

**MEASURE J COMMISSION**  
CITY OF PALM SPRINGS, CALIFORNIA  
[www.palmspringsca.gov](http://www.palmspringsca.gov)



MEETING MINUTES  
THURSDAY, JUNE 17, 2021, 5:30 P.M.

**Pursuant to Executive Order N-29-20, this meeting was conducted by teleconference and there was no in-person public access to the meeting location.**

**CALL TO ORDER:** Chair Gazan called the June 17, 2021, Regular Meeting of the Measure J Commission of the City of Palm Springs to order at 5:30 p.m.

**ROLL CALL:**

**PRESENT:** Commissioners Bernstein, Futterer, Robin, Soto, Marshall, Chair Gazan and Vice-Chair Craig joined at 6:02 PM.

**ABSENT:** None.

**ALSO PRESENT:** Finance Director Pauley, Commission Secretary Sterling, City Manager Clifton, City Engineer Montalvo, and Principal Engineer Uyeno.

**PLEDGE OF ALLEGIANCE:** Chair Gazan led the Pledge of Allegiance.

**ACCEPTANCE OF THE AGENDA:** Commissioner Bernstein requested that the Commission Member Comments be moved to the beginning of the agenda instead of the end of the agenda. **Motion by Commissioner Marshall, seconded by Commissioner Futterer and unanimously carried to move Commission Member Comments after Welcome and Comments from Chair.**

**APPROVAL OF MINUTES:** Motion to approve the May 20, 2021, Measure J Regular Meeting Minutes by Commissioner Robin, seconded by Commissioner Bernstein and unanimously carried.

**PUBLIC COMMENT:** None.

**1. WELCOME AND COMMENTS FROM MEASURE J CHAIR:**

Chair Gazan welcomed everyone. He commented regarding a possible July 2021 meeting and only going dark in August 2021, and inquired when in person meetings will resume.

The Commission agreed to have a July 15, 2021 meeting, go dark in August 2021, and meet again in September 2021, by consensus of the Commission. It has not been determined when in person meetings will resume.

**1.A. COMMISSION MEMBER COMMENTS AND REQUESTS:** Commissioner Bernstein commented on a discussion during a Council Meeting where Measure J expenses and procedures came into question, specifically, why Measure J was not taking policy direction from Council and having better communication. He also commented on the Commission not having a Council liaison, better communications with the Council, and would like the Commission to request a Council liaison be

appointed.

Commissioner Robin added that the absence of participation by City Council is a loss and makes it difficult to assess expectations and goals for the city.

Commissioner Soto added that having distinct markers in the budget of what the goals are beyond just general oversight.

Chair Gazan commented on a possible joint meeting with Council in September.

City Manager Clifton responded that he understood Measure J concerns and Council concerns, and the need for organization and clear direction. City council is very ambitious and has created a system to receive lots of input. But they only have so much time. Moving forward we are going to try to set priorities that Council considers is important, realistic and can be accomplished. That will be taken to the Commissions so that you can use your expertise, insight, and time to bring projects that fulfill the strategic direction. Then we will have a mid-year check in to make sure everything is on track or to make revisions and continue to move forward. This will also help when allocating funds in the yearly budget. I am going to propose to Council to ask the Commissions what they believe is important in the next 12 months to 3 years. The Commissioners will conduct a citizen survey and a review the general plan, with an expectation of going to the Council at the end of the calendar year to present them the priorities. We can refine the systems and make them operate more smoothly. It will take time but with everyone's help, we can make it work.

Chair Gazan mentioned how successful things had been in the past and Council approved exactly what Measure J recommended. Between Covid, and Zoom meetings there appears to have been a lack of communication for the past 18 months. Hopefully, we can get back on track and Chair Gazan thanked Justin for his insights and thoughtfulness on it.

City Manager Clifton confirmed that he was not sure when a joint meeting would be scheduled but would present his plan to Council.

City Manager Clifton left the meeting at 6:04 PM.

## 2. NEW BUSINESS:

**2. A. MEASURE J BUDGET UPDATE:** Finance Director Pauley provided a budget comparison as of May of last year. Last year in May Measure J had \$11.2 million and this year in May Measure J has \$12.4 million which is an increase of \$1.2 million.

The Demuth Dog Park is on the updated budget but has not been discussed yet. Principal Engineer Uyeno explained that it was the dog park that is being built near field 7 and 8. The Parks and Recreation Commission is attempting to get a grant for a 50/50 funds match. Direction was given to fund from Measure J in a staff report, but it has not been discussed by the Commission. Finance Director Pauley clarified that some of the items on the Project list in the budget have not been approved by Council but will be discussed at future meetings. Once the Commission agrees on Measure J projects, they will take all the projects to Council for consideration and approval. This is part of the 5-year capital improvement program. After further discussion, it was determined that most of the projects were approved by Measure J and the Council, but due to the Pandemics Emergency Order, all future projects were removed and will need to be reapproved.

Chair Gazan would like a complete list of the projects with a project budget update to review for any increases in costs. Commissioner Soto requested that when these updated lists are presented for Commission for review, the commission members put together specific questions to discuss, since we have gone over these projects' multiple times already.

