the General Fund reserve an estimated \$21.0 million (18.48%), which is within the City Council suggested policy of 10% to 20% reserves.

Fees

All fees were increased 2.5% based upon the most recent Consumer Price Index (C.P.I.). The increased revenue accrued to the City is anticipated to be approximately \$250,000 and is included in the budget proposal. Currently, staff is finalizing the procurement process to identify the vendor to perform a full citywide fee assessment study for next year's budget to ensure we comply with Proposition 218 state law.

With regard to Parks and Recreation fees, the City Council Subcommittee and the Parks & Recreation Commission have been discussing a modification to program fees, particularly as they pertain to non-residents. Those discussions are ongoing and will not be acted upon during this Budget Public Hearing; however, the City Council Subcommittee has given the following direction to staff to bring a proposal to an upcoming meeting that includes the following:

- Fees for youth programs for residents shall not be increased, but some will be reduced.
- Adult programs for residents will largely go unchanged but some may see a modest increase.
- Non-resident youth fees for students of Palm Springs schools or with parents employed in Palm Springs are being evaluated.
- Non-resident adult fees and non-resident youth who are not in Palm Springs schools or with Palm Springs employed parents will see significant fee increases.

Public Arts Fund

The Public Arts Commission has requested that City Council shift public art staff-related administration costs to the General Fund, which would allow more funds to be expended on art installations, etc. The estimated Public Arts Fund annual revenue is \$180,000 and staff costs are \$79,000.

The City Council Budget Subcommittee recommended not adding this cost to the General Fund, however, and directed staff to explore ways to utilize current staffing resources to reduce the Public Arts administrative budget.

Cannabis Education

The Palm Springs Unified School District recently met with City Managers from Palm Springs, Cathedral City and Desert Hot Springs to discuss assisting with cannabis education for students. School Superintendent, Dr. Sandy Lyons, made the case that with changing California cannabis laws, impacts on schools and students warrant increased cannabis education. The School District is asking each city to contribute

\$100,000 from our cannabis tax to assist with funding for these new educational programs. School administrators are currently working to finalize program curriculum that will be shared with each city.

As this is a new request, it does not appear in the current budget proposal, but if approved could be funded from remaining "carryover" unexpended funds.

Sponsorships / Grants

A revised application process was completed for organizations seeking to request City grants and sponsorships in FY 2018-19. Applications were made available on March 12th and responses were due on April 9th. In the current FY 2017-18 budget, \$767,500 was appropriated for these requests – and an additional \$130,250 was approved by the City Council as "in-kind" contributions of departmental services, such as waiving City use of facility fees and staff overtime. Staff has included these same amounts as a placeholder, as City Council will be discussing submitted applications at a subsequent meeting. Council has already given direction to leave the Palms Springs International Film Festival allocation at \$350,000, which leaves \$417,500 in cash available for grants to other organizations.

Capital Projects

At the May 2, 2018 joint meeting of the City Council and the Measure J Commission, a review was performed of unfunded capital projects. The Measure J Commission reviewed with Council their recommendations for capital project funding identified in the list below:

1. Downtown Safety Bollards	\$ 900,000
2. Police Department 911-CAD/RMS System (total=\$2,230,000)	2,000,000
3. Keyless Entry System Improvements Citywide	950,000
4. Park Restrooms Renovations/Repairs	400,000
5. Downtown Park Project (additional funds required)	650,000
Total Budget:	\$ 4,900,000

The following is staff's recommendations on prioritizing the list of unfunded capital projects, based on life safety or critical facilities maintenance issues. The Measure J Commission's prioritization list includes staff's priority projects listed below as number 1, 2, 6 and 10.

1. Downtown Safety Bollards	\$ 900,000
2. Police Department 911-CAD/RMS System	2,230,000
3. IT City Wireless Network System	150,000
4. Life Safety Upgrades (Fire Alarm) Citywide	400,000
5. Upgrade Fire Sprinkler Systems Citywide	1,500,000
6. Keyless Entry System Improvements Citywide	950,000

7. Fire Security Gates (FS #1 & #3)	100,000
8. Emergency Generators at various facilities	1,500,000
9. Demuth ADA Access (Phase 2 – Restrooms)	1,250,000
10. Park Restrooms Renovations/Repairs	400,000
11. Fire Station #1 Expansion/Renovation	8,000,000
12. IT City Phone System Replacement	250,000
13. New Emergency Operations Center	400,000
14. Citywide Water Treatment Program (HVAC)	600,000
15. Cogeneration Plant Coil Replacement	120,000
16. Chiller Replacement – City Yard	80,000
Total Estimated Cost	<u>\$ 18,830,000</u>

The list of unfunded capital projects is extensive. Additional projects, which were not prioritized based on life safety or critical facilities maintenance issues, include (in no particular order):

Plaza Theater Renovation	\$ 5,500,000
Downtown Holiday Lights Replacement	270,000
Police Impound Facility	400,000
Animal Shelter Upgrades	300,000
Storm Drain Line 3 (San Rafael/Sunrise Way)	5,500,000
Indian Canyon Drive Round-About	1,000,000
Parks/Recreation – replacement vehicles	70,000
Parks/Recreation – J.O.J. Desert Unity Center Gym Floor	100,000
Parks/Recreation – LED Ballfield Lights Replacement	1,100,000
Library – JC Frey Building Renovation	100,000
Library – Main Library Renovation	<u>5,000,000</u>
Total Estimated Cost	\$ 19,350,000

The FY 2018-2019 fiscal year budget anticipates \$3,410,000 available through the Measure J Capital Fund for new capital projects. However, currently budgeted Measure J funds for previously approved projects could be made available to support additional new capital projects. The Council previously budgeted approximately \$3,000,000 over three prior fiscal years beginning in FY 15/16 for the Measure J Commission’s “Community Projects,” with a list of projects focused on transportation and pedestrian “hot spots.” Approximately \$1,000,000 was allocated and expended on some of those “hot spots” projects, including new street and sidewalk improvements along Indian Canyon Drive at Racquet Club Road and San Rafael Drive (which was funded in part with state grant funds awarded to the City by the Riverside County Transportation Commission).

The Council previously authorized staff to solicit construction bids for the remaining bundled “hot spots” projects – consisting of missing link sidewalks and street improvements in targeted areas recommended by the Measure J Commission through their Community Projects process. At the April 4, 2018, Council meeting, staff presented

an item for Council consideration to award a contract for the “hot spots” projects in the amount of \$1,838,900; however, Council tabled the item to allow for further consideration as part of the capital project budgeting now being considered.

The state has announced a new call for capital projects to be funded through the Active Transportation Program (ATP) Cycle 4 for 2019. The ATP funds capital projects whose purpose is to encourage increased use of active modes of transportation including bicycling and walking. Staff previously submitted the “hot spots” projects for funding through ATP Cycle 3 in 2017; however, the project was not selected for funding. Staff has been advised by the Riverside County Transportation Commission that the program guidelines for the ATP have been revised which makes the City’s “hot spots” project more competitive, and has recommended we resubmit for consideration as part of the ATP Cycle 4 funding for 2019.

On the basis that the “hot spots” project will be funded through the ATP Cycle 4 funding for 2019, staff recommends that the Council defer the “hot spots” projects for now, which makes the \$2,000,000 budgeted for it available for new capital projects.

This additional budget increases the total budget available for new capital projects through the Measure J Fund to \$5,410,000, allowing Council to fully fund the Measure J Commission’s 5 recommended projects. Alternatively, Council may defer the additional \$650,000 budget recommended by the Measure J Commission for the Downtown Park, and allocate that funding for staff’s recommended priority projects #3 (IT City Wireless Network System - \$150,000) and #4 (Life Safety Upgrades (Fire Alarm) Citywide - \$400,000).

Additionally, the Measure J Capital Fund includes \$3,000,000 for annual street repairs, with another \$1,000,000 from the General Fund.

The City also receives approximately \$2,000,000 from Local Measure A Program (County ½ cent sales tax) of which \$1,000,000 covers debt payment on the \$6,000,000 bond issued in 2015 for the pavement reconstruction project (debt payments end in 2022), leaving \$1,000,000 to fund Measure A eligible (regional roadway) capital projects.

The City also receives approximately \$1,200,000 in Gas Tax revenue from the state, of which \$600,000 is transferred to the General Fund to offset personnel costs associated with the City’s Street Maintenance Division, leaving \$600,000 to fund Gas Tax eligible (street maintenance) capital projects.

Senate Bill 1 (SB1), adopted in 2017, increased the Gas Tax in California and generates additional revenues to the City for street maintenance projects. The Council recently adopted the state-mandated resolution identifying the Indian Canyon Drive Pedestrian Safety Project (i.e. 2-Way Conversion) to receive the estimated annual allocation of new Gas Tax revenue of \$787,000.

Future Budget Challenges

At the end of FY 2017-18 all employee bargaining units will be finishing the fourth year of four-year agreements, which provided cumulative salary increases between 3% and 4%. New collective bargaining agreements are now being negotiated for the FY 2018-19 budget and possibly beyond. The budget as presented does not anticipate the outcome of any bargaining unit negotiations. Cost increases associated with that process will be reviewed by City Council at a future date and will require a supplemental appropriation from the General Fund.

Also, beginning in FY 2018-19, PERS costs will begin increasing more significantly as new investment earnings assumptions, known as 'the discount rate' (or PERS anticipated 20-year average rate of return on investments) are being implemented system wide, resulting in several years of much higher required employer contributions. The following illustrates CalPERS projections, which indicate annual required contributions increasing at an accelerated rate over the next six-year period:

Total PERS Costs	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>
BEFORE Change							
Discount Rate @ 7.5%	\$13.5	\$15.1	\$16.2	\$18.2	\$19.5	\$20.8	\$21.9
Total PERS Costs							
AFTER Change	\$13.5	\$15.1	\$16.8	\$19.3	\$21.6	\$23.9	\$25.8
New Discount Rate			7.38%	7.25%	7.0%	7.0%	7.0%
Amortization term on Unfunded Liabilities changed from 30-years to 20-years							
						\$??	\$??

-- Unknown additional \$\$\$ required starting FY 21-22

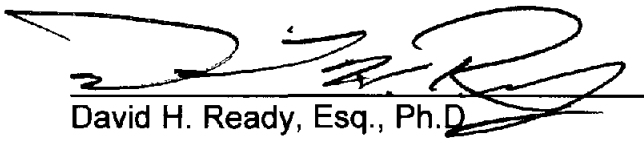
Last year as part of the current fiscal year budget process and in response to these anticipated PERS increases, the City Council created a special reserve account, setting aside funds for future years' cost increases. Currently, \$3.25 million is appropriated in this account, and the Budget Subcommittee is recommending adding \$7 million (\$4 million carryover from the current fiscal year and \$3 million appropriated in the new budget), plus another \$1 million from the Airport for a total of \$11.25 million.

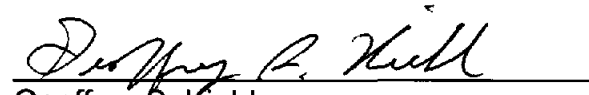
Investment Policy

Finally, the City has had an investment policy since 1985 and submits the plan to City Council annually to re-approve the policy, whether or not changes to the policy occurred. The last update approved was on June 7, 2017.

Prior to preparing this agenda item, a review of the investment policy was made per the Local Agency Investment Guidelines Update for 2018 that was published by the California Debt and Investment Advisory Commission, part of the State Treasurer's Office. Minor changes were recommended to Council Finance Subcommittee (Moon & Kors) and were approved on March 28th.

SUBMITTED:


David H. Ready, Esq., Ph.D.
City Manager


Geoffrey S. Kiehl
Director of Finance and Treasurer

Attachments:

- 1) Allocated Positions and Compensation Plan and Resolution
- 2) General Fund Budget Resolution
- 3) Successor Agency Budget Resolution
- 4) Appropriations Limit Resolution
- 5) Investment Policy Resolution and Investment Policy
- 6) Public Hearing Notice

