

March, 2020



# DEPARTMENT OF SPECIAL PROGRAM COMPLIANCE

## Vacation Rental and Homeshare Monthly Newsletter

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Welcome to the Vacation Rental and Homeshare Monthly Newsletter. The goal for the newsletter is to continue communication to stakeholders on topics of general concern on and between the months of the Quarterly Stakeholder Meeting.

Our next Quarterly Stakeholder Meeting is scheduled on May 12, 2020 at 4:00 p.m. located at 425 N Civic Drive, Palm Springs.

Future Stakeholder Meetings:

- August 11, 2020 - 425 N Civic Drive, Palm Springs - 4:00 p.m.
- November 10, 2020 - 425 N Civic Drive, Palm Springs - 4:00 p.m.

## Guest Vehicles License Plates

PSMC 5.25.070(h)(6) states *“the Responsible Person provides a list of all guests’ vehicles, including license plate numbers”*.

It is acknowledged by our Department that complications occur with this requirement due to:

- (1) Guests renting a vehicle and this information is not available;
- (2) Situations where guests are unable to obtain the information.

This will not impair audits or departmental reviews that will occur in the future.

## The Department

Department of Special Program Compliance

425 N Civic Drive  
Palm Springs, CA 92262

### Office Hours:

8:00 am to 6:00 pm, Monday-Thursday  
Closed Fridays

### Contact

Patrick Clifford - 760-322-8372  
[patrick.clifford@palm Springsca.gov](mailto:patrick.clifford@palm Springsca.gov)



## Contract Summary Cancellation

With the recent postponed festival and any that could occur in the future, there maybe an increase of contract cancellations requests received.

If you need to cancel a submitted Contract Summary, please use the appropriate form you would use to submit a contract summary and select the option “Contract Cancellation”.

Contract Summary cancellations may only be submitted prior to the check in date of the Vacation Rental property by a guest.

Should your guests cancel their booking, and should you not submit a contract cancellation in a timely manner, the submission of the contract summary will count as one contract.

This does not apply to Homeshare properties since these properties are not required to submit Contract Summaries

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