**ACTION:** No action taken.

**2.B. REVIEW AND DISCUSSION ON COMMUNITY INITIATED PROJECTS FORM AND IMPLEMENTING PROJECT THEMED AGENDA ITEMS.** Commissioner Futterer provided a brief report. She thanked Staff for assisting in editing the survey form. The recommendation by the subcommittee is that they screen the applications and sort them into categories. Commissioner Marshal confirmed that this is how they previously completed this task. They would divide them up and sort them into categories on a spreadsheet. Once the survey form is completed by the Commission, they will make it available at all City facilities and online. Further discussion tabled to next meeting to finalize process.

**ACTION:** No action taken.

**3. OLD BUSINESS:**

- 4. A. BRIEF UPDATE AND DISCUSSION ON PLAYGROUND SURFACING PROJECT:** City Engineer Montalvo provided 3 options for the Playground Surfacing Project: 1) request an additional \$250,000 to complete the project as is; 2) stop the project and have Staff go back to the standard bidding procedures, which does not guarantee a lower cost; 3) remove the poured-in - place portion of the project at Victoria Park.

Staff recommends the third option, removing the poured in place portion of the project at Victoria Park and concentrate on the other two parks with the current funding.

**ACTION:** Approve with staff recommendation to drop the poured- in- place portion at Victoria Park and stay within current budget of \$550,000 for other two parks. **Motion by Chair Gazan and second by Commissioner Bernstein and unanimously carried.**

**3. B. UPDATE ON SOCIAL MEDIA ANNOUNCEMENTS:** Discussion tabled to next meeting.

- 5. COMMISSION MEMBER COMMENTS AND REQUEST:** Discussion moved up to Agenda item 1.5.

**ADJOURNMENT:** The Regular Meeting of the Measure J Commission of the City of Palm Springs adjourned at 7:03 p.m. to Thursday, July 15, 2021, at 5:30 p.m., via Teleconference.

**APPROVED BY A MOTION OF THE MEASURE J COMMISSION THIS 15<sup>TH</sup> DAY OF JULY 2021.**

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Shantel Sterling, Commission Secretary

City of Palm Springs  
Summary of Measure J Funds

	Projected				
	Original Budget 2020-2021	Adopted Revised Budget 2020-2021	Mid-Year Budget 2020-2021	Recommended Budget 2020-2021	Projected Budget 2021-2022
Estimated Revenue	\$ 16,126,700	\$ 6,000,000	\$ 5,069,513	\$ 16,037,800	\$ 16,500,000
Unexpended PY Reallocated	-	-	-	430,183	7,180,601
Total Available Funds	16,126,700	6,000,000	5,069,513	16,467,983	23,680,601
<i>Existing Budget Obligations:</i>					
Multi-Year Projects:					
Street Repairs	3,000,000	-	-	6,000,000	3,000,000
Community Projects	1,000,000	-	-	1,000,000	1,000,000
Airport Reserve on Aviation Fuel Sales per FAA *	200,000	-	-	200,000	200,000
Total Multi-Year Projects (Subtotal)	4,200,000	-	-	7,200,000	4,200,000
Adjustments to Prior-Year Projects	-	-	-	-	-
Other Approved Projects and Expenses:					
Debt Service	3,200,000	3,200,000	(2,416,800)	783,200	1,754,980
Downtown Prop Maint & Other Expenses	575,000	-	-	-	-
Roundabout at 3 Locations	-	-	-	-	-
Arnico Tract Sewer - Phase 4	-	-	-	-	-
Park Restrooms Renovations (Victoria, Ruth Hardy)	-	-	-	-	-
Emergency Generators	-	-	-	-	-
Citywide HVAC Water Treatment Program	-	-	-	-	-
Recreation Field LED Lighting Upgrade-Design	-	-	-	-	-
Fire Tower Training Facility	-	-	-	-	-
Demuth Dog Park	-	-	-	-	-
Shade Structures (15 locations at Various Parks)	-	-	-	283,418	-
Park Benches (10 at Demuth Park)	-	-	-	-	-
Playground Surfacing (Demuth, Victoria, JOJDHUC)	-	-	-	275,000	-
Pavilion Landscaping	-	-	-	-	-
LED Lighting Project for the Park Ballfields	-	-	-	-	-
Restrooms at Sunrise Park	-	-	250,000	250,000	-
Demuth Park Restroom Upgrade	-	-	-	285,764	-
Desert Highland Park Restrooms	-	-	-	210,000	-
Transfer to General Fund	-	2,800,000	-	-	-
Total Existing Budget Obligations	7,975,000	6,000,000	(2,166,800)	9,287,382	5,954,980
Unallocated New Funds Available for Budgeting	\$ 8,151,700	\$ -	\$ 7,236,313	\$ 7,180,601	\$ 17,725,621

\* Note: Effective December 8, 2017, per a Federal Aviation Administration ruling, the City is required to set aside Measure J sales taxes collected on aviation fuel sales for airport project expenses.

