

**PALM SPRINGS PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES
MINUTES**

Palm Springs Public Library
Teleconference via Zoom

November 3, 2021

1. CALL TO ORDER

President McBride called the meeting to order at 5:31 p.m.

ROLL CALL

PRESENT

Craig Borba	Yes
Juanita Garner	Yes
Al Jones	Yes
Ed McBride	Yes
David Norgard	Yes

STAFF PRESENT: Jeannie Kays, Director of Library Services.

CITY STAFF PRESENT: Lisa Brock, Library Operations and Collection Manager; Julie Warren, Library Services and Public Relations Manager.

PUBLIC PRESENT: Robert Engel, Nanci Morrison, David Sidley.

2. ACCEPTANCE OF THE AGENDA:

MOTION: (Borba/Norgard, 5-0) To accept the agenda.

3. PUBLIC COMMENTS: None.

4. CONSENT AGENDA

MOTION: (Jones/Borba, 5-0) To approve the consent agenda.

4. A. Meeting Minutes of October 6, 2021

4. B. Library Statistics

4. C. Donation Report

5. ADMINISTRATIVE REPORTS

5. A. Friends of the Palm Springs Library

Julie Warren gave the report. The Friends received a proclamation from City Council to commemorate their 50th Anniversary. They are having an online auction. On December 4 from 10am – 1pm they are having a DVD and CD sale in the Library.

5. B. Palm Springs Public Library Foundation

David Sidley gave the report. The Foundation sent out their annual year end giving letter.

5. C. Library Staff

Redistricting Meetings: December 16 at 5:30 pm, at Palm Springs Library

Friends of the Library: Online auction coming soon.

Halloween Drive-Thru: Successful.

Read Grateful: online reading challenge via Beanstack app.

Pictures with Santa: December 8, 3-6 pm by appointment only. Reservations will open December 1.

Online events:

Adults: Thankful Boxes

Teen: Fall Leaf Art

Kids: Acorn pocket aprons

LGBTQ+ History and Archives Exhibit: November 4-7, Welwood Murray Memorial Library

November 4: 6-8 pm

Fri-Sat: 10-5:30

Sun: 12-5:30

6. TREASURERS REPORT

Director Kays gave the report. The notes receivable account is now accurate. The trust fund balance is \$1,871,526.70. Treasurer Jones will meet with Director Kays to discuss the financials. President McBride asked the Library to come back to the Board with ideas on how to use the Library PR funds. President McBride suggested it was time to start investigating what they want to do with the Trust Fund. He appointed Treasurer Jones and Trustee Borba to a committee to start getting organized and looking into the options for the Trust Fund.

7. DISCUSSION/ACTION ITEMS

7. A. Discuss Measure J Application(s)-Measure J application ad hoc committee

President McBride shared the draft of the Measure J application. The Friends of the Library and the Foundation assisted with putting together the draft.

7. B. Bylaws Subcommittee Update – no action

Trustee Norgard gave the report. The subcommittee met with Director Kays and discussed the revisions to the bylaws. A draft is pending and will be discussed at the next Board meeting.

7. C. Acceptance of Library Annual Report

Director Kays presented the Library Annual Report that will be submitted to the City Council.

MOTION: (Jones/Borba, 5-0) To approve the Library Annual Report.

7. D. Acceptance of Chromebook Lending Policy

Director Kays presented Chromebook Lending Policy. The Library got a grant through the California State Library to purchase 12 Chromebooks for circulation.

MOTION: (Borba/Jones, 5-0) To approve the Chromebook Lending Policy.

8. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS

None.

9. ADJOURNMENT

The November meeting adjourned at 6:39 p.m.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink that reads "Jeannie Kays". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

**Jeannie Kays
Director of Library Services**