

**PALM SPRINGS PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES  
MINUTES**

Palm Springs Public Library  
Teleconference via Zoom

March 3, 2022

**1. CALL TO ORDER**

Chair McBride called the meeting to order at 5:31 p.m.

**ROLL CALL**

**PRESENT**

Craig Borba	Yes
Juanita Garner	Yes
Al Jones	Yes
Ed McBride	Yes
David Norgard	Yes

**STAFF PRESENT:** Jeannie Kays, Director of Library Services.

**CITY STAFF PRESENT:** Lisa Brock, Library Operations and Collection Manager; Julie Warren, Library Services and Public Relations Manager.

**PUBLIC PRESENT:** None.

**2. ACCEPTANCE OF THE AGENDA:**

**MOTION:** (Norgard/Borba, 5-0) To accept the agenda.

**3. PUBLIC COMMENTS:** None.

**4. CONSENT AGENDA**

**MOTION:** (Jones/Borba, 5-0) To approve the consent agenda.

**4. A. Meeting Minutes of February 2, 2022**

**4. B. Library Statistics**

**4. C. Donation Report**

**5. ADMINISTRATIVE REPORTS**

**5. A. Friends of the Palm Springs Library**

Julie Warren gave the report. The Friends had three events for Modernism Week: the house tour sold out, the lecture sold out, and they are still waiting for the final numbers for the dishware exhibit. The three authors of *Master of the Midcentury: The Architecture of William F. Cody* were at the Library on February 19, 2022, for a book signing. They also sold books at Cathy Cody's event at Seven Lakes Country Club. The Friends will be attending the One PS picnic.

**5. B. Palm Springs Public Library Foundation**

Chair McBride gave the report. The Foundation has completed of their strategic planning sessions with Library Strategies. The plan focuses on raising money for Capital Campaign projects.

## **5. C. Library Staff**

Library reopened as of February 15, 2022.

Masks are required for unvaccinated.

Modernism Week events happened.

Infrastructure Grant Staff Report going to City Council March 10.

Budget prep time with the City.

Madonna tribute concert tonight.

AMP Tree planting event Saturday, March 12, 8-12

ONE-PS Picnic Saturday, March 19, 11-2. Friends & Foundation.

## **6. TREASURERS REPORT**

Treasurer Jones gave the report. The Trust Fund received two gifts in February \$20,000 from Paul and Irene Scheibner Revocable Trust and a \$1 anonymous cash donation. The Trust Fund balance is \$1.881 million.

**MOTION:** (Borba/Jones, 4-0) To accept the Treasurer's report.

## **7. DISCUSSION/ACTION ITEMS**

### **7. A. Update on Measure J Community Grant Application and Invitation to Present Library Priorities to Measure J Commission**

Chair McBride gave the report. Chair McBride shared the presentation he gave to the Measure J Commission. Several commissioners and some of the City Council members said it was a great presentation and reminded them that the Library needs attention. Chair McBride feels the message got across and it's important to keep pressing it. The Commission was very interested in the grant that the Library is applying for. There are no funds available for this year besides the Community Grant the Board already applied for. Trustee Norgard thanked Chair McBride for make the presentation on the Boards behalf. The Commission asked if the Library is going to be remodeled or if there will be a new Library. Chair McBride told them that based on community input we know that the community wants the Library to stay at its current location but the decision to either remodel or build will be made in the next step of the process with input from professionals and the community. Trustee Garner asked what happened to the \$580,000 that was set aside for the Library before the pandemic. Director Kays said that when the City shut down due to COVID all funds were frozen but there is money in the 5-year plan for the Library. She believes there is nothing this year because they are working on projects that were scheduled for 2020 but got shut down. Treasurer Jones asked why they are holding on to the money if the City ended up with a surplus. Chair McBride said \$100,000 was to extend Library Strategies contract to begin work on the Library Program to help start the design of the building. He suggests delaying that project for a year. The other money was to begin the Frey building and he thinks the Board should ask for the money to be put back in to start the process. Director Kays said the money is included in the Measure J five-year plan: \$100,000 in year two and \$480,000 in year three. Treasurer Jones asked why we can't have the money reflected in our budget; Director Kays said it is not the Boards money it is Measure J's money. Treasurer Jones is still concerned because the City Council hasn't approved the Measure J budget, so this money is not guaranteed for the Library. Chair McBride suggested following up with the Chair of Measure J to see if next year's recommendation to City Council includes the money previously set aside for the Library.

## **7. B. Finance Investments Ad Hoc Committee Update-City Attorney response**

Director Kays gave the report. The City Attorney said the finances of the City are for the City Treasurer and the City Council and not for the individual Boards. The Board should not invite investment firms to Board meetings as it is outside the purview of the Board's powers. The Board can however give or loan money to the Foundation without giving any restriction or input on how they invest it. Chair McBride said the Foundation has an investment policy and said they Foundation could give a presentation to the Board on how they would invest the money. Chair Borba suggested also giving money to the Friends to invest. Director Kays said that in addition to not specifying what other organizations do with the money the Board also can't ask for the earnings or make it a stipulation of the loan. If they are given a loan and sign a promissory note the original loan amount is all that's expected back. The other organizations can gift money to the Trust Fund but it's not a requirement. Chair McBride said the next step is to invite the Library Foundation to give their annual report and focus on how they have decided to invest their money.

## **8. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS**

None.

## **9. ADJOURNMENT**

The March meeting adjourned at 7:04 p.m.

**RESPECTFULLY SUBMITTED,**



**Jeannie Kays  
Director of Library Services**