YTD Revenue Comparison through June 30:

FY 2020-21	13,773,117	
FY 2019-20	12,434,912	
Increase in Revenue from Previous Fiscal Year	1,338,205	10.8%



# City of Palm Springs

## Engineering Division

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### MEMORANDUM

**DATE:** July 15, 2021  
**TO:** Jim Gazan, Chair – Measure J Commission  
**FROM:** Joel Montalvo, City Engineer  
**SUBJECT:** Five-Year Capital Improvement Program (Year 1 Projects FY 2021-2022)

On June 10, 2021, the City Council removed all Measure J funding from FY 21/22 capital projects budget and asked that all Measure J projects get revisited by Council and the Measure J Commission in a future joint meeting.

The following projects were recommended by Staff for the first year (FY 21-22) in the Five-Year Capital Improvement Program using Measure J Funds.

#### **Five-Year Capital Improvement Program (Year 1) FY2021-2022**

<b>Fund 260 – Measure J</b>	<b>Amount of Measure J Funds</b>
18-06 Victoria and Ruth Hardy Parks Restroom Renovations	\$ 270,000*
18-09 Fire Tower Training Facility	\$ 400,000
19-26 Emergency Generators at City Facilities	\$ 600,000*
19-27 City Water Treatment Program (HVAC)	\$ 100,000*
19-28 Recreation Fields LED Lighting Upgrades	\$ 600,000
20-03 Roundabout at Indian Canyon, Palm Canyon, Parocela	\$ 100,000*
21-01 Annual Pavement Rehabilitation	\$ 3,000,000
21-16 Demuth Dog Park	\$ 202,000*
21-17 Arnico Tract Sewer – Phase 4	\$ 585,000*
<b>Total Measure J Projects FY 2021-2022</b>	<b>\$ 5,857,000</b>

\* - Projects projected to be constructed in FY 22/23 or beyond regardless of available funds.

On June 17, 2021, the Measure J Commission asked staff to prepare a list of projects for consideration by the Measure J Commission so that they can make recommendations at the future joint meeting. The Commission also asked staff to create a list of projects that makes use of all available Measure J funding. The projected FY 21/22 available Measure J funds is **\$16,375,621**.

The following revised list introduces projects intended to be funded in future years with our 5-year CIP. As requested, the revised list increases the requested amount for many projects and adds additional projects so that the projected **\$16,375,621** revenue is exhausted. Staff has considered the recent trend of escalating cost of projects and has adjusted the costs of some projects accordingly.

**Revised List of Projects for Measure J Consideration - FY2021-2022**

<b>Fund 260 – Measure J</b>		<b>Amount of Measure J Funds</b>
18-06	Victoria and Ruth Hardy Parks Restroom Renovations	\$ 641,250 *
18-09	Fire Tower Training Facility	\$ 400,000
19-26	Emergency Generators at City Facilities	\$ 1,377,500*
19-27	City Water Treatment Program (HVAC)	\$ 200,000*
19-28	Recreation Fields LED Lighting Upgrades	\$ 1,600,000
20-03	Roundabout at Indian Canyon, Palm Canyon, Parocela	\$ 1,000,000*
21-01	Annual Pavement Rehabilitation	\$ 6,000,000
21-16	Demuth Dog Park	\$ 202,000*
21-17	Arnico Tract Sewer – Phase 4	\$ 585,000*
19-18	JC Frey Building Rehabilitation	\$ 800,000*
16-08	Main Library Renovation Set Aside	\$ 1,200,000*
19-23	Keyless Entry System Phase 2	\$ 800,000*
19-24	Demuth Park ADA Access Phase 2	\$ 600,000*
19-25	Life Safety Improvements – Fire Sprinkler and Alarms	<u>\$ 900,000*</u>
<b>Total Measure J Projects FY 2021-2022</b>		<b>\$ 16,305,750</b>

\* - Projects projected to be constructed in FY 22/23 or beyond regardless of available funds.

Staff has created a 5-Year CIP that takes into account when we anticipate a project will be under construction. The 5-Year CIP allows for budgeting of projects in multiple years so that the available funds are not all tied up in project accounts in years that the funding is not needed. The 5-year CIP gives the Measure J the flexibility to revisit projects throughout the year and to shift priorities and funding needs.

Detailed Project Sheets for the Projects follow this page:  
If you print these sheets double sided,  
each project will be on the same sheet of paper.



# 5 YEAR CAPITAL IMPROVEMENT PROGRAM

## CITY OF PALM SPRINGS

**Project Title:** Main Library Remodel/Rehabilitation/Construct New

**Type:** Building/Facility      **Department:** Library      **Funding Status:** Unfunded  
**Project Status:** On Hold      **Project Priority:** Desireable (start within 3 to 5 yrs)

**Location:** Palm Springs Public Library, 300 S. Sunrise Way

**Project Description:** Renovate the existing Main Public Library. Renovations planned to address significant building systems upgrades along with interior renovations to support a new library service model. The Library Board of Trustees foresees several millions of dollars to renovate the existing library or relocate to a different location.

**Project Justification:** Library is in need of updates to serve the community better.

**Project Cost Estimate:**

Construction:	\$7,000,000
Construction Contingency (5%):	\$350,000
Administration (~3%):	\$200,000
Engineering and/or Design (20%):	\$1,400,000
Construction Management (15%):	\$1,050,000
<b>Total Cost Estimate:</b>	<b>\$10,000,000</b>

**Funding:**

Fund	Account Number	Budgeted FY 20-21	Available Balance	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Measure J-Capital Proj	260-4500-59495	\$0	\$0	\$0	\$0	\$2,000,000	\$4,000,000	\$4,000,000
	Total:			\$0	\$0	\$2,000,000	\$4,000,000	\$4,000,000

**Notes:**

**Outside Sources of Revenue (if any):**

- Library Board of Trustees
- Private donations

**Estimated Annual Operating Costs (if any):** unknown at this time or none.

**Coordination with Maintenance & Facilities (if any):** Janitorial services, landscaping, water bills, electrical bills, trash service, security, fire alarms, workstations, desks, furniture.

