

December, 2021



DEPARTMENT OF SPECIAL PROGRAM COMPLIANCE

Vacation Rental and Homeshare Newsletter

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Welcome to the Vacation Rental and Homeshare Newsletter. The goal for the newsletter is to continue communication with stakeholders on topics of general concern on and between the months of stakeholder meetings.

Happy Holidays!



Local Contact

One of the Vacation Rental Registration requirements is that the applicant provide the name, address, and twenty-four-hour telephone number of a Local Contact Person and verification that the Local Contact Person can respond in-person to the site of the Vacation Rental within thirty (30) minutes.

Failure of a Local Contact Person to respond to the Vacation Rental property within 30-minutes, after being notified by a Code Enforcement Official of a violation, will lead to a citation issued to the Owner and violation towards the property.

Office Hours

The Department of Special Program Compliance will be closed Thursday 12/23/21 for the Christmas Holiday.

Our office will be open on Monday 12/27/21 under normal hours.

Happy Holidays from the Department of Special Program Compliance.



Education

Education videos and presentations are on our Vacation Rental website for your review.

You can access the material here:

[Education and Training](#)

Training videos include:

- Local Contact and Vacation Rental Hotline
- Contract Summary and Contract count
- Contract Requirements
- Applying for a Registration Certificate
- Good Neighbor Brochure

Presentation PDF's include:

- Application Processing
- Contract Summaries
- Operation and Standard Conditions

The Department of Special Program Compliance

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