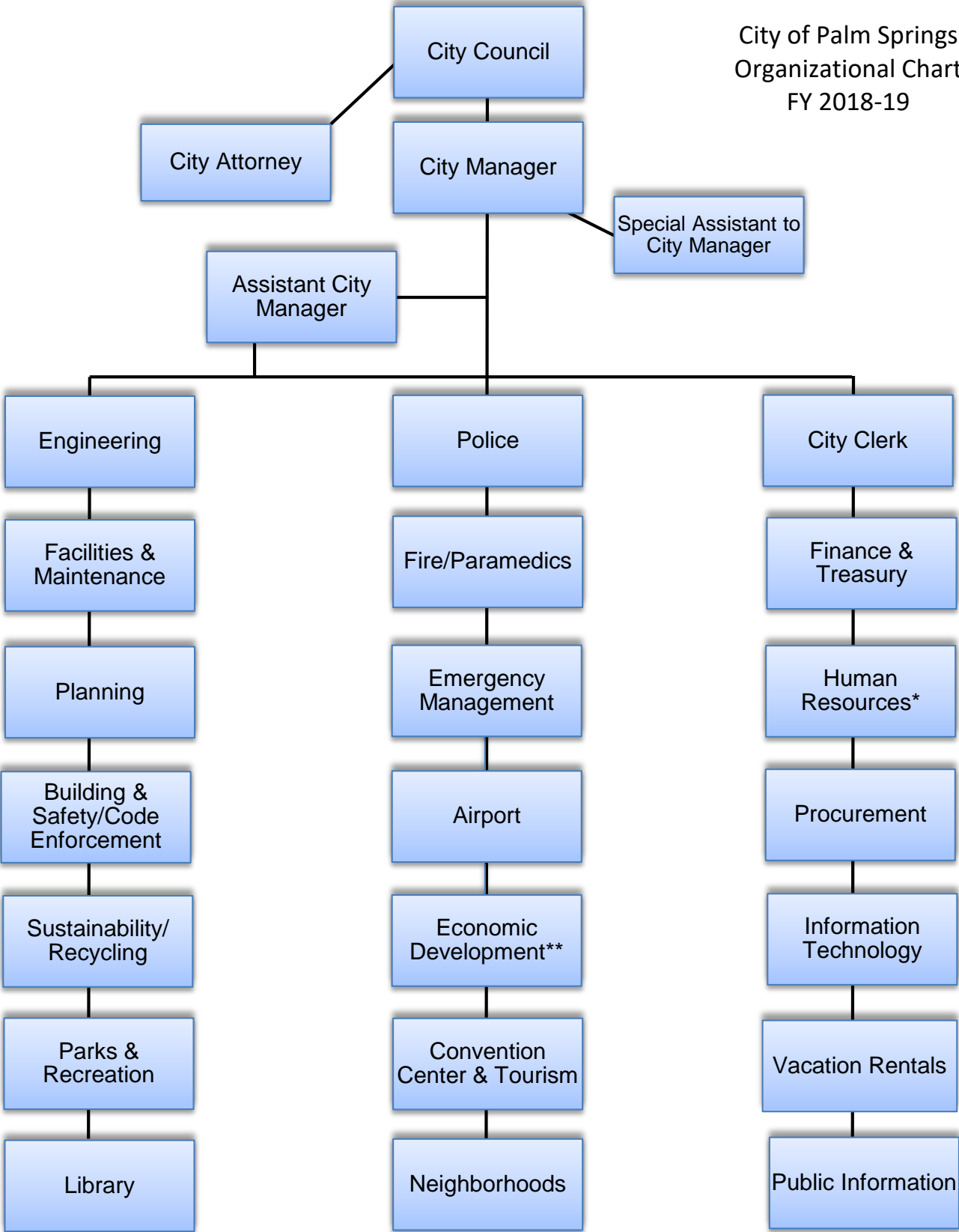
CITY OF PALM SPRINGS

2018-2019

City Organizational Chart



City of Palm Springs
Organizational Chart
FY 2018-19



*includes Risk Management

**includes Rent Control

CITY OF PALM SPRINGS

2018-2019

General Fund Budget Summary



General Fund Proposed Budget Summary

2017-2018 and 2018-2019 Fiscal Years

Includes the Following:

• CalPERS Reserve Set-Aside	\$3,000,000
• Capital - Facilities	3,000,000
• Capital - Street Repairs	1,000,000
• Capital - Vehicles	500,000
• Departmental Additions, Positions & Reorganizations	1,707,000
• Additional Subcommittee Recommendations	1,089,000
Total Additional Items	\$10,296,000

	<u>Projected 2017-2018</u>	<u>Public Hearing 2018-2019</u>
Revenues	\$118,253,908	\$128,082,860
Expenditures	(113,362,182)	(128,047,062)
Surplus / (Deficit)	<u>\$4,891,726</u>	<u>\$35,798</u>
Additional Transfer to PERS Reserve	(\$4,000,000)	
Additional Capital - Other Projects	(\$1,500,000)	
Additional Staff Budget Recommendations		
Revised Surplus / (Deficit)	<u>(\$608,274)</u>	<u>\$35,798</u>
17-18 Unrestricted Beginning Balance	<u>\$21,548,391</u>	
Projected Unrestricted Ending Balance	<u>\$20,940,117</u>	<u>\$20,975,915</u>
Reserve as a %	<u>19.93%</u>	<u>18.42%</u>
PERS Reserve Set-Aside:		
General Fund		\$10,250,000
Airport Fund		1,000,000
Total PERS Reserve Set-Aside *		\$11,250,000

* Total PERS Reserve Set-Aside = \$3.25 million already set-aside
 + \$4 million more in FY 17-18 + \$3 million in FY 18-19
 + \$1 million in the Airport Fund = \$11.25 million

General Fund Summary Budget Changes

2018-2019 Fiscal Year

	2017-2018 <u>Projected</u>	2018-2019 <u>Preliminary</u>	2018-2019 <u>Adopted</u>
<i>Estimated Revenue Increases:</i>			
• Sales Tax (Measure D +1/2%)	\$0	\$7,100,000	\$7,100,000
• Cannabis Tax Expansion (Measure E)	1,600,000	2,000,000	400,000
• TOT / Hotel Tax			850,000
• Property Taxes	23,150,000	24,250,000	1,100,000
• Sales Tax (excludes Measure J)	13,008,000	13,585,000	577,000
• Utility Users Tax	7,000,000	7,100,000	100,000
Total Revenue Increases			\$10,127,000
<i>Employee Related Expense Increases:</i>			
• CalPERS Rate Increases	(12,591,906)	(14,050,363)	(\$1,458,457)
• Employee Health Benefits	(6,109,718)	(6,224,753)	(115,035)
• Retiree Health Benefits	(2,116,043)	(2,366,043)	(250,000)
• Workers' Comp (+5% estimate)	(150,000)	(300,000)	(150,000)
• Police/Fire Mid-Year Personnel Adds	0	(1,611,800)	(1,611,800)
• New Budget Year Personnel Adds	0	(1,217,819)	(1,217,819)
• Bargaining Unit Contracts			TBD
• Salary Step Movement	0	(468,483)	0
Total Employee Related Cost Increases			(\$4,803,111)
<i>Other Significant Expense Increases:</i>			
• Animal Shelter Contract	(\$1,042,703)	(\$1,080,345)	(\$37,642)
• Hotel Incentive Plan	(1,860,000)	(2,840,000)	(980,000)
• Electricity and Water Rate Increases		(650,000)	(650,000)
• Facilities & Fleet (w/o vehicle repl't)	(5,747,674)	(5,997,674)	(250,000)
• Land Lease Payment	(181,000)	(381,000)	(200,000)
• Property & Liability Insurance	(903,009)	(953,009)	(50,000)
• Departmental Increases	0	(545,600)	(545,600)
• Staff/Subcommittee Recommendations		(1,032,504)	(1,032,504)
• Mid-Year Contractual Increases	0	(208,600)	(208,600)
• Additional CM Recommended Expenses			0
			(\$3,954,346)
Grand Total Net Changes			\$1,369,543

Additional Budget Requests

2018-2019 Budget

<u>Department</u>	<u>Description</u>	<u>Previously Included Additional Items</u>	<u>Updated / Adopted Recommendation Additional Costs</u>
Information			
Technology	Employee Reorganization (+2 FTE)	\$50,000	\$143,028
Engineering	Employee Reorganization (+0 FTE)	13,000	30,475
City Attorney	Paralegal (+1 FTE)	95,000	94,129
Library	Librarian (+0.5 FTE)	62,000	47,149
Parks Maint.	Employee Reorganization (+0 FTE)	5,000	0
Demuth Rec	Program Assistant & Lifeguard (+0.75 FTE)	53,000	40,366
Downtown	Maintenance Worker (+1 FTE)	72,000	64,020
Engineering	Plans Examiner II (+1 FTE) less Contract Services	0	1,803
City Attorney	Various Departmental Expenses	127,600	127,600
Community & Econ Devel.	Backfill for Redevelopment funding loss	250,000	250,000
	Desert Healthcare Wrap-Around Services	100,000	100,000
Police	Travel and Training	55,000	55,000
Fire	Travel and Training	10,000	10,000
Recreation	Overtime	3,000	3,000
	Previously Presented to Council on April 4th	\$895,600	\$966,570
	Additional Items:		
Information	Hearing Impaired TV Access		
Technology	-- Closed Captioning Equipment / Service	\$50,000	\$50,000
Econ Devel	Economic Incentive Programs	250,000	250,000
City Council	Council Legislative Fellowships	40,000	40,000
Planning	Zoning Code Update	400,000	400,000
Planning	Associate Planner (+1.0 FTE)	150,000	106,458
Tourism	Tourism Agreement CPI	72,504	72,504
Planning	Contract Employee - Zoning Code Update	70,000	70,000
City Clerk	California Voting Rights Act Districts	100,000	100,000
Finance	Employee Reclassification (+0 FTE)	0	12,801
Recreation	Tennis / Pickleball Starter Prg at Ruth Hardy Park	50,000	50,000
Fire Dept.	Cannabis and Fire Safety Inspections (+4.0 FTE):		
	-- 1 Fire Battalion Chief	289,205	289,205
	-- 2 Inspectors / Fire Prevention Specialists	180,884	180,884
	-- 1 Clerical Assistant	56,616	56,616
	<i>Cost is anticipated to be offset by increased Cannabis and Safety Inspection Fee Revenue</i>	(526,705)	(526,705)
Police	Dispatch Employee Reorganization (+0 FTE)		170,885
City Manager	Strategic Planning		25,000
City Manager	Staff Diversity Training		25,000
	Total General Fund Items (+11.25 FTE)	\$2,078,104	\$2,339,218

BUDGET OVERVIEW**GENERAL FUND
ADOPTED FY 2018-19****BUDGET SUMMARY****FUNDS AVAILABLE**

Revenue

Property Tax	24,250,000
TOT	33,540,000
Sales Tax	13,585,000
Measure J Sales Tax	14,200,000
Cannabis Tax / Fees	2,000,000
Utility Users Tax	7,100,000
Franchise Fees	3,200,000
Motor Vehicle License Fees	4,800,000
Administrative Service Charges	2,230,934
Business License	960,000
Building Permits	1,540,000
All Other	19,789,426
Total Revenue	<u>127,195,360</u>

Transfers In From:

Gas Tax (133)	600,000
Airport General Operations (415)	287,500
Total Transfer In	<u>887,500</u>

Total Operating Funds Available

128,082,860

FUNDS REQUIRED

Expenditures	<u>106,088,732</u>
--------------	--------------------

Transfer Out To:

Debt Service (301) -

Police Building and Others	136,551
Chevron / Opterra	1,094,850
Parking Structure	569,900
Total Transfers for Debt	1,801,301
Public Safety - CFD (140)	100,000
Parking Fund - Operations (131)	40,000
Master Lease (139)	245,819
Emergency Response Fund (136)	10,000
Capital Projects (261)	4,000,000
Capital Projects - Measure J (260)	14,200,000
Golf Course (430)	1,011,210
Motor Vehicle (510)	500,000
Total Transfer Out	<u>21,908,330</u>

Total General Funds Required

128,047,062

Operating Surplus (Deficit)

35,798

Estimated Reserve

20,975,915

Reserve as a %

18.42%

**SUMMARY OF BUDGETED INTERFUND TRANSFERS AND ADVANCES
FISCAL YEAR 2018-2019 BUDGET**

	TRANSFERS IN	TRANSFERS OUT
GENERAL FUND (001)		
From Gas Tax Fund (133)	\$ 600,000	
From Airport General Operations (415)	287,500	
To Debt Service Fund (301)		
Police Building and Others		136,551
Opterra		1,094,850
Parking Structure		569,900
To Measure J Capital Fund (260)		14,200,000
To Capital Projects Fund (261)		4,000,000
To Parking Fund Operations (131)		40,000
To Emergency Response Fund (136)		10,000
To Public Safety CFD (140)		100,000
To Master Lease (139)		245,819
To Golf Course Fund (430)		1,011,210
To Motor Vehicle Fund (510)		500,000
Sub Total General Fund	<u>887,500</u>	<u>21,908,330</u>
Recycling (125)		
From Energy Efficiency Loan	500,000	
Energy Efficiency Loan (130)		
To Recycling		500,000
PARKING FUND OPERATIONS (131)		
From General Fund	40,000	
GAS TAX FUND (133)		
To General Fund		600,000
Emergency Response Fund (136)		
From General Fund	10,000	
SUSTAINABILITY (138)		
To Energy		152,100
MASTER LEASE FUND (139)		
From General Fund	245,819	
PUBLIC SAFETY CFD (140)		
From General Fund	100,000	
MEASURE J CAPITAL (260)		
From General Fund	14,200,000	
To Debt Service Fund		3,200,000
CAPITAL PROJECTS FUND (261)		
From General Fund	4,000,000	
DEBT SERVICE FUND (301)		
From General Fund	1,801,301	
From Measure J Capital	3,200,000	
AIRPORT GENERAL OPERATIONS FUND (415)		
To General Funds		287,500
To Airport Special Projects Fund		2,500,000
AIRPORT SPECIAL PROJECTS FUND (416)		
From Airport General Operations	2,500,000	
GOLF COURSE FUND (430)		
From General Fund	1,011,210	
MOTOR VEHICLE FUND (510)		
From General Fund	500,000	
ENERGY FUND (550)		
From Sustainability	152,100	
	<u>\$ 29,147,930</u>	<u>\$ 29,147,930</u>

