

**PALM SPRINGS PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES  
MINUTES**

Palm Springs Public Library  
Teleconference via Zoom

September 7, 2022

**1. CALL TO ORDER**

Chair McBride called the meeting to order at 5:30 p.m.

**ROLL CALL**

**PRESENT**

|                |     |
|----------------|-----|
| Craig Borba    | Yes |
| Juanita Garner | Yes |
| Al Jones       | No  |
| Ed McBride     | Yes |
| David Norgard  | Yes |

**STAFF PRESENT:** Jeannie Kays, Director of Library Services.

**CITY STAFF PRESENT:** Julie Warren, Library Services and Public Relations Manager.

**PUBLIC PRESENT:** Robert Engel, David Sidley, Bill Wiley.

**2. ACCEPTANCE OF THE AGENDA:**

**MOTION:** (Borba/Norgard, 4-0) To accept the agenda.

**3. PUBLIC COMMENTS:** None.

**4. CONSENT AGENDA**

**MOTION:** (Borba/Garner, 4-0) To approve the consent agenda.

**4. A. Meeting Minutes of July 13, 2022**

**4. B. Library Statistics**

**4. C. Donation Report**

**5. ADMINISTRATIVE REPORTS**

**5. A. Friends of the Palm Springs Library**

Julie Warren gave the report. The Friends elected Gary Maehara as Vice President and assigned committees. The Friends are starting to plan for 2023 Modernism Week; they are planning on hosting at least one house tour. Their Annual Meeting will be on Sunday, April 23, 2023.

**5. B. Palm Springs Public Library Foundation**

David Sidley gave the report. The Foundation has five new Board members starting in September. They approved \$10,000 for the Hotspot program at the Library.

**5. C. Library Staff**

Two new Library Assistants starting mid-September.

Resuming full operating hours week of September 19, 2022. Hours will be:

Monday: 10 am-6 pm

Tuesday: 10 am -8 pm

Wednesday: 10 am -8 pm

Thursday: 10 am -6 pm

Friday: 10 am -5 pm

Saturday: 10 am -5 pm

Will also expand passport appointment availability once new Library Assistants get licensed.

Zip Books coming back using Friends-sponsored funds, until we know more about California State Library grant application status. New rules: Only five items at a time. No longer supporting the purchase of audio books as we have struggled to find viable copies in the right format.

New Teen Program: Life Skills. Includes sessions by US Bank and City of Palm Springs Human Resources. See website [pslibrary.org](http://pslibrary.org) for details and dates.

New Tween Programs: Typically 4th Thursday of the month. See website for details and dates.

Virtual Author Series: Multiple authors each month. September: Bestselling author and Internationally Renowned Educational Psychologist Dr. Michele Borba, NY Times Bestselling Author Simon Winchester, and Pulitzer Prize Finalist and PEN/Faulkner Award Winner Hernan Diaz. See website for details and dates. You can view the recorded events after the event.

City Manager Justin Clifton's last day in the office was September 1, 2022. Teresa Gallavan is Interim City Manager.

## **6. TREASURERS REPORT**

Director Kays gave the report. The City has not closed out the previous fiscal year or balanced the accounts fully. The trust fund balance being reported is \$1,864,384.90.

## **7. DISCUSSION/ACTION ITEMS**

### **7. A. Election of the Library Board of Trustees Chairperson and Vice Chairperson**

The ad hoc committee represented by Trustee Norgard nominated Craig Borba as Chairperson and Juanita Garner as Vice Chairperson. There were no objections and no other nominations so both positions were elected by unanimous consent.

**MOTION:** (Norgard/McBride, 4-0) To accept the election with Craig Borba elected to the office of Chair and Juanita Garner elected to the office of Vice Chair.

*Chair Borba took over the meeting at this time.*

### **7. B. Appointment of Library Board of Trustees Treasurer**

Chair Borba appointed Al Jones to Treasurer of the Library Board of Trustees.

**MOTION:** (McBride/Garner, 4-0) To accept the appointment of Al Jones to Treasurer.

### **7. C. Trustee Consideration of and Volunteer for Committee Assignments**

Standing committees:

Advocacy: Craig Borba, Ed McBride

Budget: Al Jones, Juanita Garner

Buildings: Craig Borba, David Norgard

Policies/Bylaws: Juanita Garner, David Norgard

Ad hoc committees:

Foundation Liaison: Al Jones, Ed McBride

Friends Liaison: Craig Borba

Measure J Liaison: Al Jones

#### **7. D. Discuss Library Foundation Request for Funds**

David Sidley gave the report. The Foundation submitted a response to the Library Board memo from July. The next step is to work on a memorandum of understanding between the Library Board and the Foundation. Director Kays will set up a meeting with Chair Borba, Trustee McBride, and the City Attorney.

#### **8. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS**

Director Kays thanked Trustee McBride for his service on the Library Board.

#### **9. ADJOURNMENT**

The September meeting adjourned at 6:23 p.m.

**RESPECTFULLY SUBMITTED,**



**Jeannie Kays**  
**Director of Library Services**