**Coordination with Information Technology (if any):** Computers, software, telephones, internet connections, telephone service, keyless entry system



# 5 YEAR CAPITAL IMPROVEMENT PROGRAM

## CITY OF PALM SPRINGS

**Project Title:** Park Restroom Victoria and Ruth Hardy

<b>Type:</b>	Building/Facility	<b>Department:</b>	Maintenance & Facilities	<b>Funding Status:</b>	Unfunded
<b>Project Status:</b>	New	<b>Project Priority:</b>	Essential (start within 1 yr)		

**Location:** Victoria, Ruth Hardy Parks.

**Project Description:** This project will upgrade the plumbing and electrical facilities inside City owned parks. Based on Engineering and Architectural review, the project may reconstruct the restroom rather than upgrade.

**Project Justification:** Current restrooms are in need of renovation.

**Project Cost Estimate:**

Construction:	\$475,000
Construction Contingency (10%):	\$47,500
Administration(5%):	\$23,750
Engineering and/or Design(5%):	\$23,750
Construction Management (15%):	\$71,250
<b>Total Cost Estimate:</b>	<b>\$641,250</b>

**Funding:**

Fund	Account Number	Budgeted FY 20-21	Available Balance	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Measure J-Capital Proj	260-4500-			\$270,000	\$371,250			
	<b>Total:</b>			\$270,000	\$371,250	\$	\$	\$

**Notes:**

City Council approved \$1,600,000 for park restroom improvements as a part of the budget for FY19-20. Of that \$150,000 needs to go to Sunrise Park Restrooms CP19-13 (\$50,000 from CDBG).

Restrooms at Demuth Park is part of CP19-24 Demuth Park ADA Upgrades Phase 2; there are 4 restroom locations. Approved \$175,552 in CDBG funds (July 9, 2020 Staff Report Item 2A) for the restrooms near the Pickleball Courts/Playground area.

On September 24, 2020 (Video Item 5C), as a part of the PowerPoint slide for the budget update they recommended for direction to appropriate \$250,000 of Quimby Funds for the restrooms at JOJDHUC.

Sunrise Park Restrooms are being done with project 19-13, Demuth Park restrooms are being done with project 19-24.



# 5 YEAR CAPITAL IMPROVEMENT PROGRAM

## CITY OF PALM SPRINGS

**Project Title:** Fire Tower Training Facility (Design/Build)

<b>Type:</b>	Building/Facility	<b>Department:</b>	Fire	<b>Funding Status:</b>	Funded
<b>Project Status:</b>	New	<b>Project Priority:</b>	Necessary (start within 1 to 3 yrs)		

**Location:** 3000 E. Alejo Rd. behind the Fire Department Training Center

**Project Description:** Design of a Fire Tower Training Facility at a Palm Springs International Airport property adjacent to the existing training facility.

**Project Justification:** Currently there is nowhere in the City of Palm Springs to train new and existing staff. The FD has been traveling far distances for such training and the availability of those locations are limited.

**Project Cost Estimate:**

Construction:	\$500,000
Construction Contingency (10%):	\$50,000
Administration (5%):	\$12,500
Engineering and/or Design (15%):	\$0
Construction Management (15%):	\$37,500
<b>Total Cost Estimate:</b>	<b>\$600,000</b>

**Funding:**

Fund	Account Number	Budgeted FY 20-21	Available Balance	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
001-General Fund	001-3520-60230	\$201,949	\$201,949					
260-Measure J	260-4500-NEW			\$400,000				
<b>Total:</b>		<b>\$201,949</b>	<b>\$201,949</b>	<b>\$400,000</b>				

**Notes:**

**Outside Sources of Revenue:**

The Fire Department has secured funding of \$76,000 donated from the Agua Caliente Band of Cahuilla Indians, \$20,000 donated from the Matthew Dragicevich Charitable Trust, and up to \$154,000 can be acquired through a California Firefighter Joint Apprenticeship Committee (Cal-JAC) reimbursement.



# 5 YEAR CAPITAL IMPROVEMENT PROGRAM

## CITY OF PALM SPRINGS

**Project Title:** JC Frey Building Rehabilitation

<b>Type:</b>	Building/Facility	<b>Department:</b>	Library	<b>Funding Status:</b>	Unfunded
<b>Project Status:</b>	On Hold	<b>Project Priority:</b>	Necessary (start within 1 to 3 yrs)		

**Location:** 1911 E. Baristo Road

**Project Description:** This project will install useable restrooms, replace HVAC and install the fire sprinklers and fire alarms.

**Project Justification:** The existing Main Library has an archival room and storage area that they would like to convert into meeting space. This requires the archive equipment and files to be moved to the JC Frey Building.