CITY OF PALM SPRINGS

2018-2019

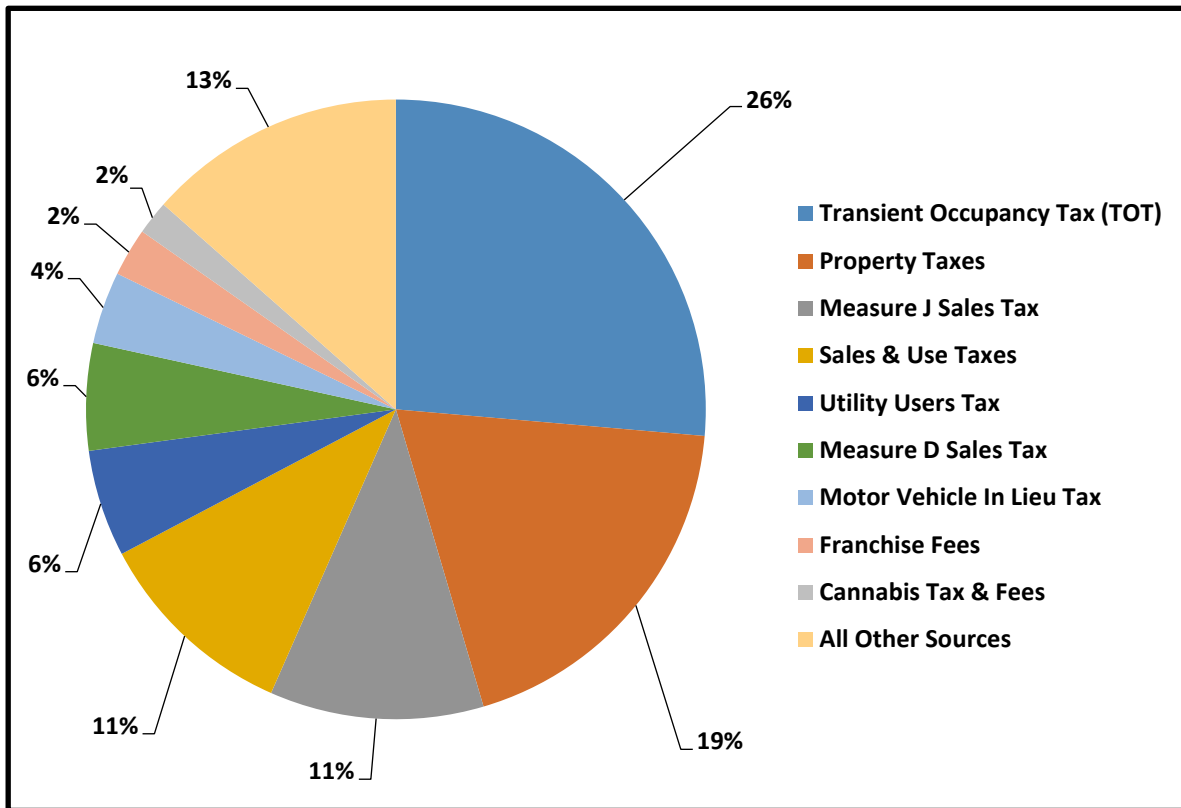
Revenue Summary



MAJOR GENERAL FUND REVENUES

The following graph and schedule identify the major sources of revenue for the 2018-19 adopted General Fund budget.

2018-19 Revenues as a Percent of Total



MAJOR GENERAL FUND REVENUES

CATEGORY	ADOPTED 2016-17	ADOPTED 2017-18	ADOPTED 2018-19	% CHANGE
Transient Occupancy Tax (TOT)	26,200,000	29,660,000	33,540,000	13.1%
Property Taxes	20,892,100	22,550,000	24,250,000	7.5%
Measure J Sales Tax	13,100,000	13,400,000	14,200,000	6.0%
Sales & Use Taxes	12,040,686	12,375,517	13,585,000	9.8%
Utility Users Tax	7,500,000	7,200,000	7,100,000	-1.4%
Measure D Sales Tax	0	0	7,100,000	N/A
Motor Vehicle In Lieu Tax	4,219,000	4,200,000	4,800,000	14.3%
Franchise Fees	3,100,000	3,200,000	3,200,000	0.0%
Cannabis Tax & Fees	1,450,000	1,500,000	2,250,000	50.0%
All Other Sources	13,246,139	15,645,318	17,170,360	9.7%
TOTALS	\$ 101,747,925	\$ 109,730,835	\$ 127,195,360	15.9%

General Fund Reserve History

City of Palm Springs

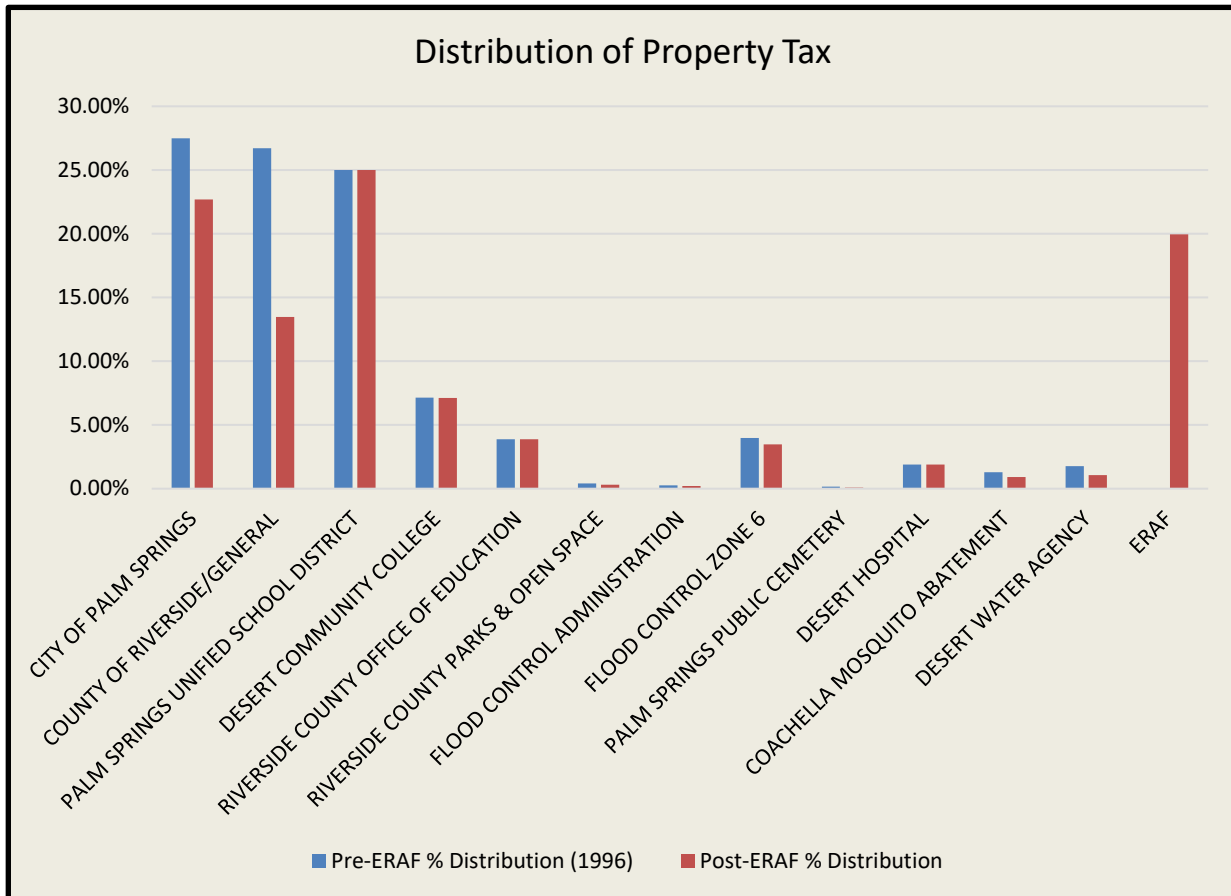
<u>Fiscal Year</u>	<u>Cash Reserve</u>	<u>Reserve %</u>	
FY 18-19	\$20,975,915	18.42%	*
FY 17-18	\$20,940,117	19.93%	**
FY 16-17	\$21,548,391	22.68%	
FY 15-16	\$18,545,978	21.68%	
FY 14-15	\$14,985,652	18.08%	
FY 13-14	\$13,199,370	16.31%	
FY 12-13	\$12,803,298	18.19%	
FY 11-12	\$13,041,689	19.11%	
FY 10-11	\$11,779,373	18.87%	
FY 09-10	\$7,417,274	10.04%	
FY 08-09	\$7,217,966	9.11%	
FY 07-08	\$11,499,714	15.66%	
FY 06-07	\$11,121,250	15.87%	
* FY 18-19 reflects Adoption Budget without Council's			
\$11.25 Million pension reserve			
** FY 17-18 based upon current projections without			
\$8.05 Million pension reserve			

CITY OF PALM SPRINGS

DISTRIBUTION OF PROPERTY TAX

	Pre-ERAF % Distribution (1996)	Dollar Amt per @ \$1000	Post-ERAF % Distribution	Dollar Amt per @ \$1000
CITY OF PALM SPRINGS	27.50%	275.05	22.68%	226.85
COUNTY OF RIVERSIDE/GENERAL	26.72%	267.15	13.47%	133.47
PALM SPRINGS UNIFIED SCHOOL DISTRICT	25.00%	250.01	25.00%	250.01
DESERT COMMUNITY COLLEGE	7.14%	71.36	7.13%	71.36
RIVERSIDE COUNTY OFFICE OF EDUCATION	3.88%	38.82	3.88%	38.82
RIVERSIDE COUNTY PARKS & OPEN SPACE	0.40%	4.04	0.32%	3.29
FLOOD CONTROL ADMINISTRATION	0.25%	2.54	0.22%	2.23
FLOOD CONTROL ZONE 6	3.98%	39.77	3.47%	34.71
PALM SPRINGS PUBLIC CEMETERY	0.15%	1.48	0.08%	0.89
DESERT HOSPITAL	1.90%	18.93	1.89%	18.93
COACHELLA MOSQUITO ABATEMENT	1.30%	12.99	0.92%	9.27
DESERT WATER AGENCY	1.78%	17.84	1.07%	10.71
ERAF	0.00%	0.00	19.94%	199.45
	100%	\$1,000	100%	\$1,000

This chart shows the distribution of Pre/Post ERAF of each \$1,000 of property tax paid in the City of Palm Springs



http://www.auditorcontroller.org/Portals/0/Documents/about_us/division/Proptax/AUCR300.TXT_2017-18

CITY OF PALM SPRINGS

2018-2019

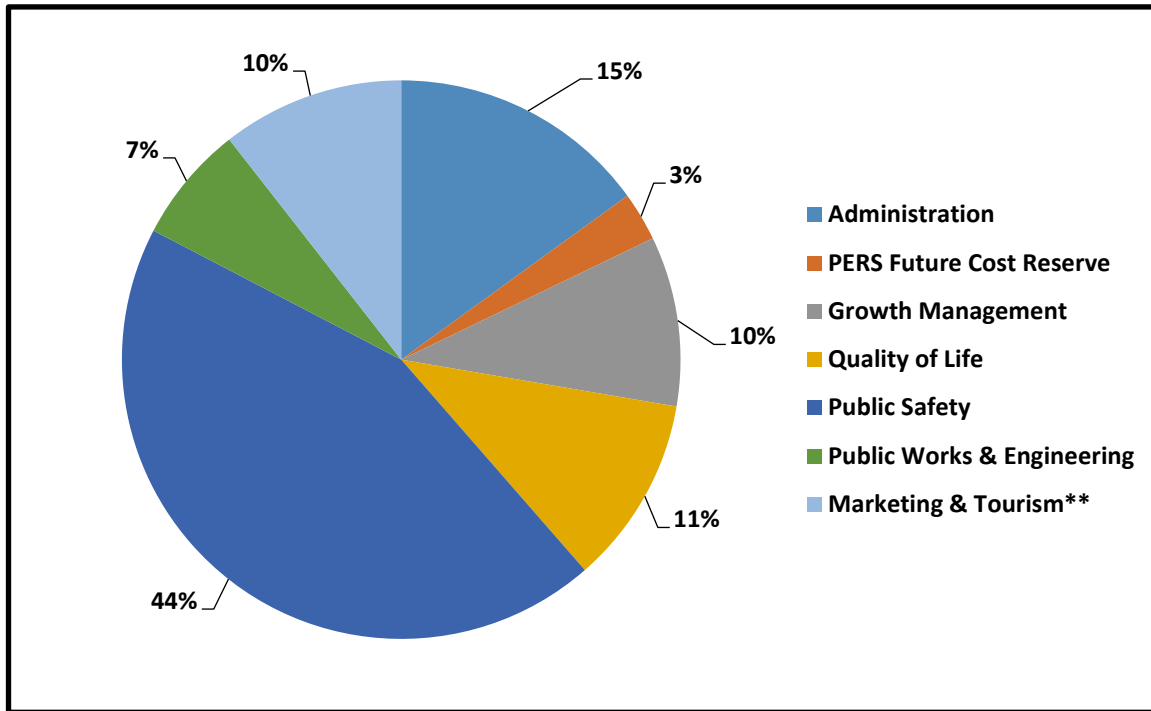
Expenditure Summary



GENERAL FUND EXPENDITURES

The following graph and schedule identify the major expenditures for the FY 2018-19 adopted General Fund budget.

