

**PALM SPRINGS PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES  
MINUTES**

Palm Springs Public Library  
Teleconference via Zoom

February 2, 2022

**1. CALL TO ORDER**

Chair McBride called the meeting to order at 5:31 p.m.

**ROLL CALL**

**PRESENT**

Craig Borba	Yes
Juanita Garner	Yes
Al Jones	Yes
Ed McBride	Yes
David Norgard	Yes

**STAFF PRESENT:** Jeannie Kays, Director of Library Services.

**CITY STAFF PRESENT:** Lisa Brock, Library Operations and Collection Manager; Julie Warren, Library Services and Public Relations Manager.

**PUBLIC PRESENT:** Robert Engel, David Sidley.

**2. ACCEPTANCE OF THE AGENDA:**

**MOTION:** (Borba/Jones, 5-0) To accept the agenda.

**3. PUBLIC COMMENTS:** None.

**4. CONSENT AGENDA**

**MOTION:** (Borba/Garner, 5-0) To approve the consent agenda.

**4. A. Meeting Minutes of January 5, 2022**

**4. B. Library Statistics**

**4. C. Donation Report**

**5. ADMINISTRATIVE REPORTS**

**5. A. Friends of the Palm Springs Library**

Julie Warren gave the report. The Friends will have three events for Modernism Week: a house tour, a lecture, and a dishware exhibit. Modernism Week has issued COVID safety guidelines. The three authors of *Master of the Midcentury: The Architecture of William F. Cody* will be at the Library on February 19, 2022, for a book signing. The Friends Board postponed their discussion about investments.

**5. B. Palm Springs Public Library Foundation**

David Sidley gave the report. The Foundation is in the middle of their strategic planning sessions with Library Strategies. The next session is February 11, 2022.

**5. C. Library Staff**

Library closed as of January 10, 2022. Staff split into two teams to keep us healthy in case of an exposure.

Modernism Week events coming.

Craft kits available for pickup.

Passport appointments available and popular.

Pickup appointments very popular. Seeing around 100 people per day at the door. We can help select items for you. Just call and speak to a Librarian or fill out our 'Ask a Librarian' form online.

## **6. TREASURERS REPORT**

Treasurer Jones gave the report. The Trust Fund balance is \$1.862 million and in January it was \$1.875 million. Director Kays added a line to the budget called To Be Allocated and when the new budget is created at the beginning of the fiscal year, they will allocate the funds to Future Library Projects account. Director Kays said it is almost time to start talking about the budget for next fiscal year. Treasurer Jones and Chair McBride volunteered to be on the Budget Ad Hoc committee.

**MOTION:** (Borba/Garner, 4-0) To accept the treasurers report.

## **7. DISCUSSION/ACTION ITEMS**

### **7. A. Update on Measure J Community Grant Application and Invitation to Present Library Priorities to Measure J Commission**

Chair McBride gave the report. Chair McBride, Treasurer Jones and Director Kays attended the Measure J Community priorities evaluation meeting. Chair McBride spoke in public comments asking for their support of the Library application for funds to create a study room in the Library. No update on the application yet. Measure J invited the Library to come back to their February meeting to present the Library priorities. Trustee Borba asked for an update on the Frey building. Director Kays said they did a walk through with the City engineering department but nothing has moved forward yet.

### **7. B. Welwood Murray Memorial Library Handrail Update**

Julie Warren gave the report. The drawings for the railing were included in the Board packet; they have already been shared with HSPB. The next step is to get pricing for the project. The funds will come from the Welwood operations budget.

### **7. C. Building Forward Library Infrastructure Grant**

No update. The application is not open yet.

### **7. D. Finance Investments Ad Hoc committee update RE Loan to Foundation (Jones/Borba)**

Chair McBride asked the City attorney about the money the Board loaned the Foundation and the City attorney said that money is not subject to the restrictions of using public money for investments. Treasurer Jones and Trustee Borba met in January to discuss the investments. They plan to start meeting with different investment companies. They would like to select firms in February to do presentations in March then narrow it down to two or three firms to do presentations at the April meeting and decide in May. Trustee Borba said the Mizell Center has their money invested with the Community Foundation; on their September report they were receiving over 5% on their investments. The RAP Foundation invests with Wells Fargo and as of December was at 3.2%. Doing investments through the Foundation will be a big help to the endowment and allow the Board to give more money to the Library. Trustee Borba shared the RAP Foundation investment policy

with Director Kays and she will send it out to the rest of the Board. Treasure Jones suggested asking for presentations from the Community Foundation, Wells Fargo, and Chandler Investments. Chair McBride suggested drawing up an agreement with the Foundation to be very specific about the Board wants to be involved in the oversight. Director Kays needs to confirm that inviting outside firms to come to the Board meeting is allowed. Trustee Garner said that if it is not allowed then maybe Trustee Borba and Treasurer Jones could meet with the firms and then give a report to the Board.

#### **8. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS**

Trustee Norgard asked what metric the City will use to reopen the Library and other City Facilities. Director Kays said that the City is watching the trend and they were hoping it was going down but the numbers doubled so the Library will be closed at least another week. The weekly report the City is basing its decisions on is available on the City website.

#### **9. ADJOURNMENT**

The February meeting adjourned at 6:53 p.m.

**RESPECTFULLY SUBMITTED,**



**Jeannie Kays**  
**Director of Library Services**