**Project Cost Estimate:**

Construction:	\$400,000
Construction Contingency (10%):	\$40,000
Administration (5%):	\$20,000
Engineering and/or Design (15%):	\$60,000
Construction Management (15%):	\$60,000
<b>Total Cost Estimate:</b>	<b>\$580,000</b>

**Funding:**

Fund	Account Number	Budgeted FY 20-21	Available Balance	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Measure J – Capital Proj	260-4500-				\$100,000	\$480,000		
<b>Total:</b>					\$100,000	\$480,000		

**Notes:**



# 5 YEAR CAPITAL IMPROVEMENT PROGRAM

## CITY OF PALM SPRINGS

**Project Title:** Keyless Entry System Phase 2

<b>Type:</b>	Building/Facility	<b>Department:</b>	Maintenance & Facilities	<b>Funding Status:</b>	Funded
<b>Project Status:</b>	New	<b>Project Priority:</b>	Essential (start within 1 yr)		

**Location:** Fire Stations and Animal Shelter

**Project Description:** This project will replace the access control system with a new non-proprietary system hardware that is expandable to other City facilities, including integration with intrusion detection and video surveillance. Phase 1 included City Hall, City Yard & Fleet and the Police Department.

**Project Justification:** The City's existing access control system (card reader) is more than 10 years old and comprised of a proprietary system hardware with limited capability for future expansion. The system is no longer supported by the vendor.

**Project Cost Estimate:**

Construction:	\$475,000
Construction Contingency (10%):	\$47,500
Administration (5%):	\$23,750
Engineering and/or Design (15%):	\$71,250
Construction Management (15%):	\$71,250
<b>Total Cost Estimate:</b>	<b>\$668,750</b>

**Funding:**

Fund	Account Number	Budgeted FY 20-21	Available Balance	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
260 Measure J	260-4500-				\$300,000	\$368,750		
	<b>Total:</b>				\$300,000	\$368,750		

**Notes:**



# 5 YEAR CAPITAL IMPROVEMENT PROGRAM

## CITY OF PALM SPRINGS

**Project Title:** Demuth ADA Access – Phase 2

<b>Type:</b> Parks	<b>Department:</b> Engineering Services	<b>Funding Status:</b> Unfunded
<b>Project Status:</b> New	<b>Project Priority:</b> Necessary (start within 1 to 3 yrs)	

**Location:** Demuth Park

**Project Description:** Phase 2 will address the accessibility deficiencies at restrooms, concession buildings, drinking fountains, outdoor bleachers, playground, railings, tables, and benches at Demuth Park.

**Project Justification:** An accessibility survey was prepared for Demuth Park which identified basic accessibility deficiencies and adjustments needed to bring restrooms and buildings into compliance.

**Project Cost Estimate:**

Construction:	\$1,103,450
Construction Contingency (10%):	\$110,345
Administration (5%):	55,171
Engineering and/or Design (15%):	165,517
Construction Management (15%):	165,517
<b>Total Cost Estimate:</b>	<b>\$1,600,000</b>

**Funding:**

Fund	Account Number	Budgeted FY 20-21	Available Balance	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
260-Measure J	260-4500				\$600,000	\$1,000,000		
<b>Total:</b>					<b>\$600,000</b>	<b>\$1,000,000</b>		

**Notes:**



# 5 YEAR CAPITAL IMPROVEMENT PROGRAM

## CITY OF PALM SPRINGS

**Project Title:** Life Safety Improvements (Fire Sprinklers/Fire Alarms)

<b>Type:</b> Building/Facility	<b>Department:</b> Maintenance & Facilities	<b>Funding Status:</b> Unfunded
<b>Project Status:</b> New	<b>Project Priority:</b> Essential (start within 1 yr)	

**Location:** Library, Leisure Center, Pavilion, Corporate Yard and Fleet Operations buildings.

**Project Description:** This project will install upgraded fire sprinkler system in City owned facilities to comply with current life safety standards. Upgrades include fire sprinkler systems in the Library, Leisure Center, Pavilion, Corporate Yard and Fleet Operations facilities. (Demuth Community Center is being done as 19-14). This project will also include but not limited to, fire alarm panels, smoke detectors, pull stations, emergency exit lighting, strobes, and audible notification devices.

**Project Justification:** Upgrades fire sprinkler system in City owned facilities to comply with current life safety standards.

**Project Cost Estimate:**

Construction:	\$1,310,350
Construction Contingency (10%):	\$131,035
Administration (5%):	\$65,511
Engineering and/or Design (15%):	\$196,552
Construction Management (15%):	\$196,552
<b>Total Cost Estimate:</b>	<b>\$1,900,000</b>

**Funding:**

Fund	Account Number	Budgeted FY 20-21	Available Balance	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
260-Measure J	260-4500-				\$900,000	\$1,000,000		
<b>Total:</b>					\$900,000	\$1,000,000		

**Notes:**

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# 5 YEAR CAPITAL IMPROVEMENT PROGRAM

## CITY OF PALM SPRINGS

**Project Title:** Emergency Generators at City Facilities

**Type:** Building/Facility      **Department:** Maintenance & Facilities      **Funding Status:** Funded  
**Project Status:** New      **Project Priority:** Essential (start within 1 yr)