2018-19 Expenditures as a Percent of Total



MAJOR GENERAL FUND EXPENDITURES BY CATEGORY

CATEGORY	ADOPTED 2016-17	ADOPTED 2017-18	ADOPTED 2018-19	% CHANGE
Administration	12,026,080	14,228,358	15,934,438	12.0%
PERS Future Cost Reserve	-	-	3,000,000	N/A
Growth Management	6,529,848	7,961,915	10,438,071	31.1%
Quality of Life	9,613,414	10,332,315	11,556,549	11.8%
Public Safety	41,133,721	42,743,594	46,745,673	9.4%
Public Works & Engineering	6,708,601	6,707,536	7,219,335	7.6%
Marketing & Tourism**	10,882,870	11,082,870	11,194,666	1.0%
TOTALS	\$ 86,894,534	\$ 93,056,588	\$ 106,088,732	14.0%

** Debt Service included in Convention Center (2180)

EXPENDITURE SUMMARY

EXPENDITURE DETAIL - ALL FUNDS*

ACTIVITY NAME	GENERAL FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	DEBT SERVICE FUNDS	TOTAL
Administration	18,934,438					18,934,438
Growth Management	10,438,071	1,489,129				11,927,200
Quality of Life	11,556,549	3,188,374				14,744,923
Public Safety	46,745,673	2,246,336				48,992,009
Public Works & Engineering	7,219,335	2,285,606				9,504,941
Marketing & Tourism	2,509,004	445,000				2,954,004
Debt Service					10,489,971	10,489,971
Assessment Districts					574,713	574,713
Master Lease					1,593,700	1,593,700
Airport			38,854,751			38,854,751
Wastewater Treatment Plant			11,488,940			11,488,940
Golf Course			5,408,942			5,408,942
Motor Vehicle Replacement				3,802,898		3,802,898
Facilities Maintenance				4,882,573		4,882,573
Retirement Benefits				17,638,429		17,638,429
Risk Management				16,142,641		16,142,641
Retiree Health Insurance				3,166,793		3,166,793
Energy				2,883,557		2,883,557
Contractual Obligations	8,685,662					8,685,662
Capital Projects		15,191,468				15,191,468
Total Expenditure Summary	106,088,732	24,845,913	55,752,633	48,516,891	12,658,384	247,862,553

*For this presentation the Redevelopment (RDA) / Successor Agency is not Included

EXPENDITURE SUMMARY

EXPENDITURE DETAIL - ALL FUNDS*

ACTIVITY # - NAME	GENERAL FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	DEBT SERVICE FUNDS	TOTAL
Administration						
1010 City Council	710,836					710,836
1100 City Manager	1,475,528					1,475,528
1114 Neighborhood Involvement	169,443					169,443
1120 Information Technology/PSCTV	2,516,598					2,516,598
1150 City Clerk	1,245,567					1,245,567
1155 Vacation Rental	1,872,740					1,872,740
1160 Human Resources	552,272					552,272
1180 Rent Control	69,729					69,729
1200 City Attorney	1,495,251					1,495,251
1220 Unallocated Compensation	1,000,000					1,000,000
1231 Public Affairs	354,920					354,920
1261 Document Management	279,765					279,765
1300 Finance	3,633,681					3,633,681
1330 Procurement	558,108					558,108
9001 Increase Energy Costs	0					0
9001 Internal Service Overhead	0					0
9003 PERS Future Cost Reserve	3,000,000					3,000,000
9004 Utilities (COGEN)	0					0
Subtotal	18,934,438					18,934,438
Growth Management						
1400 Community & Economic Dev.	4,727,054					4,727,054
4151 Planning Services	2,482,497					2,482,497
4161 Building & Safety	3,228,520					3,228,520
1270 Sustainability		366,129				366,129
1280 Recycling		1,065,000				1,065,000
4609 AQMD		58,000				58,000
Subtotal	10,438,071	1,489,129				11,927,200
Quality of Life						
1291 911 Emergency Response		1,522,445				1,522,445
1402 Homeless Program	465,000					465,000
2451 Parks Maintenance	4,333,578					4,333,578
2510 Recreation	1,778,582					1,778,582
2511 Tennis & Pickleball	122,502					122,502
2512 Palm Springs Skate Park	167,232					167,232
2515 Swim Center	805,821					805,821
2516 Demuth Community Center	339,927					339,927
2590 James O. Jessie DHUC	753,447					753,447
2710 Library	2,463,960					2,463,960
2711 Library - Welwood	326,500					326,500
2550 Villagefest		507,089				507,089
2752 Library Trust		8,600				8,600
4408 Public Arts		520,342				520,342
4820 Community Dev. Block Grant		388,313				388,313
4523 Comm Donation Recreation		0				0
8531 Housing Successor Project		241,585				241,585
Subtotal	11,556,549	3,188,374				14,744,923
Public Safety						
3010 Police	25,879,318					25,879,318
3011 Jail Operations	486,466					486,466
3212 Police AB 109		177,197				177,197
3304 Animal Control	496,218					496,218
3305 Animal Shelter	1,303,760					1,303,760
3400 Dispatch Center	1,314,627					1,314,627
3012 Forfeit Assets-Police		2,000				2,000
3013 Safety Aug-Police		475,812				475,812
4461 Parking Control		240,751				240,751
3026 CFD -Police		436,370				436,370
4509 Police Special Charges		100,000				100,000

EXPENDITURE SUMMARY

EXPENDITURE DETAIL - ALL FUNDS*

ACTIVITY # - NAME	GENERAL FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	DEBT SERVICE FUNDS	TOTAL
3520 Fire	17,107,126					17,107,126
3522 Emergency Management	158,158					158,158
3523 Safety Augmentation - Fire		528,966				528,966
3526 CFD - Fire		285,240				285,240
Subtotal	46,745,673	2,246,336				48,992,009
Engineering						
4171 Engineering	3,032,785					3,032,785
4201 Street Maintenance	1,703,509					1,703,509
4210 Downtown Experience Mair	1,488,955					1,488,955
4240 Street Cleaning	26,400					26,400
4301 Street Lighting	876,899					876,899
4310 Land/Light/Park Maint. Districts		372,838				372,838
4471 Railroad Station	90,787					90,787
4299 SB1 RMRA Road Maint Rehab		844,133				844,133
4242 CSA-152 / Street Cleaning		923,092				923,092
4462 Parking Project & Programs		2,005				2,005
4464 Structure Maintenance		143,538				143,538
Subtotal	7,219,335	2,285,606				9,504,941
Marketing & Tourism						
1511 Small Hotel TBID		445,000				325,000
2116 Visitor Info Center	5,000					5,000
2117 Tourism	2,086,504					2,086,504
2118 Special Events	323,500					323,500
2119 Special Contributions	94,000					94,000
2120 See Event Sponsorship Department	0					0
Subtotal	2,509,004	445,000				2,834,004
Debt Service						
7852 Convention Center					5,450,895	5,450,895
7868 COP 2007					136,033	136,033
7872 Parking Structure Debt					598,850	598,850
7878 Measure J Debt Service					3,192,463	3,192,463
7880 Chevron / Opterra					1,111,730	1,111,730
Subtotal					10,489,971	10,489,971
Assessment District						
7879 A.D. 2015-1					574,713	574,713
Subtotal					574,713	574,713
Master Lease						
7851 Master Lease					1,593,700	1,593,700
Subtotal					1,593,700	1,593,700
Airport						
6003 CFC Airport			4,500,000			4,500,000
6001 PFC Admin			619,477			619,477
6277 Series 2006 Debt Service			1,770,903			1,770,903
6278 Series 2008 Debt Service			1,909,470			1,909,470
6002 Airport Administration			3,718,294			3,718,294
6010 Corporate Yard Property			0			0
6022 Airport Security			2,317,202			2,317,202
6050 Airside Operations			1,033,641			1,033,641
6075 Airport Rescue- Fire			3,305,156			3,305,156
6100 Landside Operations			1,447,215			1,447,215
6175 Grounds Maintenance			536,971			536,971
6200 Terminal Bldg Operations			5,619,321			5,619,321
6225 Control Center Operations			3,726,928			3,726,928
6250 Customs			218,433			218,433
9005 PERS Future Cost Reserve Airport			200,000			200,000

EXPENDITURE SUMMARY

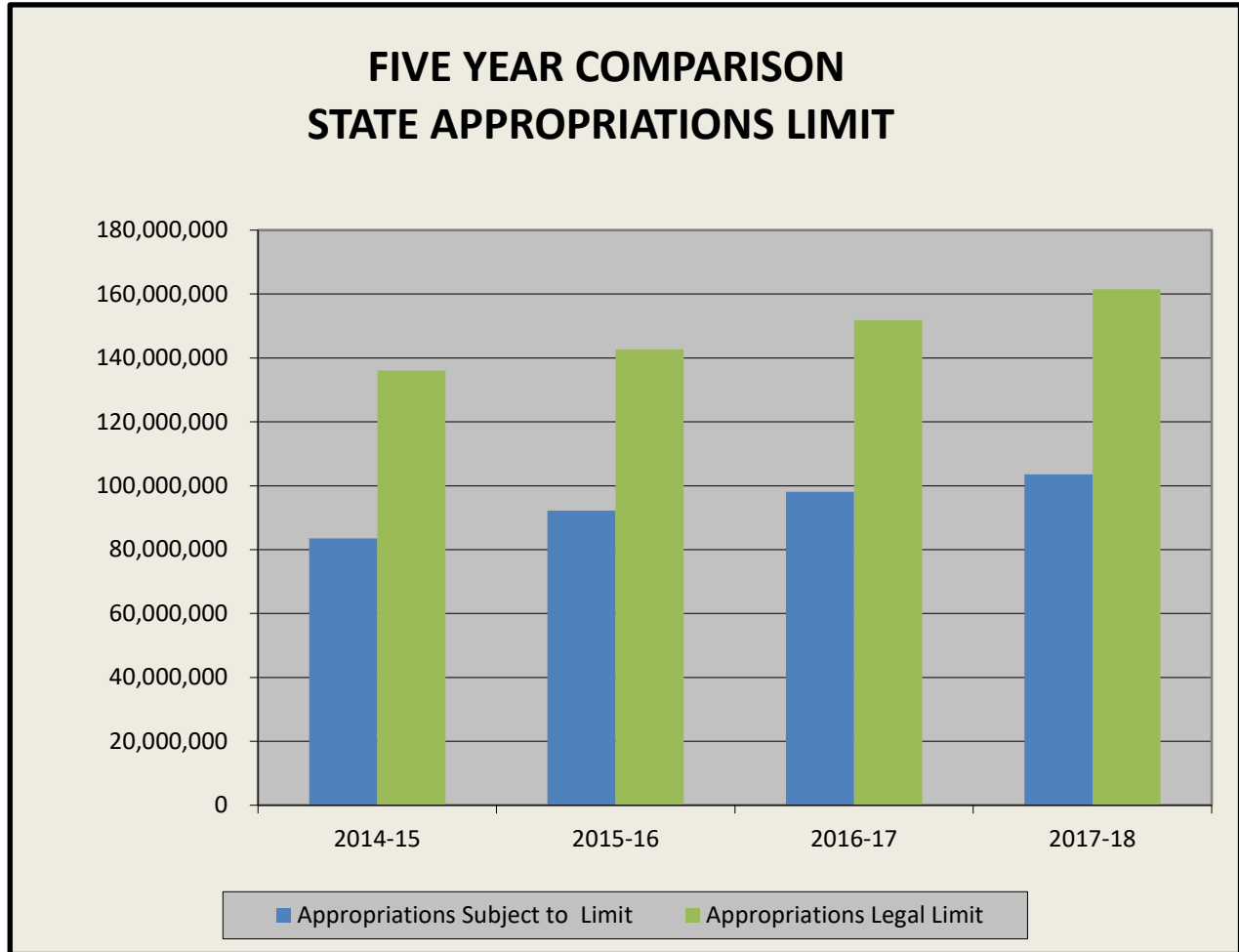
EXPENDITURE DETAIL - ALL FUNDS*

ACTIVITY # - NAME	GENERAL FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	DEBT SERVICE FUNDS	TOTAL
6401 Airport Development			200,000			200,000
6501 Special Capital Projects			1,200,000			1,200,000
6601 Federal Grants			2,000,000			2,000,000
6700 PFC Local Funds			4,531,740			4,531,740
Subtotal			38,854,751			38,854,751
Wastewater Treatment Plant						
6800 Administration			11,488,940			11,488,940
Subtotal			11,488,940			11,488,940
Golf Course						
7021 Resort Course Maint			4,568,125			4,568,125
7056 Debt Service			840,817			840,817
Subtotal			5,408,942			5,408,942
Motor Vehicle Replacement						
5470 Fleet Operations				3,012,512		3,012,512
5475 MVR Reserves				790,386		790,386
Subtotal				3,802,898		3,802,898
Facilities Maintenance						
5641 Administration & Operations				4,882,573		4,882,573
Subtotal				4,882,573		4,882,573
Retirement Benefits						
5701 PERS & Medicare				17,638,429		17,638,429
Subtotal				17,638,429		17,638,429
Risk Management						
5902 Employee Benefits				10,236,900		10,236,900
5903 Workers Comp				3,645,962		3,645,962
5904 Liability Insurance				1,491,169		1,491,169
5905 Property Insurance				665,250		665,250
5919 Unemployment Insurance				103,360		103,360
Subtotal				16,142,641		16,142,641
Retiree Health Insurance						
5912 Retiree Health Insurance				3,166,793		3,166,793
Subtotal				3,166,793		3,166,793
Energy						
5805 Administration				156,100		156,100
5806 Sunrise Plaza Cogen				849,835		849,835
5807 Muni Complex Cogen				1,708,512		1,708,512
5812 Energy Development				169,110		169,110
Subtotal				2,883,557		2,883,557
Contractual Obligations						
2101 GPSCVB		595,000				595,000
2180 Convention Center	7,701,780					7,701,780
2197 Plaza Theatre		38,882				38,882
2120 Int'l Film Festival		350,000				350,000
Subtotal		8,685,662				8,685,662

EXPENDITURE SUMMARY

EXPENDITURE DETAIL - ALL FUNDS*

ACTIVITY # - NAME	GENERAL FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	DEBT SERVICE FUNDS	TOTAL
Capital Projects						
Gas Tax:						
4298 Special Gas Tax - Improv 2106		1,394,703				1,394,703
Measure A:						
4495 Bond Const Measure A		0				0
4497 Regional Measure A		0				0
4498 Local Measure A		2,384,422				2,384,422
Measure J:						
1396 Measure J Admin		525,000				525,000
4493 Measure J Streets		3,000,000				3,000,000
4494 Comm Proj Hot Spots		1,000,000				1,000,000
4500 Measure J Capital Projects		6,275,000				6,275,000
4526 Measure J Airport Projects		200,000				200,000
Capital Projects:						
1395 City Facility Improvements		86,500				86,500
3600 Fire Improvements		0				0
4491 Street Improvements		0				0
Drainage:						
4370 North Zone Drainage		100,000				100,000
4371 Central Zone Drainage		20,000				20,000
4372 South Zone Drainage		5,000				5,000
4373 East Zone Drainage		10,000				10,000
4374 Southeast Zone Drainage		1,500				1,500
4375 Eagle Canyon Drainage		0				0
Quimby:						
2460 Quimby - Park & Recreation		189,343				189,343
Subtotal		15,191,468				15,191,468
Total	106,088,732	24,845,913	55,752,633	48,516,891	12,658,384	247,742,553



