

February, 2022



DEPARTMENT OF SPECIAL PROGRAM COMPLIANCE

Vacation Rental and Homeshare Newsletter

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Welcome to the Vacation Rental and Homeshare Newsletter. The goal for the newsletter is to continue communication with stakeholders on topics of general concern on and between the months of stakeholder meetings.

Stakeholder Meeting

Tuesday, April 5, 2022

Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZ0lf-qqrDMuHNLYFLccuUSTSD92HM4Km7NO>

Renewal Documents

Vacation Rental and Homeshare owners / operators must renew their Vacation Rental or Homeshare Registration Certificate **annually**.

The necessary documents needed for the renewal can be found on our website at [VR Certificate Renewal](#).

When completing the annual renewal, please complete:

- Vacation Rental or Homeshare Application
- Ownership form
- Safety Inspection Form
- HOA Letter (if applicable)
- Friends and Family list

Appointments

The Department of Special Program Compliance is currently taking in-person appointments only.

If you would like to schedule an appointment, please follow the link below.

[Special Program Compliance Appointment Reservation](#)



Agency

Palm Springs Municipal Code 5.25.050 Agency states that An Owner may retain an agent with an exclusive listing arrangement or a representative to assist in the compliance with the requirements of the Vacation Rental Ordinance.

A helpful reminder:

“Exclusive listing arrangement” means a written agreement between an Owner and an agent or representative where the agent or representative has the sole and exclusive right to rent or lease a Vacation Rental unit to any person and **the Owner is prohibited from renting or leasing the Vacation Rental unit except through the Owner’s agent or representative.**

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