

**PALM SPRINGS PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES  
MINUTES**

Palm Springs Public Library  
Teleconference via Zoom

October 6, 2021

**1. CALL TO ORDER**

President McBride called the meeting to order at 5:30 p.m.

**ROLL CALL**

**PRESENT**

Craig Borba	Yes
Juanita Garner	Yes
Al Jones	Yes
Ed McBride	Yes
David Norgard	Yes

**STAFF PRESENT:** Jeannie Kays, Director of Library Services.

**CITY STAFF PRESENT:** Lisa Brock, Library Operations and Collection Manager; Julie Warren, Library Services and Public Relations Manager.

**PUBLIC PRESENT:** Robert Engel, Nanci Morrison, Edward Pollard, Ginger Semple, David Sidley.

**2. CHANGES OR ADDITIONS TO THE AGENDA:**

None.

**3. PUBLIC COMMENTS:** None.

**4. CONSENT AGENDA**

**MOTION:** (Norgard/Borba, 5-0) To approve the consent agenda.

**4. A. Meeting Minutes of September 1, 2021**

**4. B. Library Statistics**

**4. C. Donation Report**

**5. ADMINISTRATIVE REPORTS**

**5. A. Friends of the Palm Springs Library**

Nanci Morrison gave the report. Friends of the Library merchandise is on sale at the Library to support the Koi Pond. The Friends will be holding a silent auction starting November 14.

**5. B. Palm Springs Public Library Foundation**

David Sidley gave the report. The Foundation is working on their annual year end giving letter.

**5. C. Library Staff**

Community Survey: The city is conducting a community survey. Deadline is October 11. It takes about 15 minutes. English: <https://polco.us/palmspringsca2021>  
Spanish: <https://polco.us/palmspringscaespanol2021>

Measure J Applications: Available now online at [www.PSMMeasureJ.com](http://www.PSMMeasureJ.com). Deadline is December 2, 2021. Hard copies available at City Hall, Palm Springs Library, Welwood Murray Memorial Library, Demuth, James O. Jessie, and Leisure Center.

Friends of the Library: T-shirts, tote bag, and apron for sale. Adults \$25, Kids \$22. Tote bags are \$20, Apron is \$18.

Halloween Drive-Thru: October 27, 4-6 pm. Costume character Pete the Cat. PS Power Baseball with Rocky, Mizell Center, Parks & Rec, Friends of the Library giving away books. If you flash your library card, you'll get an extra treat. Enter to win one of four \$25 Amazon gift cards.

Online events:

Next week author and Desert Ecologist Jim Cornett will present a lecture on Monday, October 11 via Zoom

Medicare workshop October 25

Adults pumpkin craft kit to celebrate Fall.

Teen craft kit: magnetic slime

Kids craft kit: Pumpkin handprints

LGBTQ+ History and Archives Exhibit: November 4-7, Welwood Murray Memorial Library

November 4: 6-8 pm

Fri-Sat: 10-5:30

Sun: 12-5:30

## **6. TREASURERS REPORT**

Director Kays gave the report. The City is transitioning to a new finance system and the money has not been rolled over into the new fiscal year yet. The trust fund balance is \$1,936,910.75. Director Kays keeps a chart with the Foundation loan payments it will be updated in the finance system soon. The Friends Book Sale money will not be going through the Trust Fund account anymore. President McBride suggested that the Finance Committee meet with Director Kays so the Treasurer can start giving the reports.

## **7. DISCUSSION/ACTION ITEMS**

### **7. A. Department/Library Board/Friends/Foundation Priority Matrix Review**

The Trustees changed their priority two to "Secure funding to create both physical and virtual spaces in the current library facility to meet community needs". Director Kays will send this to the City. The City Councils visioning session will be November 19-20. This will be a public meeting with time for public comment. President McBride suggested the Library Trustees attend the meeting to advocate for the Library's needs.

President McBride asked about the Measure J application for Community Projects. Director Kays said the City Departments have their own process and form to fill out. All those requests go through the City Engineering Department. The application that just opened is community money and available to community nonprofits. The deadline for the application is December 2, 2021. President McBride suggested the Library Board, the Friends, and the Library Foundation all come together and identify what they want to apply for and then decide if they want to apply together or separately. Trustee Garner said they way she interprets it is that they need to apply separately even if it's for the same project. Nanci Morrison said she thinks it will be more impactful if each group applies for different parts of one project. Director Kays suggested they also apply for a project that is not on Measure J's list like creating a study room in the Library. An AD HOC committee was formed with Trustee Garner and President McBride. The committee will set up a meeting with the Friends and the Library Foundation.

**7. B. California State Library Grant Application: Building Forward Library Infrastructure Program. Request to Provide Support to City Council for Application**

Director Kays gave the report. The State Library opened grant application for infrastructure upgrades that support life safety needs. It requires a dollar-for-dollar match. We can apply for up to \$10 million which means we would need to justify \$20 million in need. Tentatively the application for funds closes in February 2022. Funds can be awarded through June 2024 and expended through June 2026. Director Kays wants everyone to be aware for it so they can advocate for the grant application approval.

**7. C. Reconfirm Committee Interest**

**Standing:**

Advocacy - McBride  
Budget - Jones/McBride  
Budget - Borba  
Buildings - Borba  
Policies/Bylaws - Garner/Norgard

**AD HOC:**

Foundation Liaison - Garner/McBride  
Friends Liaison - Borba  
Measure J Liaison - Jones

**8. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS**

Director Kays said the Library is working on the Annual Report and Chromebook Policy for the next meeting.

**9. ADJOURNMENT**

The October meeting adjourned at 7:05 p.m.

**RESPECTFULLY SUBMITTED,**



**Jeannie Kays  
Director of Library Services**