	Appropriations Subject to Limit	Legal Limit	Over (Under) Spending Limit	City's % of Limit
2014-15	83,546,419	136,034,338	(52,487,919)	61.42%
2015-16	92,213,278	142,685,527	(50,472,249)	64.63%
2016-17	98,071,144	151,806,113	(53,734,969)	64.60%
2017-18	103,602,759	161,509,695	(57,906,936)	64.15%
2018-19	122,049,787	171,833,538	(49,783,751)	71.03% **

**Currently the City is at 71.03% of its limitation and continues to not be impacted by the appropriations limit.

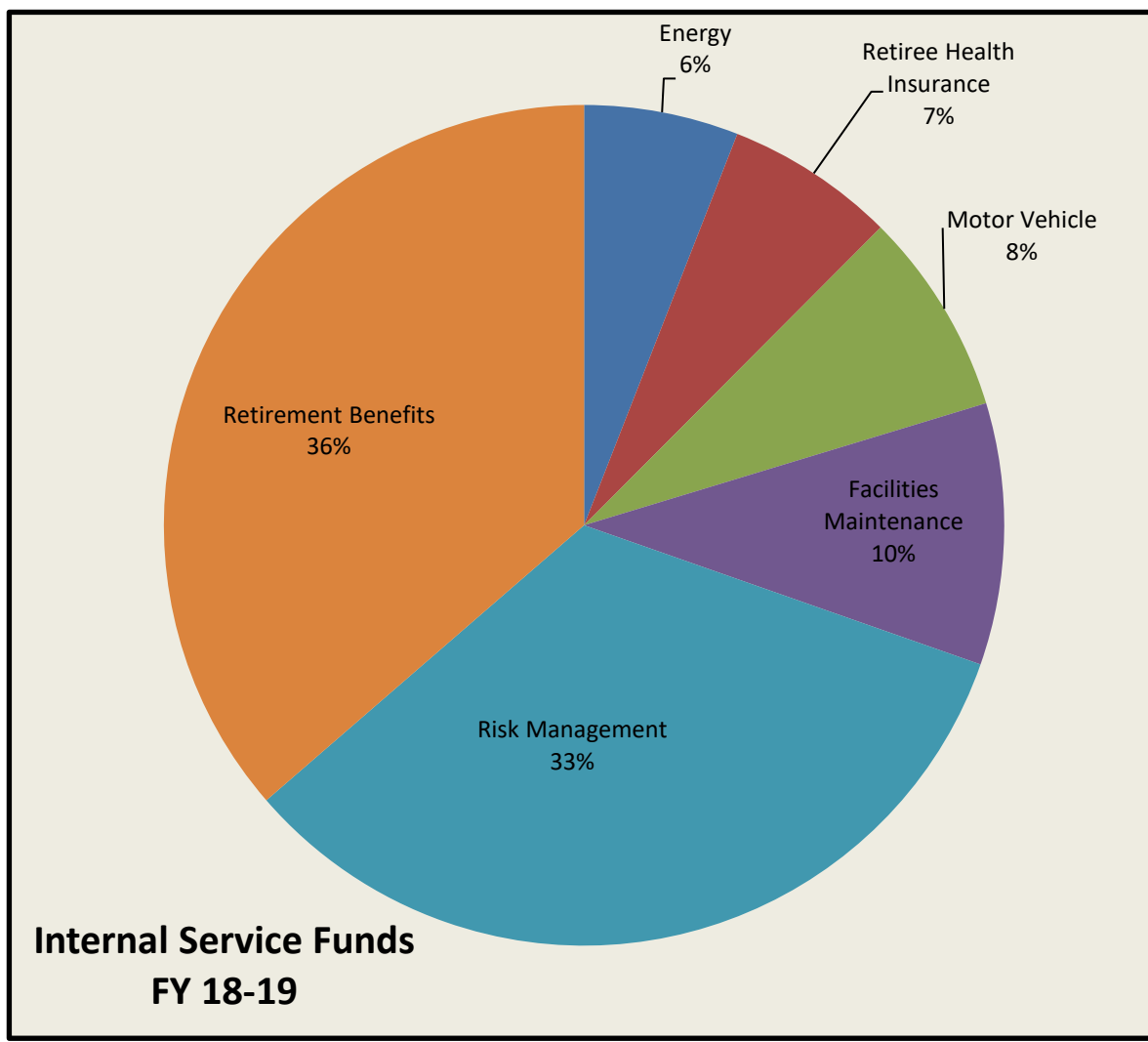
The State Appropriation Limit refers to California Proposition 4 titled "The GANN Limit". A 1979 ballot measure meant to restrict government spending. Palm Springs' limit was established by using 1978-79 appropriations as the base year and allowing the base to increase in the future years by the percentage of growth in population and inflation. During any fiscal year, a city may not appropriate any proceeds of taxes it receives in excess of its limit. If the City exceeds its Gann Limit, it may avoid a tax refund if they fall sufficiently below the limit in the next fiscal year. Any excess funds remaining after the second year have to be returned to the taxpayers by reducing tax rates or fees; or, alternatively, by a majority vote, the citizens may approve an override to increase the limit.

CITY OF PALM SPRINGS

2018-2019

Internal Service Funds





	Adopted FY 18-19
Energy	2,883,557
Retiree Health Insurance	3,166,793
Motor Vehicle	3,802,898
Facilities Maintenance	4,882,573
Risk Management	16,142,641
Retirement Benefits	17,638,429
Total Adopted Internal Service Funds	<u><u>\$48,516,891</u></u>

Internal service funds are established to account for any activity that provides goods or services to other funds, departments or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis. An internal service fund should be used only when the reporting government is the predominant participant in the activity; otherwise, the activity should be reported as an enterprise fund (Governmental Accounting Standards Board 34, ¶168).

CITY OF PALM SPRINGS

2018-2019

Fund Summary Information



CITY OF PALM SPRINGS FY 2018-19 BUDGET

Combined Changes in Estimated Cash for all Funds

Fund #	Fund Description	Estimated Cash Reserve 6/30/2018	Adopted Revenues FY 18-19	Adopted Expenditures FY 18-19	Adopted Transfer-In FY 18-19	Adopted Transfer-Out FY 18-19	Estimated Cash Reserve 6/30/2019
001	General Fund	20,940,117	127,195,360	106,088,732	887,500	21,908,330	21,025,915
SPECIAL REVENUE FUNDS:							
119	Small Hotel TBID	0	445,000	445,000	0	0	0
120	Forfeited Assets	0	2,000	2,000	0	0	0
121	Safety Augmentation	654,922	970,533	1,004,778	0	0	620,677
123	Special Development Fund	0	0	0	0	0	0
124	CSA 152	2,000	912,474	923,092	0	0	(8,618)
125	Recycling	835,235	151,000	1,319,884	500,000	0	166,351
127	PS Villagefest	84,548	518,083	507,089	0	0	95,542
128	Neighborhood Involvement	50	0	0	0	0	50
129	Business Improvement District	0	0	0	0	0	0
130	Energy Efficient Loan Program	500,000	0	0	0	500,000	0
131	Parking	305,130	220,000	384,289	40,000	0	180,841
132	Parking Capital Programs	495,769	2,005	2,005	0	0	495,769
137	Community Block Grant	0	388,313	388,313	0	0	0
138	Sustainability	136,158	392,000	366,129	0	152,100	9,929
140	CFD Public Safety #1	5,000	597,471	721,610	100,000	0	(19,139)
141	Land / Light / Park Maintenance	0	372,838	372,838	0	0	0
142	SB1 - RMRA Road Maint Rehab	0	845,133	844,133	0	0	1,000
149	Air Quality Management	108,610	58,000	58,000	0	0	108,610
150	Public Arts	425,765	181,000	520,342	0	0	86,423
151	Library Endowment	0	8,600	8,600	0	0	0
160	Special Projects	0	100,000	100,000	0	0	0
170	Special Grants	0	175,000	177,197	0	0	(2,197)
874	Housing Successor Admin	2,470,140	7,500	241,585	0	0	2,236,055
CAPITAL PROJECT FUNDS:							
133	Special Gas Tax Improvements	0	1,994,703	1,394,703	0	600,000	0
134	Measure A Improvements	0	2,384,422	2,384,422	0	0	0
260	Measure J Capital	335,912	0	11,000,000	14,200,000	3,200,000	335,912
135	Drainage	1,453,953	136,500	136,500	0	0	1,453,953
136	Emergency Response Fund	848,497	1,406,346	1,522,445	10,000	0	742,398
152	Quimby Park & Recreation	277,500	189,343	189,343	0	0	277,500
261	Capital Projects	0	86,500	86,500	4,000,000	0	4,000,000
DEBT SERVICE FUNDS:							
139	Master Lease	161,086	1,312,700	1,593,700	245,819	0	125,905
301	Debt Service	1,000,000	4,692,229	10,489,971	5,001,301	0	203,559
328	Assessment District	763,532	574,713	574,713	0	0	763,532
ENTERPRISE FUNDS:							
405	Airport CFC	16,588,905	2,150,000	4,500,000	0	0	14,238,905
410	Airport PFC	1,995,631	4,300,000	4,300,000	0	0	1,995,631
415	Airport General Operation	6,562,000	22,197,000	22,123,161	0	2,787,500	3,848,339
416	Airport Capital Projects	5,830,555	2,160,000	7,931,740	2,500,000	0	2,558,815
420	Waste Water Treatment	13,578,182	11,805,000	11,488,940	0	0	13,894,242
430	Golf Course	0	4,395,000	5,408,942	1,011,210	0	(2,732)

CITY OF PALM SPRINGS FY 2018-19 BUDGET

Combined Changes in Estimated Cash for all Funds

Fund Description	Estimated Cash Reserve 6/30/2018	Adopted Revenues FY 18-19	Adopted Expenditures FY 18-19	Adopted Transfer-In FY 18-19	Adopted Transfer-Out FY 18-19	Estimated Cash Reserve 6/30/2019
INTERNAL SERVICE FUNDS:						
510 Motor Vehicle	1,000,000	3,255,898	3,802,898	500,000	0	953,000
520 Facilities Maintenance	1,000,000	4,882,573	4,882,573	0	0	1,000,000
530 Employee Retirement Benefit	0	17,642,179	17,638,429	0	0	3,750
540 Risk Management	1,000,000	15,788,153	16,142,641	0	0	645,512
541 Retiree Health Insurance	100,000	3,166,793	3,166,793	0	0	100,000
550 Energy	2,000,000	2,573,823	2,883,557	152,100	0	1,842,366
TOTAL CITY FUNDS	81,459,197	240,636,185	248,117,587	29,147,930	29,147,930	73,977,795

GENERAL FUND (001) - REVENUE				2017-18	2017-18	2018-19
FUND SUMMARIES	2014-15	2015-16	2016-17	ADOPTED	YTD ESTIMATED	ADOPTED
Source of Funds	ACTUAL	ACTUALS	ACTUALS	BUDGET	6-31-2018	BUDGET
Beginning Fund Balance - July 1	13,799,370	14,985,654	18,545,978	20,202,074	18,545,978	20,940,117
REVENUES						
Property Tax	18,703,699	20,139,807	21,009,814	22,550,000	22,481,619	24,250,000
In-Lieu - Property Tax (MVIL)	3,920,259	4,190,282	2,235,914	4,200,000	4,776,570	4,800,000
All Other RDA Residual	-	-	-	-	501,969	-
CRA Pass Thru	286,855	366,034	204,485	450,000	530,048	559,000
Sales Tax	7,884,560	10,154,019	9,066,127	12,925,417	11,380,925	13,585,000
Sales Tax-ERAF Reimbursement	2,657,706	2,196,480	-	-	-	-
In Lieu Sales Tax	-	18,807	20,900	-	24,940	-
M Cannabis Audit Recovery	12,513	1,546	3,828	-	82,701	-
Parking Tax	51,254	51,903	-	52,000	-	52,000
Franchise Tax	2,705,304	3,143,452	2,677,790	3,100,000	2,850,921	3,200,000
Peg Fees	163,263	218,149	170,878	-	118,930	-
Transient Occupancy Tax	25,402,244	26,996,445	26,182,818	29,660,000	31,561,066	33,540,000
Transient Occupancy Permit	6,084	7,246	7,354	-	6,350	-
TOT Hotel Incentive Program*	(1,000,000)	(1,230,000)	-	-	-	-
TOT Audit Recovery	202,253	40,835	9,754	-	39,744	-
Documentary Transfer Tax	645,939	678,203	557,586	600,000	696,614	780,000
New Development Tax	329,598	314,401	268,893	300,000	215,169	300,000
Utility Users Tax	7,374,612	7,082,024	5,871,779	7,000,000	6,511,559	7,100,000
Net AB 1 X 26	2,049,295	1,739,523	1,086,887	2,290,000	2,275,025	2,000,000
L/M Housing Residual	-	-	-	-	587	-
Property Tax Admin Fee	68,477	-	-	-	-	-
Measure J Sales Tax	11,643,884	12,461,899	9,974,240	13,400,000	12,646,429	14,200,000
Medical Cannabis Tax	1,143,144	1,449,783	1,256,686	1,500,000	1,414,810	2,000,000
Measure D Sales Tax	-	-	-	-	-	7,100,000
Taxes - Local						
Business License	986,775	954,551	882,887	950,000	1,001,036	950,000
Abandoned Vehicle Abatement	-	-	-	-	-	-
Alarm Permits - Police	78,871	105,037	91,581	90,000	119,558	136,000
Building Permits	1,164,858	1,347,318	1,249,070	1,410,000	1,412,085	1,540,000
Alarm Fees - Fire	-	2,880	480	-	-	-
Sewer Permits Ins Fees	-	5,461	5,147	4,000	6,026	4,000
Construction Permits	211,185	246,986	148,893	185,000	345,410	360,000
Permit Issuance	155,161	85,334	100,949	110,000	129,154	140,000
Zoning Fees	207,042	215,703	217,506	240,000	214,706	230,000
Vacation Rental Permit	311,420	417,455	1,113,360	1,650,000	1,691,616	1,845,000
Rent Control	42,360	42,060	41,340	46,000	41,244	42,000
State Dis Access Fee 118	-	4,681	4,517	-	15,451	-
State Mandated Reimbursement	220,533	63,667	-	-	-	-
State Homeowners Tax Relief	239,469	242,726	205,444	242,000	248,394	250,000
Casino Agreement	-	-	-	-	-	-
Tourism Contribution - Tribe	-	-	-	-	-	-
Other Lic., Fees & Permits	270,848	519,809	256,732	258,000	334,968	563,000
Licenses, Permits & Intergovernmental						
Smoke Detector Inspections	111,202	202,035	200,236	250,000	264,683	256,000
Towing Fees	100,000	39,583	-	-	-	-
Multi-Unit Fire Inspection Fee	51,488	75,407	109,862	120,000	162,017	108,000
Special Police & Fire Dept. Serv.	732,605	739,192	645,226	701,896	714,628	869,211
Building Plan Check Fees	554,625	430,543	499,925	550,000	546,751	550,000
Engineering Plan Check Fees	301,499	263,199	236,127	300,000	300,957	370,000
Misc. Filing Fee	270,627	282,835	305,879	300,000	318,922	320,000
General Plan Maint. Surcharge	52,368	57,899	50,515	35,000	49,489	54,000
Administrative Service Charges	1,823,933	1,949,796	2,126,798	2,126,798	1,546,899	2,230,934
Nuisance Abatement Fees	39,776	141,526	49,611	23,000	25,970	21,000
Recreation Program/Facilities Rev	896,228	834,805	685,958	584,650	860,172	663,150
Other Services	419,947	474,190	639,127	626,750	762,755	1,231,965
Charges for Services						

