



City of Palm Springs

Engineering Services Department

3200 East Tahquitz Canyon Way • Palm Springs, California 92262
Tel: (760) 323-8253 • Fax: (760) 322-8360 • Web: www.palmspringsca.gov

Memorandum

Date April 12, 2023

To: Staff

From: Joel Montalvo, City Engineer

Re: Grading Plan Requirement Policy

The Engineering Services Department's Grading Plan Requirement Policy was initially outlined in the memorandum to staff dated February 15, 2000 and is attached as Exhibit "A". Effective immediately, that previous policy shall be superseded by the following:

The Palm Springs Municipal Code, Section 8.04.015, (37), (38), and (39) add, amend, and restrict the Uniform Building Code, Appendix J. The Engineering Service Department's Grading Plan Requirement Policy as it relates to it will be as follows:

1. Overexcavation work is to be considered as grading and the volumes involved therein are to be included in the overall grading volumes for a project.
2. A rough and/or precise grading plan shall be submitted to the City Engineer for the project file and is required for all lots in the City as specified below:
 - A. Projects with Grading Volumes Less than 50 Cubic Yards:

A precise grading plan shall be submitted to the City Engineer for review and approval prior to permit issuance. The plan shall show drainage flow patterns as well any other information deemed necessary by the City Engineer or their authorized representative. Unless determined otherwise by the City Engineer, a licensed professional does not need to prepare the plan and the plan does not need to be plan checked.

Hillside lots (as defined by the City of Palm Springs Municipal Code, Section 93.13.00) regardless of the grading volumes involved shall be required to have a grading plan prepared by a licensed civil engineer, except as when a grading plan is deemed unnecessary by the City Engineer. The plan shall be submitted for plan check review and approval prior to permit issuance. A Soils and/or Geotechnical Report, Hydrology/Hydraulic Report, Water Quality Management Plan, or any combination of the above shall be submitted with the grading plan as required by the City Engineer.

B. Projects with Grading Volumes Between 50 Cubic Yards and 2,000 Cubic Yards:

A rough and/or precise grading plan prepared by a licensed professional shall be submitted to the City Engineer for plan check review and approval prior to permit issuance. A Soils and/or Geotechnical Report, Hydrology/Hydraulic Report, Water Quality Management Plan, or any combination of the above shall be submitted with the grading plan as required by the City Engineer.


C. Projects with Grading Volumes over 2,000 Cubic Yards:

An engineered rough and precise grading plan prepared by a licensed civil engineer shall be submitted to the City Engineer for plan check review and approval prior to permit issuance. A Soils and/or Geotechnical Report, Hydrology/Hydraulic Report, Water Quality Management Plan, or any combination of the above shall be submitted with the grading plan as required by the City Engineer.

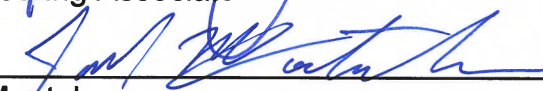
This policy will remain in effect until such time that it is superseded by future policy changes or by the City of Palm Springs Municipal Code.

Submitted: 
Jonathan Samaniego
Engineering Assistant

Date: 4/12/2023

Reviewed: 
Rick Minjares
Engineering Associate

Date: 4/19/23.

Approved: 
Joel Montalvo
City Engineer

Date: 4-19-23

EXHIBIT "A"

City of Palm Springs
Engineering Department
3200 Tahquitz Canyon Way East
Palm Springs, CA 92262

Phone: (760) 323-8253

Fax: (760) 322-8360

MEMORANDUM

Date: February 15, 2000
To: Staff
From: David J. Barakian, City Engineer
Subject: Grading Plan Requirement Policy

The City of Palm Springs Municipal Code, Section 8.04.015, (8), (9), and (10) restrict the Uniform Building Code, Appendix Chapter 33, Section 3306.2 as follows:

1. A grading plan is required for all lots in the City as specified below:

A. Less than 50 C.Y. Cut and Fill:

A site/grading plan shall be submitted to the City Engineer for the project file. A site plan can constitute a grading plan if drainage flow patterns are shown. A licensed professional does not need to prepare the plan. It does not need to be plan checked.

B. 50 C.Y. to 2000 C.Y. Cut and Fill:

A grading plan prepared by a licensed professional shall be submitted to the City Engineer for plan check review and approval.

Hillside lots may be required to have the grading plan prepared by a licensed civil engineer if the slope exceeds 10% and/or there are unusual drainage conditions existing on or around the lot.

C. Over 2000 C.Y. Cut and Fill:

An engineered grading plan prepared by a licensed civil engineer shall be submitted to the City Engineer for plan check review and approval. A Soils and/or Geotechnical Report, Hydrology/Hydraulic Report, or any combination of the above shall be submitted with the grading plan as required by the City Engineer.