

**PALM SPRINGS PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES
MINUTES**

Palm Springs Public Library
Teleconference via Zoom

January 11, 2023

1. CALL TO ORDER

Chair Borba called the meeting to order at 5:36 p.m.

ROLL CALL

PRESENT

Craig Borba	Yes
Juanita Garner	Yes
Al Jones	Yes
Ed McBride	Yes
David Norgard	Yes

STAFF PRESENT: Jeannie Kays, Director of Library Services.

CITY STAFF PRESENT: Lisa Brock, Library Operations and Collection Manager.

PUBLIC PRESENT: Robert Engel, Nanci Morrison, David Sidley, Bill Wiley.

2. ACCEPTANCE OF THE AGENDA:

MOTION: (Norgard/Garner, 5-0) To accept the agenda.

3. PUBLIC COMMENTS: None.

4. CONSENT AGENDA

MOTION: (McBride/Jones, 5-0) To approve the consent agenda.

4. A. Meeting Minutes of December 7, 2022.

4. B. Library Statistics

4. C. Donation Report

5. ADMINISTRATIVE REPORTS

5. A. Friends of the Palm Springs Library

Director Kays gave the report. The Friends will have a house tour for Modernism Week. The tour will be at a Historic Cavanagh Adobe House in Indian Wells on February 24th. They are having a book sale at the Frey building on January 21st.

5. B. Palm Springs Public Library Foundation

David Sidley gave the report. The Foundation received \$14,473 from their year-end letter campaign. They are interviewing six new board members. Working on a new fundraiser that will be April 1st that will feature two authors.

5. C. Library Staff

Palm Springs Speaks: Save the Date-Friday, March 31. Will be announcing the speaker very soon and tickets will go on sale soon.

Martin Luther King, Jr. Day: Monday, January 16. Main Library Closed. Welwood Murray Memorial Library will be open.

Virtual Author Event: January 17 at 11:00 am. Decluttering to Start Your New Year: Author Talk with Dana K. White.

Mah Jong Classes: Very popular. January 25 at 6:00 pm.

6. TREASURERS REPORT

Treasurer Jones gave the report. The trust fund balance is \$1,778,902.99.

MOTION: (Jones/Garner, 5-0) To accept the report.

7. DISCUSSION/ACTION ITEMS

7. A. DISCUSSION OF MEMORANDUM OF UNDERSTANDING BETWEEN TRUSTEES AND FOUNDATION

Bill Wiley gave the report. In section I. b. ii. the Foundation asked who the point person from the City would be. Director Kays said she is the staff liaison with the City. Chair Borba asked to have Library Director added in place of City Staff. In section II. a. iv. the Foundation requests to review any promotional materials before they go out to the public. The MOU mentions dissolution in several places; in the Foundations bylaws it says that if they dissolve any money will go to the Palm Springs Library. Director Kays will have the attorney check for redundancies. Section II. b. iii. discusses required reports. The Foundation feels that it is too much, asks for too much detail, and if given to the City becomes public and they are not a public entity. David Sidley suggested that it be changed to only refer to funds borrowed or gifted from the Library Board. Trustee McBride does not agree he feels the foundation should be transparent. Chair Borba said if the Foundation has an event he wants to know how much they spent and how much is made. The Trustees agreed they do not want individual names. Trustee McBride suggested the Foundation put in what they want and see what the attorneys say. He suggested changing it to the Foundation shall provide biannual reports to be defined by the Library Director and the executive board of the Library Foundation. Trustee Norgard said the intent of this section is to understand how effective and efficient the fundraising is going. The Foundation would like II. c. ii. removed. When discussing naming rights Director Kays said all decisions would have to be run through her and suggested adding a line saying anything up to \$25,000 be approved by the Library Director. David Sidley said he thinks the Foundation should have exclusive naming rights; to avoid confusion or conflict one entity should have those rights. Chair Borba said the Friends should be included in that decision. Trustee McBride said in his experience Foundations have had exclusive naming rights. Trustee Garner agrees there needs to be one organization that handles naming rights. Chair Borba suggested a meeting between the Foundation, the Friends, and the Library Board to discuss naming rights. The Foundation requested the current insurance coverage amounts required by the City Manager. They requested the last line in VIII. a. be looked at. In Exhibit A they suggested striking Less than \$5,000 and then having further discussion. Discussion on this topic will continue at the next Board meeting.

7. B. DISCUSS LIBRARY INFRASTRUCTURE RENOVATION-REVIEW TIMELINE

Director Kays went over the timeline that is being turned into the State Library. Treasurer Jones asked what the Board can do to remain a priority to the City and asked to discuss this further at the next meeting. Director Kays will let the Library Board know when the RFP goes out. The plan is to ask for prices for the infrastructure and the additions so we know the total cost and the City can decide if they want to fund it or if additional funding is needed.

MOTION: (Norgard,McBride 5-0) The City focus on hiring the consultants and designers as soon as possible to keep this project on track.

8. TRUSTEE/STAFF COMMENTS/FUTURE AGENDA ITEMS

Director Kays needs volunteers for a 2023-2024 fiscal year budget ad hoc subcommittee. Treasurer Jones and Trustee Garner volunteered. Director Kays will schedule a meeting.

9. ADJOURNMENT

The January meeting adjourned at 7:17 p.m.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink that reads "Jeannie Kays". The signature is written in a cursive, flowing style.

**Jeannie Kays
Director of Library Services**