False Alarm Fees	178,672	212,548	188,365	150,000	227,794	243,000
Vehicle Code Fines	92,597	103,697	68,734	110,000	79,832	83,000
Administrative Citations - Vacation Rental	63,086	68,297	115,274	100,000	629,788	100,000
Other Fines & Penalties	30,520	36,967	11,265	30,000	36,144	19,000
Fines & Penalties						
Building / Facilities / Land Rental	441,079	307,376	516,854	317,500	173,351	377,500
Use of Money						
Penalty / Int Delq Taxes	100,135	107,332	89,096	70,000	171,031	70,000
Park & Field Rental	-	-	-	60,000	71,208	60,000
Banner Hanging	56,563	13,710	11,458	10,000	17,957	10,000
Walk of Stars	-	-	-	-	10,000	-
Sale of Real or Personal Property	5,201	12,786	1,992,610	10,000	51,815	-
Miscellaneous	124,041	185,490	175,270	42,824	368,042	32,600
Other Revenue (Misc.)						
Subtotal	94,585,655	100,813,716	93,641,829	109,730,835	111,065,830	127,195,360
Transfers In	887,500	887,500	887,500	887,500	887,500	887,500
Total Revenue & Transfers In	95,473,155	101,701,216	94,529,329	110,618,335	111,953,330	128,082,860

* Effective FY 2016-17 the TOT Hotel Incentive Program is being recorded as an expense instead of a contra revenue account

GENERAL FUND (001) - EXPENDITURES				2017-18	2017-18	2018-19
FUND SUMMARIES	2014-15	2015-16	2016-17	ADOPTED	YTD ESTIMATED	ADOPTED
USE OF FUNDS	ACTUAL	ACTUAL	ACTUAL	BUDGET	6-31-2018	BUDGET
City Council	650,205	659,813	615,941	676,000	617,295	710,836
City Manager / Administration	686,016	1,102,952	1,080,480	1,355,225	1,358,640	1,475,528
Neighborhood Involvement	182,873	217,243	144,965	161,612	157,453	169,443
Information Technology / PSCTV	1,234,380	1,261,631	1,501,021	1,734,660	1,822,070	2,516,598
City Clerk	998,182	1,264,270	1,002,592	1,119,206	1,178,157	1,245,567
Vacation Rental	-	-	507,492	1,700,000	1,159,164	1,872,740
Human Resources	455,850	385,632	437,971	509,010	454,455	552,272
Rent Control	42,837	66,617	56,780	70,661	44,637	69,729
City Attorney	706,087	1,158,176	819,113	837,178	970,976	1,495,251
Unallocated Compensation	1,060,000	39,522	-	1,000,000	-	1,000,000
Public Affairs	346,301	323,075	668,968	361,183	1,090,424	354,920
Document Management	267,896	211,944	249,080	277,975	234,789	279,765
Finance *	2,687,552	2,691,713	4,912,270	3,138,205	2,938,223	3,633,681
Procurement	528,733	519,021	497,473	556,956	502,923	558,108
Community & Economic Development **	1,115,992	1,149,762	1,578,613	2,988,269	2,935,425	4,727,054
Homeless Program	103,000	144,437	233,034	465,000	199,659	465,000
GPSCVB	425,000	499,988	494,465	540,000	527,661	595,000
Visitors Center	5,000	3,850	2,090	5,000	4,274	5,000
Tourism	1,950,000	2,014,000	2,014,000	2,014,000	2,014,000	2,086,504
Special Events	297,184	310,185	214,776	323,500	128,096	323,500
Special Contributions	86,000	94,000	150,000	94,000	145,000	94,000
Event Sponsorship	350,000	350,000	350,000	350,000	350,000	350,000
Econ/Recovery Development Plan	-	-	550	-	-	-
Convention Center	8,536,301	7,755,064	7,177,470	7,729,408	2,477,990	7,701,780
Plaza Theatre	-	-	7,308	26,000	10,124	38,882
Planning	1,410,766	1,529,921	1,637,455	1,848,506	1,627,819	2,482,497
Building & Safety	2,357,002	2,756,269	2,930,274	3,045,451	3,013,648	3,228,520
Park Maintenance	3,199,148	2,841,154	3,080,117	3,600,736	3,385,770	4,333,578
Recreation Programs	1,794,832	1,736,099	1,571,713	1,516,491	1,716,585	1,778,582
Tennis Center	22,502	55,502	-	22,502	-	122,502
Palm Springs Skate Park	160,000	160,000	160,000	160,000	160,000	167,232
Swim Center	657,366	702,427	663,532	690,900	659,688	805,821
Demuth Community Center	266,558	262,872	251,890	288,966	274,610	339,927
James O. Jessie Desert Highland Unity Center	666,080	698,924	675,915	726,511	714,776	753,447
Library	2,471,981	2,411,255	2,374,387	2,538,939	2,491,937	2,463,960
Library - Welwood	-	148,643	175,309	326,500	168,910	326,500
Increase Energy Costs	-	-	-	400,000	378,000	-
Internal Service Overhead	-	-	-	655,952	-	-
PERS Future Cost Reserve	-	-	-	-	-	3,000,000
Subtotal - General Admin.	35,721,624	35,525,961	38,237,044	43,854,502	35,913,177	52,123,724
Police	20,383,179	20,466,527	22,008,867	24,256,184	23,493,415	25,879,318
Jail Operations	260,557	414,242	254,686	452,182	229,942	486,466
Animal Control / Shelter	1,674,692	1,392,324	1,563,121	1,680,121	1,571,180	1,799,978
Dispatch Center	1,209,971	1,267,775	1,219,850	1,150,513	1,592,917	1,314,627
Fire	11,974,551	12,549,428	13,567,926	15,257,170	14,601,965	17,107,126
Emergency Management	136,389	151,246	86,344	158,254	96,522	158,158
Subtotal - Public Safety	35,639,339	36,241,541	38,700,794	42,954,424	41,585,941	46,745,673
Engineer	2,102,210	2,226,129	2,481,148	2,921,739	2,571,487	3,032,785
Street Maintenance	1,431,477	1,381,419	1,422,478	1,669,988	1,425,476	1,703,509
Downtown Experience Maintenance	1,204,398	1,158,533	1,141,614	1,362,902	1,157,721	1,488,955
Street Cleaning	26,400	26,250	-	26,400	-	26,400
Street Lighting	1,095,327	1,147,574	828,100	704,017	845,931	876,899
Railroad Station	90,469	34,254	16,498	90,788	16,595	90,787
Subtotal - Transportation	5,950,281	5,974,159	5,889,836	6,775,834	6,017,210	7,219,335
Total General Fund Budget	77,311,244	77,741,661	82,827,674	93,584,760	83,516,327	106,088,732
Transfers Out	13,378,254	16,418,489	16,418,489	16,545,402	16,418,489	21,908,330
Ending Fund Balance - June 30	11,638,485	13,199,370	19,713,901	20,202,074	19,713,901	20,940,117

* FY 2016-17 YTD increase is due to DOF demand payment in the amount of \$2,211,896

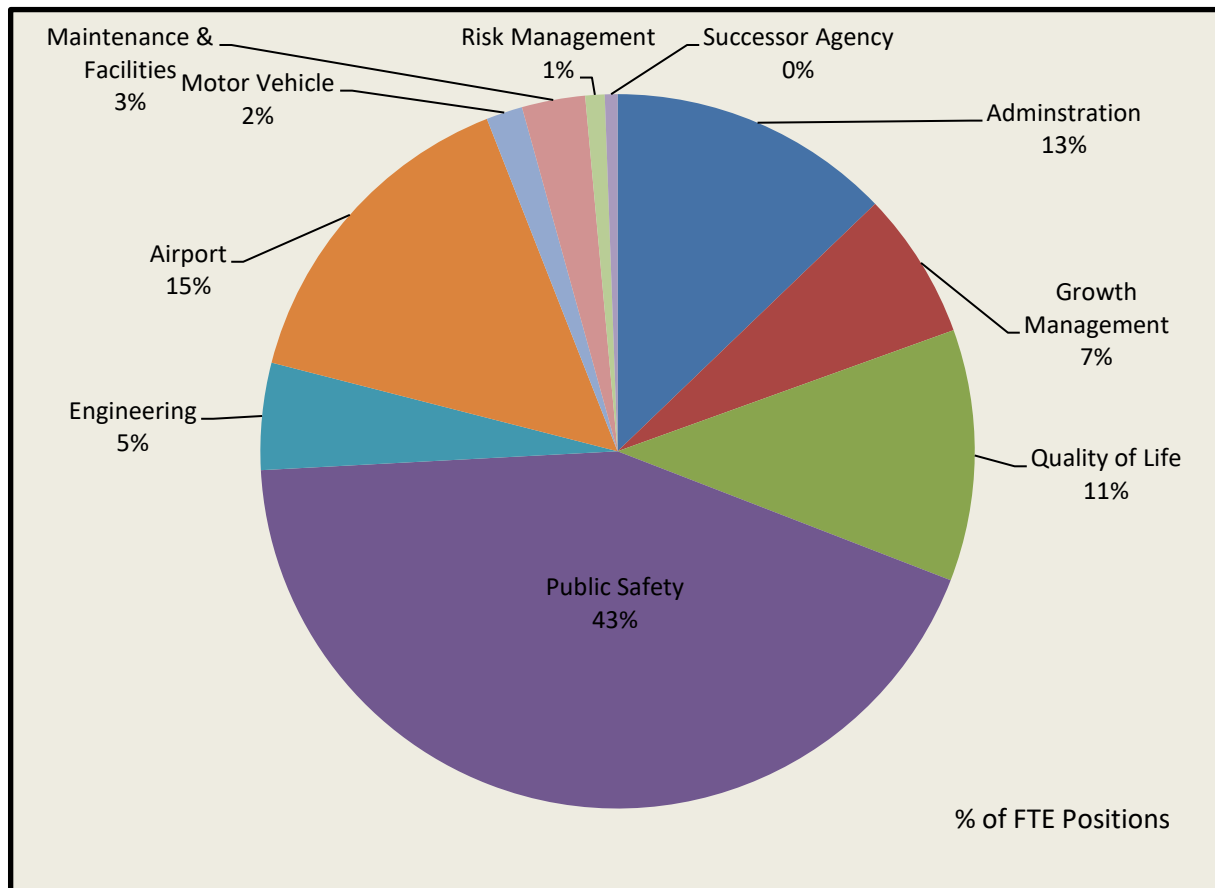
** Effective FY 2016-17 the TOT Hotel Incentive Program is being recorded as an expense instead of a contra revenue account

CITY OF PALM SPRINGS

2018-2019

Allocated Position Information





	ADOPTED 2016-17	ADOPTED 2017-18	ADOPTED 2018-19
Administration	44.20	55.20	62.20
Growth Management	31.39	30.39	32.39
Quality of Life	53.50	54.00	55.25
Public Safety	189.00	195.00	210.00
Public Works & Engineering	23.38	23.48	23.48
Airport	70.00	74.00	73.00
Motor Vehicle Replacement	8.00	8.00	8.00
Facilities Maintenance	13.00	13.90	13.90
Risk Management	4.25	4.25	4.25
Success Agency	2.78	2.78	2.78
Total Authorized Full-Time Positions	439.50	461.00	485.25

Risk Management includes Human Resources positions

CITY OF PALM SPRINGS

AUTHORIZED PERSONNEL / POSITIONS (FTE)