**Location:** Animal Shelter, Leisure Center, Pavilion, and Library.

**Project Description:** Purchase and install back up emergency generators for various facilities.

**Project Justification:** These generators provide electricity during power outages. The Library is designated as a cooling center for Riverside County

**Project Cost Estimate:**

Construction:	\$950,000
Construction Contingency (10%):	\$95,000
Administration (5%):	\$47,500
Engineering and/or Design (15%):	\$142,500
Construction Management (15%):	\$142,500
<b>Total Cost Estimate:</b>	<b>\$1,377,500</b>

**Funding:**

Fund	Account Number	Budgeted FY 20-21	Available Balance	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Measure J	260-4500-59517			\$600,000	\$777,500			
	Total:			\$600,000	\$777,500			

**Notes:**



# 5 YEAR CAPITAL IMPROVEMENT PROGRAM

## CITY OF PALM SPRINGS

**Project Title:** City Water Treatment Program (HVAC)

<b>Type:</b> Building/Facility	<b>Department:</b> Maintenance & Facilities	<b>Funding Status:</b> Partially Funded
<b>Project Status:</b> New	<b>Project Priority:</b> Essential (start within 1 yr)	

**Location:**

**Project Description:** This project will install automatic monitoring and control devices in all cooling towers that are a part of the air conditioning and ventilation systems in City facilities to ensure the City remains compliant with certain public health and safety regulations.

**Project Justification:** The City requires a comprehensive water treatment program to monitor levels of water quality and remove any potential water borne agents or chemicals that can negatively impact health or mechanical equipment.

**Project Cost Estimate:**

Construction:	\$350,000
Construction Contingency (10%):	\$35,000
Administration (5%):	\$17,500
Engineering and/or Design (15%):	\$52,500
Construction Management (15%):	\$52,500
<b>Total Cost Estimate:</b>	<b>\$507,500</b>

**Funding:**

Fund	Account Number	Budgeted FY 20-21	Available Balance	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Measure J	260-4500-59515			\$100,000	\$100,000	\$307,500		
<b>Total:</b>				\$100,000	\$100,000	\$307,500		

**Notes:**



# 5 YEAR CAPITAL IMPROVEMENT PROGRAM

## CITY OF PALM SPRINGS

**Project Title:** Recreation Fields LED Lighting Upgrades

**Type:** Building/Facility      **Department:** Recreation      **Funding Status:** Partially Funded  
**Project Status:** New      **Project Priority:** Necessary (start within 1 to 3 yrs)

**Location:** Park ballfields. Demuth Park, Sunrise Park

**Project Description:** The lights at the various park ballfields were installed in the 1950s and 1960s and utilized outdated and energy inefficient metal halide light fixtures that are no longer manufactured. This project will replace the metal halide light fixtures with energy efficient LED light fixtures and replace the wiring system.

**Project Justification:** City staff purchased all available light fixtures and is not expected to find any more replacements. Recently the wiring for the system has failed. Attempts to fix it determined that the original wires were direct burial without any conduits.

**Project Cost Estimate:**

Construction:	\$925,000
Construction Contingency (10%):	\$92,500
Administration (5%):	\$46,250
Engineering and/or Design (11%):	\$100,000
Construction Management (15%):	\$138,750
<b>Total Cost Estimate:</b>	<b>\$1,302,500</b>

**Funding:**

Fund	Account Number	Budgeted FY 20-21	Available Balance	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
.260 Measure J	260-4500-59532	\$100,000	\$100,000	\$600,000	\$602,500			
	<b>Total:</b>		\$100,000	\$600,000	\$602,500			

**Notes:**



# 5 YEAR CAPITAL IMPROVEMENT PROGRAM

## CITY OF PALM SPRINGS

**Project Title:** Roundabout at S. Indian Canyon Drive and S. Palm Canyon Drive

<b>Type:</b> Streets & Highways	<b>Department:</b> Engineering Services	<b>Funding Status:</b> Partially Funded
<b>Project Status:</b> In Progress	<b>Project Priority:</b> Necessary (start within 1 to 3 yrs)	

**Location:** Intersection of S. Indian Canyon Drive, S. Palm Canyon Drive and Camino Parocela

**Project Description:** Construct a new roundabout at the five-legged intersection.

**Project Justification:** As a part of the Indian Canyon Two-Way conversion study, the City Council requested the project look at a traffic signal vs. a roundabout at this intersection. The roundabout was the preferred design alternative from a traffic safety perspective and to reduce traffic accidents. The cost to build the roundabout exceeded budget projections and was not included in the Indian Canyon Project.

