

City of Palm Springs Office of Sustainability



SUSTAINABILITY SCHOLARSHIP PROGRAM

Sustainability Scholarship Program

GARDENERS AND LANDSCAPERS

The City of Palm Springs Office of Sustainability and Sustainability Commission is offering Gardeners and Landscapers licensed with the City up to \$750 per business toward purchases that promote compliance with the Gasoline-powered Leaf Blower Ban. The funds can be used to:

- ★ Purchase replacement batteries for electric leaf blowers
- ★ Purchase an electric leaf blower or mower
- ★ Purchase an electric trimmer
- ★ Purchase other electric lawn equipment or batteries

Businesses are required to submit an initial request to describe the product they want to buy before submitting an application for reimbursement. They are also required to complete a form (on the back) and provide receipts to receive reimbursement.

To be eligible for funds, businesses must be licensed and be in good standing with the City. This means that business, for example, must not have outstanding fines. If they are not currently in compliance with a particular requirement, they must use funds to come into compliance.

Reimbursement can be made for eligible purchases made anytime between August 1, 2021 and June 15, 2022.

Recipients are required to provide a Form W-9 to the City for tax purposes. Depending on the amount of reimbursement, it may be considered taxable income.

Email request to: recycling@palmspringsca.gov

Receive approval

Submit reimbursement form, W-9 and receipts.

Program ends June 2022 or until funds are expended.



SUSTAINABILITY SCHOLARSHIP REIMBURSEMENT PROCESS & FORM—GARDENERS AND LANDSCAPERS

1) Confirm your project is eligible and reserve funding

Before incurring expenses or submitting a reimbursement form, please email the following information to recycling@palmspringsca.gov :

Your business name

Confirmation that you are licensed to operate in the City of Palm Springs

A short description of the product, service, or project you would like to receive funding for and the estimated amount of funds needed (\$750.00 Maximum).

2) Wait for written confirmation from the City regarding your project eligibility.

3) Complete the form below to request reimbursement, attach copies of receipts, and mail package to the Office of Sustainability, ATTN: Sustainability Scholarship Program, City of Palm Springs, 3200 East Tahquitz Canyon Way, Palm Springs, CA 92262.

Business Contact Information

Contact Name: _____

Business Name: _____

Business Address: _____

City/State/Zip: _____

Phone: _____

Email: _____

Expense Information

Description of Expense: _____

Date(s) Incurred: _____

Amount Paid: _____

Attachments

Payment Receipt

W-9 Form

I certify that the above information is accurate. I agree to provide the City with verification of any equipment or products purchased if requested. I agree not to resell any products purchased. I recognize some portion of the rebate may be considered taxable income.



Signature

Date