	ADOPTED 2016-17	ADOPTED 2017-18	ADOPTED 2018-19
ADMINISTRATION			
1010 City Council			
Executive Assistant Mayor/Council	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00
1100 City Manager			
City Manager Administration	1.00	1.00	1.00
Assistant City Manager	0.95	0.95	0.95
Special Assistant to the City Manager	0.00	1.00	1.00
Fund Development Director	0.00	1.00	1.00
Executive Services Administrator	1.00	1.00	1.00
Total FTE	2.95	4.95	4.95
1200 City Attorney			
City Attorney	1.00	1.00	1.00
Assistant City Attorney	0.00	1.00	1.00
Paralegal, Senior	0.00	1.00	1.00
Paralegal	0.00	0.00	1.00
Executive Administrative Assistant	1.00	1.00	1.00
Total FTE	2.00	4.00	5.00
1231 Public Affairs			
Director of Communications	1.00	1.00	1.00
Broadcast Assistant	0.50	0.00	0.00
Total FTE	1.50	1.00	1.00
1114 Neighborhood Development			
Director of Neighborhood & Comm. Relations	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00
1270 Office of Sustainability			
Manager, Office of Sustainability	0.50	0.50	0.25
Clerical Assistant	0.50	0.50	0.25
Total FTE	1.00	1.00	0.50
1280 Recycling			
Manager, Office of Sustainability	0.50	0.50	0.75
Clerical Assistant	0.50	0.50	0.75
Total FTE	1.00	1.00	1.50
1150 City Clerk			
Chief of Staff/City Clerk	1.00	0.00	0.00
Executive Administrative Assistant	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
Chief Deputy City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Executive Services Assistant	1.00	1.00	1.00
Total FTE	6.00	5.00	5.00

CITY OF PALM SPRINGS

AUTHORIZED PERSONNEL / POSITIONS (FTE)

ADMINISTRATION	ADOPTED 2016-17	ADOPTED 2017-18	ADOPTED 2018-19
1155 Vacation Rental			
Vacation Rental Compliance Officer	1.00	2.00	2.00
Account Specialist (Vacation Rental)	1.00	1.00	0.00
Account Technician, Senior	0.00	0.00	1.00
Account Clerk II	0.00	2.00	2.00
Code Enforcement Officer (Vacation Rental)	0.00	3.00	4.00
Building Inspector (Vacation Rental)	0.00	1.00	0.00
Total FTE	2.00	9.00	9.00
1120 Information Technology / PSCTV			
Director of Information Technology	1.00	1.00	1.00
Information Technology Manager	1.00	0.00	1.00
Information Technology Network Engineer	0.00	0.00	1.00
Senior Systems/Network Administrator	1.00	0.00	0.00
Network Administrator	0.00	0.00	2.00
Senior PC/Network Administrator	1.00	0.00	0.00
GIS Analyst	0.00	0.00	1.00
Information Technology Supervisor	0.00	2.00	0.00
Telecommunications Coordinator	1.00	0.00	0.00
Information Technology Analyst	0.00	0.00	1.00
Information Technology Technician	0.00	2.00	3.00
Administrative Coordinator	0.00	0.00	1.00
Help Desk Technician	0.00	1.00	0.00
Broadcast Assistant	0.00	0.50	0.50
Total FTE	5.00	6.50	11.50
Note: PC/Network Administrator positions that were allocated/funded in Library, Police Administration and Airport are now in Information Technology as allocated / funded.			
1160 Human Resources			
Director of Human Resources	0.25	0.25	0.25
Executive Administrative Assistant	0.50	0.50	0.50
Human Resources Manager	0.50	0.50	0.50
Human Resources Specialist II	0.00	0.00	0.00
Human Resources Specialist I	0.50	0.50	0.50
Total FTE	1.75	1.75	1.75
1300 Finance & Treasury			
Director of Finance & Treasurer	1.00	1.00	1.00
Assistant Director of Finance	1.00	1.00	1.00
Budget, Audit & Revenue Supervisor	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	0.00
Accounting Manager	0.00	0.00	1.00
Senior Financial Analyst	1.00	1.00	1.00
Deputy City Treasurer	1.00	1.00	1.00
Revenue Recovery Specialist & Parking Enforcement	1.00	0.00	0.00
Accountant	1.00	1.00	2.00
Payroll Coordinator	1.00	1.00	1.00
Senior Account Technician	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Account Specialist	3.00	3.00	3.00
Account Clerk II	1.00	2.00	2.00
Account Clerk I	1.00	1.00	1.00
Total FTE	16.00	16.00	17.00

CITY OF PALM SPRINGS **AUTHORIZED PERSONNEL / POSITIONS (FTE)**

	ADOPTED 2016-17	ADOPTED 2017-18	ADOPTED 2018-19
1330 Procurement & Contracting			
Procurement & Contracting Manager	1.00	1.00	1.00
Procurement Specialist II	1.00	1.00	1.00
Procurement Specialist I	1.00	1.00	1.00
Total FTE	3.00	3.00	3.00
ADMINISTRATION TOTAL	44.20	55.20	62.20

GROWTH MANAGEMENT

1400 Community & Economic Development			
Director of Community & Economic Dev.	0.27	0.27	0.27
Community Development Administrator	0.50	0.50	0.50
Economic Development/Downtown Administrator	0.45	0.45	0.45
Economic Development Program Assistant	1.00	1.00	1.00
Redevelopment Coordinator	0.50	0.50	0.50
Total FTE	2.72	2.72	2.72

1180 Rent Control			
Housing Program Assistant II	0.30	0.30	0.30
Total FTE	0.30	0.30	0.30

4151 Planning Services			
Director of Planning Services	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00
Associate Planner	3.00	3.00	4.00
Assistant Planner	1.00	1.00	1.00
Planning Administrative Coordinator	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00
Development Services Representative	0.34	0.34	0.34
Senior Secretary	1.00	1.00	1.00
Total FTE	9.34	9.34	10.34

4161 Building & Safety			
Director of Building & Safety	1.00	1.00	1.00
Building Inspector Supervisor	1.00	1.00	1.00
Plans Examiner II	1.00	0.00	1.00
Plans Examiner	2.00	2.00	2.00
Building Inspector	5.00	5.00	5.00
Code Compliance Officer , Senior	1.00	1.00	1.00
Code Compliance Officer	3.00	3.00	3.00
Permit Center Technician	2.00	2.00	2.00
Development Services Representative	0.33	0.33	0.33
Administrative Secretary	1.00	1.00	1.00
Secretary	1.00	1.00	1.00
Total FTE	18.33	17.33	18.33

CITY OF PALM SPRINGS

AUTHORIZED PERSONNEL / POSITIONS (FTE)

	ADOPTED 2016-17	ADOPTED 2017-18	ADOPTED 2018-19
4820 Community Development Block Grant			
Community Development Administrator	0.20	0.20	0.20
Total FTE	0.20	0.20	0.20
4408 Public Arts			
Arts & Special Projects Coordinator	0.50	0.50	0.50
Total FTE	0.50	0.50	0.50
GROWTH MANAGEMENT TOTAL	31.39	30.39	32.39

QUALITY OF LIFE

2510 Recreation

Director of Parks & Recreation	0.80	0.80	0.80
Special Events Manager	0.25	0.25	0.25
Program Coordinator	0.80	1.60	1.80
Senior Secretary	1.00	1.00	1.00
Account Clerk	0.80	0.00	0.00
Recreation Program Aide	1.00	1.00	1.00
Recreation Program Assistant	4.75	4.50	4.50
Total FTE	9.40	9.15	9.35

2516 Demuth Park Family Center

Recreation Program Assistant	1.75	2.00	2.75
Total FTE	1.75	2.00	2.75

2515 Swim Center

Aquatics Supervisor	1.00	1.00	1.00
Lifeguard	6.25	6.25	6.25
Total FTE	7.25	7.25	7.25

2590 James O. Jessie DHUC

Director of Parks & Recreation	0.20	0.20	0.20
Community Center Manager	1.00	1.00	1.00
Program Coordinator	1.00	1.00	1.00
Literacy Coordinator	1.00	1.00	1.00
Recreation Program Assistant	1.50	2.00	2.00
Total FTE	4.70	5.20	5.20

2710 Library

Director of Library Services	1.00	1.00	1.00
PC/Network Administrator (Information Technology)	1.00	1.00	0.00
Library & Public Services Manager	1.00	1.00	1.00
Library Operations & Collections Manager	1.00	1.00	1.00
Librarian	4.00	4.00	4.50
Library Assistant, Senior	1.00	1.00	1.00
Library Assistant	4.75	4.75	4.75
Library Page	0.50	0.50	0.50
Total FTE	14.25	14.25	13.75

Note: PC/Network Administrator positions that were allocated/funded in Library, Police Administration and Airport are now in Information Technology as allocated / funded.

CITY OF PALM SPRINGS

AUTHORIZED PERSONNEL / POSITIONS (FTE)

	ADOPTED 2016-17	ADOPTED 2017-18	ADOPTED 2018-19
4210 Downtown / Uptown Maintenance			
Downtown Maintenance Supervisor	1.00	1.00	1.00
Maintenance Worker, Lead	2.00	2.00	2.00
Maintenance Worker I	7.00	7.00	8.00
Total FTE	10.00	10.00	11.00
2451 Parks Maintenance			
Parks Maintenance Supervisor	1.00	1.00	1.00
Parks Maintenance Mechanic I	2.00	2.00	2.00
Parks Maintenance Worker I	2.00	2.00	2.00
Total FTE	5.00	5.00	5.00
2550 Villagefest			
Special Events Manager	0.75	0.75	0.75
Account Clerk	0.20	0.20	0.00
Program Coordinator	0.20	0.20	0.20
Total FTE	1.15	1.15	0.95
QUALITY OF LIFE TOTAL	53.50	54.00	55.25

PUBLIC SAFETY

3010 Police

Police Chief	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00
Police Lieutenant	4.00	5.00	5.00
Police Sergeant	14.00	14.00	15.00
Police Officer	60.00	60.00	64.00
Police Officer - Overhire*	3.00	3.00	2.00
PC/Network Administrator (Information Technology)	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00
Crime Scene Technician	1.00	1.00	1.00
Range Master	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00
Professional Standards Coordinator	0.00	1.00	1.00
Police Services Supervisor	1.00	1.00	1.00
Property Technician	1.00	1.00	1.00
Senior Secretary	3.00	2.00	1.00
Account Specialist	0.00	0.00	1.00
Police Records Technician	1.00	1.00	1.00
Police Trainee (place holder)	0.00	0.00	0.00
Community Service Officer	5.00	5.00	7.00
Police Services Officer	6.00	8.00	8.00
Total FTE	106.00	109.00	114.00

Note: PC/Network Administrator positions that were allocated/funded in Library, Police Administration and Airport are now in Information Technology as allocated / funded.

* Includes three (3) overhires in Fiscal Year 2016-17 and 2017-18

Included two (2) approved Police Officers, one (1) via Amendment, one (1) thru Budget Process in FY 2016-17 (Homeless)

Included one (1) approved Lieutenant thru Budget Process in FY 2017-18

Included two (2) approved Police Services Officer positions thru Budget Process in FY 2017-18

Deleted one (1) Senior Secretary, add one (1) Professional Standards Coordinator mid year but approved thru Budget Process in FY 2017-18

Add one (1) Police Sergeant, add four (4) Police Officers, delete one (1) Police Officer overhire, delete one (1) Senior Secretary, add one (1) Account Specialist, add two (2) Community Service Officers

CITY OF PALM SPRINGS

AUTHORIZED PERSONNEL / POSITIONS (FTE)

	ADOPTED 2016-17	ADOPTED 2017-18	ADOPTED 2018-19
PUBLIC SAFETY			
3011 Jail Transport Operations			
Jail Transport Officer	0.00	3.00	3.00
Total FTE	0.00	3.00	3.00
3304 Animal Control			
Director of Animal Control	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00
Total FTE	3.00	3.00	3.00
3400 Dispatch Center			
Communications & Records Manager	1.00	0.00	0.00
Dispatch Supervisor	2.00	2.00	2.00
Dispatcher	14.00	14.00	14.00
Total FTE	17.00	16.00	16.00
3013 Safety Augmentation-Police			
Police Officer	2.00	2.00	2.00
Total FTE	2.00	2.00	2.00
3026 Community Facilities District - Police			
Police Officer	2.00	2.00	2.00
Total FTE	2.00	2.00	2.00
3212 Police AB 109			
Police Officer	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00
3520 Fire			
Fire Chief	1.00	1.00	1.00
Fire Deputy Chief*	1.00	2.00	2.00
Fire Battalion Chief	3.00	3.00	4.00
Fire Prevention Captain	2.00	2.00	2.00
Fire Suppression Captain**	14.20	14.20	14.20
Fire Prevention Specialist	2.00	2.00	4.00
Emergency Service Coordinator	1.00	1.00	1.00
Fire Engineer**	15.00	15.00	15.00
Fire Fighter*/**	13.50	13.50	18.50
Fire Fighter Overhire	0.00	0.00	1.00
Administrative Assistant	1.00	1.00	1.00
Senior Secretary	1.00	1.00	1.00
Clerical Assistant	0.00	0.00	1.00
Total FTE	54.70	55.70	65.70
* Included one (1) add'l Fire Deputy Chief thru Budget Process in FY 2017-18			
** Includes nine (9) add'l positions thru Budget Process in FY 2016-17 - Fire Suppression Captain (3), Fire Engineer (3), Fire Fighter (3) - Fire Station #5			
3523 Safety Augmentation-Fire			
Fire Fighter	2.50	2.50	2.50
Total FTE	2.50	2.50	2.50