**Project Cost Estimate:**

Construction:	\$2,000,000
Construction Contingency (10%):	\$200,000
Administration (5%):	\$100,000
Engineering and/or Design (Actual):	\$236,174
Construction Management (15%):	\$300,000
<b>Total Cost Estimate:</b>	<b>\$2,836,174</b>

**Funding:**

Fund	Account Number	Budgeted FY 20-21	Available Balance	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
260 Measure J	260-4500-59521	\$225,131	\$0	\$100,000	\$100,000	\$200,000	\$200,000	
261 Capital Projects	261-4491-				\$200,000	\$200,000	\$200,000	\$400,000
133 Special Gas Tax	133-4298-				\$200,000	\$200,000	\$200,000	\$400,000
<b>Total:</b>		<b>\$225,131</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$500,000</b>	<b>\$600,000</b>	<b>\$600,000</b>	<b>\$800,000</b>

**Notes:**



# 5 YEAR CAPITAL IMPROVEMENT PROGRAM

## CITY OF PALM SPRINGS

**Project Title:** Annual Pavement Rehabilitation

**Type:** Streets & Highways      **Department:** Engineering Services      **Funding Status:** Partially Funded  
**Project Status:** In Progress      **Project Priority:** Essential (start within 1 yr)

**Location:** Various Streets throughout the City

**Project Description:** Reconstruction and/or overlay of approximately 102 street segments in the City.

**Project Justification:** This project will cut down the backlog of deferred maintenance of City streets. This will fix cracked, broken and damaged streets.

**Project Cost Estimate:**

Construction:	\$3,000,000
Construction Contingency (10%):	\$300,000
Administration (5%):	\$150,000
Engineering and/or Design (5%):	\$150,000
Construction Management (15%):	\$450,000
<b>Total Cost Estimate:</b>	<b>\$4,050,000</b>

**Funding:**

Fund	Account Number	Budgeted FY 20-21	Available Balance	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
260 Measure J	260-4493-NEW	\$6,000,000	\$6,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
261 Capital Projects	261-4491-NEW	\$0	\$0	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
134 Local Measure A	134-4498-NEW	\$0	\$0	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
<b>Total:</b>		<b>\$0</b>	<b>\$0</b>	<b>\$4,100,000</b>	<b>\$4,100,000</b>	<b>\$4,100,000</b>	<b>\$4,100,000</b>	<b>\$4,100,000</b>

**Notes:**



# 5 YEAR CAPITAL IMPROVEMENT PROGRAM

## CITY OF PALM SPRINGS

**Project Title:** Demuth Dog Park

<b>Type:</b> Parks	<b>Department:</b> Recreation	<b>Funding Status:</b> Funded
<b>Project Status:</b> New	<b>Project Priority:</b> Necessary (start within 1 to 3 yrs)	

**Location:** Demuth Park

**Project Description:** Construct a new small and large dog park at Demuth Park, with a paved parking lot that will support the new parks.

**Project Justification:** Following the use of temporary dog park locations, dog park users and stakeholders were vocal about their desire for additional permanent dog parks being established within the City, offering similar amenities and features, as in the City Hall dog park. Concepts were reviewed by the Parks and Recreation Commission, and two community meeting were held to get feedback from dog park patrons and stakeholders. Staff has submitted this project for a Land and Water Conservation Fund Grant, and was recommended favorably by the State Department of Park and Recreation's Office of Grants and Local Services to the US National Parks Service for approval. The City awaits confirmation of the grant which will fund 50% of the cost, with a 50% local match.

**Project Cost Estimate:**

Construction:	\$2,610,000
Construction Contingency:	
Administration:	\$90,470
Engineering and/or Design:	\$400,000
Construction Management:	\$200,000
<b>Total Cost Estimate:</b>	<b>\$3,300,470</b>

**Funding:**

Fund	Account Number	Budgeted FY 20-21	Available Balance	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Quimby Act Funds	152-2460-59405	\$809,250	\$798,200	\$650,000				
Measure J Fund	260-4500-59405			\$202,000				
Capital Projects Fund	261-4491-				\$1,650,200			
<b>Total:</b>			<b>\$798,200</b>	<b>\$852,000</b>	<b>\$1,650,200</b>			

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**Notes:**

On August 5, 2020, the California Department of Parks and Recreation – Office of Grants and Local Services advised Staff that the Demuth Dog Park Project was recommended for funding to the National Parks Service. The LWCF grant is made available with federal funds allocated by the National Parks Service to California, and a limited number of projects are selected for funding statewide.

The City's application for LWCF grant funding has been reviewed favorably by the California Department of Parks and Recreation – Office of Grants and Local Services, and award of the grant to the City is pending National Parks Service approval which is only subject to the state's completion of the federal environmental cultural study of the project site. The state has requested that the City confirm availability of local funds for the 50% match of \$1,650,235.



**Notes:**

The residential neighborhood of 87 homes located south of Via Escuela between Whitewater Club Drive and Gene Autry Trail was previously identified in a moderate-to-low income census tract area making public improvements in that neighborhood eligible for funding through the City's Community Development Block Grant (CDBG) Program. Over several years, the City Council funded installation of sewer improvements in phases in this neighborhood with CDBG funds. However, after the 2010 Census, this residential area was no longer identified in an eligible income area allowing for use of CDBG funds, leaving the last phase of homes on Arnico Street without sewer service at this time. Completing the installation of sewer improvements on Arnico Street will require funding through special connection charges paid by the residents (as identified in this staff report), or alternatively the City Council may consider funding this cost with General Fund or Measure J funds as a capital improvement project. The Wastewater Fund itself cannot be used unless the funds are reimbursed through special sewer facility fees paid by the new sewer customers.