CITY OF PALM SPRINGS	AUTHORIZED PERSONNEL / POSITIONS (FTE)		
	ADOPTED	ADOPTED	ADOPTED
	2016-17	2017-18	2018-19

PUBLIC SAFETY CONTINUED			
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3526 Community Facilities District - Fire			
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Fire Captain	0.80	0.80	0.80
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Total FTE	0.80	0.80	0.80
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PUBLIC SAFETY TOTAL	189.00	195.00	210.00
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PUBLIC WORKS & ENGINEERING			
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4171 Engineering			
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Assistant Director of Engineering Services	0.00	0.00	1.00
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Executive Administrative Assistant	1.00	1.00	1.00
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Civil Engineer, Senior	1.85	1.85	1.85
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Civil Engineer, Associate	0.99	0.99	0.99
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Engineering Associate	1.00	1.00	0.99
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Public Works Inspector, Senior	0.95	0.95	0.95
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Engineering Assistant, Senior	0.99	0.99	0.99
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Engineering Assistant	0.00	0.00	1.00
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Public Works Administrator	0.90	0.00	0.00
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Public Works Inspector	1.90	1.90	0.90
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Permit Center Technician	1.95	1.95	1.28
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Development Services Representative	0.33	0.33	0.00
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Secretary	1.00	1.00	0.00
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Administrative Secretary	0.00	0.00	1.00
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Director of Engineering Services / City Engineer	1.00	1.00	1.00
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Total FTE	13.86	12.96	12.95
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4201 Street Maintenance			
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Street Maintenance Superintendent	0.75	0.75	0.75
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Heavy Equipment Operator/Sr. Street Maint Worker	1.00	1.00	1.00
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Street/Traffic Lead Maintenance Worker	2.00	2.00	2.00
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Street /Traffic Maintenance Worker	4.00	5.00	5.00
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Total FTE	7.75	8.75	8.75
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4242 Street Cleaning (CSA 152)			
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Street Maintenance Superintendent	0.25	0.25	0.25
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Field Technician (Dust Inspector)	1.00	1.00	0.00
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Civil Engineer, Senior	0.00	0.00	1.00
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Total FTE	1.25	1.25	1.25
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6800 Waste Water Treatment Plant			
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Assistant City Manager	0.05	0.05	0.05
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Civil Engineer, Senior	0.15	0.15	0.15
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Civil Engineer, Associate	0.01	0.01	0.01
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Public Works Inspector, Senior	0.05	0.05	0.05
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Public Works Inspector	0.10	0.10	0.10
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Engineering Assistant, Senior	0.01	0.01	0.01
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Public Works Administrator	0.10	0.10	0.00
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Maintenance & Facilities Administrator	0.00	0.00	0.10
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Permit Center Technician	0.05	0.05	0.05
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Total FTE	0.52	0.52	0.52
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PUBLIC WORKS & ENGINEERING TOTAL	23.38	23.48	23.47
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CITY OF PALM SPRINGS**AUTHORIZED PERSONNEL / POSITIONS (FTE)**

	ADOPTED 2016-17	ADOPTED 2017-18	ADOPTED 2018-19
MOTOR VEHICLE REPLACEMENT			
5470 Fleet Operations			
Fleet Maintenance Manager	1.00	1.00	1.00
Fleet Maintenance Technician IV - Fleet	1.00	1.00	1.00
Fleet Maintenance Tech. III/Srv. Writer - Fleet	1.00	1.00	1.00
Fleet Maintenance Technician III - Fleet	1.00	1.00	1.00
Fleet Maintenance Technician II - Fleet	1.00	1.00	1.00
Fleet Maintenance Technician I - Fleet	1.00	1.00	1.00
Parts Specialist II	1.00	1.00	1.00
Parts & Office Assistant	1.00	1.00	1.00
Total FTE	8.00	8.00	8.00
MOTOR VEHICLE REPLACEMENT	8.00	8.00	8.00
FACILITIES MAINTENANCE			
5641 Facilities Maint. Admin & Operations			
Director of Maintenance & Facilities	1.00	1.00	1.00
Public Works Administrator	0.00	0.90	0.00
Maintenance & Facilities Administrator	0.00	0.00	0.90
Maintenance Supervisor - Facilities	1.00	1.00	1.00
Cogeneration Technician - Senior	1.00	1.00	1.00
Maintenance Electrician (HVAC)	2.00	2.00	2.00
Maintenance Mechanic, Senior - Building	1.00	1.00	1.00
Maintenance Electrician	1.00	1.00	1.00
Maintenance Mechanic II - Building	1.00	1.00	0.00
Cogeneration Technician	1.00	1.00	1.00
Maintenance Mechanic I - Building	2.00	2.00	3.00
Secretary	1.00	1.00	1.00
Account Specialist	1.00	1.00	1.00
Total FTE	13.00	13.90	13.90
FACILITIES TOTAL	13.00	13.90	13.90
RISK MANAGEMENT			
5902 Employee Benefits			
Director of Human Resources	0.30	0.30	0.30
Human Resources Manager	0.20	0.20	0.20
Human Resources Specialist, Senior	0.45	0.45	0.45
Human Resources Specialist	0.20	0.20	0.20
Executive Administrative Assistant	0.20	0.20	0.20
Total FTE	1.35	1.35	1.35
5903 Workers' Compensation			
Director of Human Resources	0.45	0.45	0.45
Human Resources & Manager	0.30	0.30	0.30
Human Resources Specialist, Senior	0.55	0.55	0.55
Human Resources Specialist	1.30	1.30	1.30
Executive Administrative Assistant	0.30	0.30	0.30
Total FTE	2.90	2.90	2.90
RISK MANAGEMENT TOTAL	4.25	4.25	4.25

CITY OF PALM SPRINGS

AUTHORIZED PERSONNEL / POSITIONS (FTE)

	ADOPTED 2016-17	ADOPTED 2017-18	ADOPTED 2018-19
AIRPORT			
6002 Airport Administration			
Executive Director Palm Springs Intern'l Airport	1.00	1.00	1.00
Assistant Airport Director	1.00	1.00	1.00
Executive Administrative Assistant	1.00	1.00	1.00
Deputy Director of Aviation - Operations & Maint	1.00	1.00	1.00
Airport Administration Manager	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
Account Specialist II	1.00	1.00	1.00
Total FTE	7.00	7.00	7.00
6022 Airport Security			
Police Officer	6.00	10.00	10.00
Total FTE	6.00	10.00	10.00
6075 Airport Rescue Firefighting			
Fire Engineer	9.00	9.00	9.00
Total FTE	9.00	9.00	9.00
6200 Terminal Operations			
Airport Maintenance Supervisor	1.00	1.00	1.00
Airport Terminal Supervisor	1.00	1.00	1.00
Maintenance Electrician (Airport)	1.00	1.00	1.00
Maintenance Electrician (HVAC)	1.00	1.00	1.00
Maintenance Technician, Senior - Airport	1.00	1.00	1.00
Maintenance Technician II - Airport	3.00	3.00	3.00
Maintenance Technician I - Airport	2.00	2.00	2.00
Maintenance Worker, Lead - Airport	2.00	2.00	2.00
Maintenance Worker I - Airport	14.00	14.00	14.00
Total FTE	26.00	26.00	26.00
6225 Control Center Operations			
Airport Operations Manager	1.00	1.00	1.00
Airport Security Coordinator	1.00	1.00	1.00
PC/Network Administrator (Information Technology)	1.00	1.00	0.00
Airport Operations Supervisor	4.00	4.00	4.00
Airport Operations Specialist II	1.00	1.00	1.00
Airport Operations Specialist I	14.00	14.00	14.00
Total FTE	22.00	22.00	21.00
AIRPORT TOTAL	70.00	74.00	73.00

Note: PC/Network Administrator positions that were allocated/funded in Library, Police Administration and Airport are now in Information Technology as allocated / funded.

CITY OF PALM SPRINGS **AUTHORIZED PERSONNEL / POSITIONS (FTE)**

	ADOPTED 2016-17	ADOPTED 2017-18	ADOPTED 2018-19
SUCCESSOR AGENCY (Former Community Redevelopment Agency)			
8501 Merged Area #1/Merged #1 CAP Successor			
Director of Comm & Economic Development	0.43	0.43	0.43
Economic Development/Downtown Administrator	0.50	0.50	0.50
Redevelopment Coordinator	0.50	0.50	0.50
Total FTE	1.43	1.43	1.43
8530 Housing Successor Administration			
Director of Community & Economic Dev.	0.15	0.15	0.15
Community Development Administrator	0.30	0.30	0.30
Housing Program Assistant II	0.70	0.70	0.70
Total FTE	1.15	1.15	1.15
8531 Housing Successor Project			
Director of Community & Economic Development	0.15	0.15	0.15
Community Development Administrator	0.05	0.05	0.05
Total FTE	0.20	0.20	0.20
SUCCESSOR AGENCY TOTAL	2.78	2.78	2.78
GRAND TOTAL ALL DEPARTMENTS	439.50	461.00	485.25

CITY OF PALM SPRINGS

2018-2019

Capital Improvements



The 2018-19 City Capital Budget, including transfers out, totals \$4,602,125 and may include such projects as city facilities, parks, streets overlays, traffic and drainage.

NAME OF PROJECTS & REVENUE SOURCES	Fund 261	Fund 133	Fund 134	Fund 135	Total
	Capital Improve	Gas Tax	Measure Local A	Drainage All	CIP Plan
Auditing (Required)		1,750			
ADA Ramp Repair		50,000			
Prop 42 Replacement					
Slurry Seal Program		375,035	250,000		
Road Maintenance Rehab		263,599			
Loan Repayment		53,381			
Bond Construction Measure A			1,102,000		
Unscheduled Capital Programs		650,938	0		
ARHM Overlay			500,000		
Mid-Valley Parkway (Reimbursement)			10,422		
Technology Enhancement	86,500				
Date Palm Interchange			22,000		
Traffic Safety Projects			250,000		
Curb and Gutter			50,000		
Traffic Signal Battery back-up			200,000		
Drainage Program - North Zone				100,000	
Drainage Program - Central Zone				20,000	
Drainage Program - South Zone				5,000	
Drainage Program - East Zone				10,000	
Drainage Program - Southeast Zone				1,500	
TOTAL CAPITAL PROJECTS	86,500	1,394,703	2,384,422	136,500	4,002,125
Transfers Out:					
To General Fund for Street Maintenance		600,000			600,000
TOTAL CAPITAL PROJECTS INCLUDING PROJ. COVERED BY TRANSFERS OUT	86,500	1,994,703	2,384,422	136,500	4,602,125

CITY OF PALM SPRINGS

CAPITAL IMPROVEMENT PLAN (ENTERPRISE)

NAME OF PROJECTS		Fund 416 Airport Capital	Fund 416 PFC Local Funds	Fund 420 Wastewater Treatment
1	AIP 56 - (Included matching revenue)*	2,200,000		
2	Unscheduled Capital	200,000		5,271,478
3	Pavement Fog Seal	100,000		
4	Vehicle Replacement	250,000		
5	TSA Renovations	270,000		
6	Facility ADA Enhancements	200,000		
7	A/P Holdroom Chairs	180,000		
8	Ticket-Wing Fit Out		400,000	
9	Ticket-Wing Project Constructions		3,287,430	
10	Ticket-Wing Airline Move		844,310	
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10	SUB TOTAL	3,400,000	4,531,740	5,271,478
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11	TOTAL CAPITAL PROJECTS	3,400,000	4,531,740	5,271,478
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Transfers In:				
12	From Airport Operations	2,500,000	0	0
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13	AMOUNT PROVIDED BY FEDERAL GRANT	2,000,000	0	0
<hr/>				
14	AMOUNT PROVIDED BY FUND REVENUES OR RESERVES	0	0	0
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* Federal Grant - \$2,000,000 (AIP 56)
 Matching Grant Funds - \$200,000
 Total Federal and Matching Grant Funds for AIP 55 - \$2,200,000

CAPITAL IMPROVEMENT PLAN (CIP)

MEASURE J FUNDS

	FY 2016-17 Budgeted	FY 2017-18 Preliminary	FY 2018-19 Adopted
<u>Projected Beginning Balance</u>	\$ 241,102	\$ 249,245	\$ 0
Revenue	\$ 12,900,000	\$ 13,400,000	\$ 14,200,000
Bond Payments	3,200,000	3,200,000	3,200,000
Airport Reserve on Aviation Fuel Sales per FAA^^	0	150,000	200,000
Downtown Property Maintenance & Other Expenses	475,000	500,000	525,000
Multi-Year Projects:			
Community Projects	911,725	1,202,125	1,000,000
Street Repairs	3,000,000	3,000,000	3,000,000
"Buzz" Program**	847,962	847,962	0
Uptown Parking Structure (Andaz Agreement)	0	0	2,000,000
Police Department Remodel	1,250,000	1,250,000	0
Downtown Project - Additional Parking & Improvements	1,500,000	1,000,000	1,650,000
Trash Service - Trails	7,200	7,200	0
<u>Total Multi-Year Projects</u>	<u>7,516,887</u>	<u>7,307,287</u>	<u>7,650,000</u>
Projects Approved 14/15 for 15/16 as Single Year Projects:			
Evaluation of all City Facilities	\$350,000		
Roof Replacements (City Hall / Leisure Ctr / Demuth)	275,000		
Swim Center Replaster	250,000		
HVAC Chiller, Cooling Towers Maintenance / Wifi Cntl	210,000		
IT - Server Backup, Firewalls & Network Security	100,000		
Chino Cone Trail	238,000		
Dog Park Renovation (City Hall portion only)	345,000		
Additional project recommendations from Measure J ***		2,641,958	
Projects Approved 15/16 for 16/17 as Single Year Projects	1,768,000		
Adjustments to Prior Year Projects	(68,030)	0	0
Unscheduled Capital Projects / Reserves	\$ 249,245	\$ 0	\$ 2,625,000

** Related to PS Resorts Agreement, Buzz program ended June 30, 2018.

^^ Effective December 8, 2017, per a Federal Aviation Administration ruling, the City is required to set aside Measure J sales tax collected on aviation fuel sales for airport project expenses.