**MEASURE J COMMISSION MEETINGS FOR 2021  
CITY OF PALM SPRINGS**

**On January 9, 2020**, Ordinance No. 2014 amending various sections of the PSMC related to regular meeting times for Boards and Commissions was introduced and approved by the City Council. Effective March 1, 2020 each Board and Commission is to set its regular meetings to occur no earlier than 5:30 p.m. The Boards and Commissions may conduct adjourned regular, special, adjourned special, and emergency meetings at such times as circumstances may require, subject to approval by the City Manager.

**On January 30, 2020**, the City Council agreed that Boards and Commissions should move forward expeditiously to change its regular meeting time to begin at 5:30 p.m.

**The Measure J Commission meets every third Thursday\* of each month.**

**Effective March 1, 2020, the Measure J Commission Meeting will commence at 5:30 p.m.**

<b>MEETING DATES</b>	<b>CANCELLATION/RESCHEDULE</b>
3 <sup>rd</sup> Thursday, December 17, 2020	CANCELLED
3 <sup>rd</sup> Thursday, January 21, 2021	CANCELLED
3 <sup>rd</sup> Thursday, February 18, 2021	Scheduled Measure J Meeting
3 <sup>rd</sup> Thursday, March 18, 2021	Scheduled Measure J Meeting
3 <sup>rd</sup> Thursday, April 15, 2021	Scheduled Measure J Meeting
3 <sup>rd</sup> Thursday, May 20, 2021	Scheduled Measure J Meeting
3 <sup>rd</sup> Thursday, June 17, 2021	Scheduled Measure J Meeting
3 <sup>rd</sup> Thursday, July 15, 2021	Scheduled Measure J Meeting
3 <sup>rd</sup> Thursday, August 19, 2021	Dark – No Meeting Scheduled
3 <sup>rd</sup> Thursday, September 16, 2021	Scheduled Measure J Meeting
3 <sup>rd</sup> Thursday, October 21, 2021	Scheduled Measure J Meeting
3 <sup>rd</sup> Thursday, November 18, 2021*	UNDECIDED
3 <sup>rd</sup> Thursday, December 16, 2021	Scheduled Measure J Meeting

\* November Meeting falls on City Council Meeting due to the Thanksgiving holiday schedule.

**If you have any questions, please contact our office at (760) 323-8257.**

## Example of Commissioners score Sheet

Group A Business

Tourism

Application 1\_\_\_\_

Application 1\_\_\_\_

Application 2\_\_\_\_

Application 2\_\_\_\_

Group B Education/Library Art/Music/Special Events

Education

Library

Art

Music

Special Events

Application 1\_\_\_\_

Application 1—

Application 1\_

Application 1—

Application 1

Sid, Naiomi,

I would like to have some kind of draft to present at last Measure J. Meeting; time is just flying and we are all busy. I am putting some of my ideas down today and I hope each of you will please express your thoughts on how we go about scoring these applications. I thought commissioners were open to the sub-committee doing first screen.

I used the application to determine the groupings we may have. Add, delete or what ever your think here. If we have 6 groups we each will screen applications from two groupings. If anyone gets overwhelmed we can help each other.

First step to screen out applications that do not meet criteria, then we do our own scoring, then send them off to commissioners for their individual scoring. Each application in each group should be numbered.

Example: Application comes in as Group A Business/Tourism and it is number 1 so we call it A1 and so on

I think this will help us on a total score sheet after all commissioners have scored.

Each Commissioner will have 6 group score sheets, ABC etc, as they get the application they score it under the correct grouping.

After all have been scored we put them in order high to low in each group, then highest from every group will be considered.

Should the application go directly to each commissioner after our screen? If they come in a digital how will we organize that. We just can not run off copies for everyone.

Groups in application scoring process:

A1. Business/ tourism

B2. Education/ Library/ Art/Music/Special Events/

C3. Environmental/ Sustainability/Park and Rec.

D4. Health/safety/ special needs/Police/Fire//traffic

E5. Preservation/History/ downtown enhancements

F6. Technology/Cahuilla Band of Indians/LGBTQ/

If a project does meet criteria then we score using the 0-6 scale.

1. Does this project /program/ service: improve/add to, the health, safety, special needs of citizens and animals in the community?

No	Marginal	Somewhat	yes
0	1-2	3-4	5-6

2. Does this project/program/ service: benefit the majority of residents/visitors/of Palm Springs?

No	Marginal	Somewhat	yes
0	1-2	3-4	5-6

3. Does the project/program/service : Enrich Palm Springs as a better place to live, work or visit?

No	Marginal	Somewhat	yes
0	1-2	3-4	5-6

4. Does this project/program/ service: promote business/tourism in Palm Springs?

No	Marginal	Somewhat	yes
0	1-2	3-4	5-6

5. Does this project/program/ service ;enhance downtown/ neighborhoods / parks and recreations areas?

No	Marginal	Somewhat	yes
0	1-2	3-4	5-6

6. Does this project/program/service :improve, add to, or enhance existing cultural/art and education opportunities in the city?

No	Marginal	Somewhat	yes
0	1-2	3-4	5-6

7. Is this project/program/service :sustainable/ green/ provide long term or permanate use in the city?

No	Marginal	Somewhat	yes:
0	1-2	3-4	5-6

8. Does this project/program/service: provide a positive return on the investment of Measure J. Funds?

Marginal	Somewhat	yesr	
0	1-2	3-4	5-6